

## Annex C

**INFORMATION BULLETIN**  
**PBN Flight Procedure Design Course**  
04 to 29 November 2019

### 1. Venue and dates of the Workshop

1.1 the **PBN Flight Procedure Design Course** will be held at the Institute of Development and Management (IDM), Manzini, Kingdom of Eswatini from 04 – 29 November 2019.

1.2 The contact persons are:

#### At ICAO/WACAF office:

**Mrs Aïssatou MANE N'DIAYE**

Telephone : +221 33 869 24 09

Fax : +221 33 820 32 59

Email : [AMane@icao.int](mailto:AMane@icao.int)

#### At Kingdom of Eswatini CAA (ESWACAA):

**Mr John Hariye**

Telephone : +268 2333 5000

Mobile : +268 78660314

Email : [jhariye@eswacaa.co.sz](mailto:jhariye@eswacaa.co.sz)

**Mr Nhlanhla Dube**

Telephone : +268 2333 5000

Mobile : +268 7626 2182

Email : [nhlanhla@eswacaa.co.sz](mailto:nhlanhla@eswacaa.co.sz)

#### At AFPP :

**Mr Alexandre DAMIBA**

Telephone : +221 77 646 95 83

Mobile : +221 33 865 40 20

Email : [adamiba@icao.int](mailto:adamiba@icao.int)

Website : <http://www.icao.int/WACAF/African-FPP/pages/default.aspx>

### 2. Languages

2.1 The Training course will be conducted in English.

### 3. Opening Session

3.1 The opening session of the course will take place on Monday 04 November 2019 at 09:00 hours.

### 4. Registration

4.1 The registration of participants will take place at the site of the course on Monday 04 November 2019 from 08:30 to 09:00 hours.

### 5. Documentation

5.1 The course will be paperless and all related documentation will be on line at [www.icao.int/WACAF/Pages/PANS-OPS.aspx](http://www.icao.int/WACAF/Pages/PANS-OPS.aspx) and [www.icao.int/wacaf/african-fpp](http://www.icao.int/wacaf/african-fpp) and participants are advised to bring laptops for access.

## **6. Weather and Clothing**

- 6.1 The average temperature in Manzini is around 25°C with a minimum of 11°C. The weather could be subject to rain showers.

## **7. Procedures for obtaining entry visa for Kingdom of Eswatini**

- 7.1 Swazi visas are obtainable at Swazi Embassies, diplomatic missions and foreign offices. Participants from States without Swazi foreign missions are required to send copies of valid passports to the ICAO WACAF regional office to facilitate application for Entry Visa on arrival at the King Mswati III International Airport.
- 7.2 Only in exceptional cases will visas be granted on arrival, but only upon prior written requests to the Ministry of Foreign Affairs, indicating all the particulars of member(s) of the delegation as contained in the passport.
- 7.3 Delegates who may encounter difficulties in obtaining visa for whatever reason, should immediately submit a colour copy of their information passport page to the training contact person.
- 7.4 Visa applications can be accessed online at [www.gov.sz](http://www.gov.sz)

## **8. Health**

- 8.1 Participants are advised that valid vaccination certificate against yellow fever is required in order to be granted entry into Kingdom of Eswatini. Participants should also ensure that they have arranged for a valid health insurance covering their stay in Kingdom of Eswatini.

## **9. Banks and Currency**

- 9.1 Banks are located not far from course venue and are opened from 08:00 to 16:45 local time from Monday to Friday and 08:00 to 12:00 hours local time on Saturday. Local currency in lilangeni (Emalangeni E in plural) (SZL) and the exchange rate is tied at a one-to-one with the South African Rand which can be used for any transactions in Swaziland.

## **10. Hotels**

- 10.1 A list of recommended hotels is attached hereto and participants are required to make their own reservation on line or on phone direct to the hotel of their choice from the list of the hotels attached. The list is not exhaustive as there are many lodges that the participants can check by themselves on the internet.
- 10.2 Participants are informed that transport service will be made available from the hotels to the course place.

## Annex D

### LIST OF HOTELS PBN Flight Procedure Design Course

04 to 29 November 2019

Rate: 1 USD = 15.00E

Name	Location	Contact	Single (E)	Double (E)
Royal Swazi Spa Hotel B&B	Ezulwini	<a href="mailto:tanele.hlophe@suninternational.com">tanele.hlophe@suninternational.com</a> <a href="mailto:sanele.langwenya1@suninternational.com">sanele.langwenya1@suninternational.com</a> Contact persons: Tanele & Sanele	3 298	3 530
Lugogo Sun Hotel B&B	Ezulwini	<a href="mailto:tanele.hlophe@suninternational.com">tanele.hlophe@suninternational.com</a> <a href="mailto:sanele.langwenya1@suninternational.com">sanele.langwenya1@suninternational.com</a> Contact persons: Tanele & Sanele	2 573	2 775
Happy Valley Hotel B&B	Ezulwini	<a href="mailto:reservations@happyvalleyhotel.com">reservations@happyvalleyhotel.com</a> Contact person: Bongwiwe	1850	2 200
The Royal Villas Standard Twin Room B&B	Ezulwini	<a href="mailto:reservations@royalvillas.co.sz">reservations@royalvillas.co.sz</a> Contact person: Sizakele	1990	2 580
Bethel Court Hotel B&B	Ezulwini	<a href="mailto:reservations@swazibethelcourt.com">reservations@swazibethelcourt.com</a> Contact person: Mamie	770	990
Sibane Hotel B&B	Ezulwini	<a href="mailto:reservations@sibanehotel.co.sz">reservations@sibanehotel.co.sz</a> Contact person: Bonginkhosi	1130	1370
Summerfield Resort	Matsapha	<a href="mailto:info@summerfieldresort.com">info@summerfieldresort.com</a>	1 680	2,210
Park Hotel	Manzini	<a href="mailto:parkhotel@swazi.net">parkhotel@swazi.net</a>	500	550
The Georges Hotel	Manzini	<a href="mailto:info@tgh.co.sz">info@tgh.co.sz</a> <a href="mailto:gm@tgh.co.sz">gm@tgh.co.sz</a>	988	
Gallery Hotel	Matsapha, opposite police college	<a href="mailto:info.galleryhotelsd@gmail.com">info.galleryhotelsd@gmail.com</a> Contact person : Nomcebo Cell : +268 78127877	650	
Valley View Lodge	Manzini, fairview north	<a href="mailto:valleyviewlodge.swaziland@gmail.com">valleyviewlodge.swaziland@gmail.com</a> Contact person : Anita Tel : +268 25054892	E690	
Palm tree lodge guesthouse	Manzini, Coates Valley	<a href="mailto:culturaltours@yahoo.com">culturaltours@yahoo.com</a> Contact person : Myxo Tel : +268 76426780	E750	
Madonsa Guest House	Manzini, Madonsa	<a href="mailto:madonsaguesthouse@gmail.com">madonsaguesthouse@gmail.com</a> Contact person : Samkelo Mamba Tel : +268 76763624	E550	
Blossom Rest House	Manzini, Trelawney park	<a href="mailto:blossom@swazi.net">blossom@swazi.net</a> Tel +268 25053401	E550	
Global Village	Manzini, Madonsa	<a href="mailto:bookings@globalvillage.co.sz">bookings@globalvillage.co.sz</a> Tel : +268 25052226	E690	
Open House Botique	Manzini, Trelawney	<a href="mailto:admin@openhouseboutique.co.sz">admin@openhouseboutique.co.sz</a> Contact person : Buyani Tel : +268 25058745	E1400	
Vuya Nathi BB	Manzini, Nazarene	<a href="mailto:culturaltours@yahoo.com">culturaltours@yahoo.com</a> Contact person : Myxo Tel : +268 76426780	E750	