



International Civil Aviation Organization

African Flight Procedure Programme

Fourth meeting of the AFPP Steering Committee
(AFPP SC/4)
20-21 April 2017
Abidjan, Cote d'Ivoire

INFORMATION BULLETIN

1. Venue of the meeting

1.1. The 4th Meeting of the African Flight Procedure Programme (AFPP) Steering Committee Meeting will take place at **AZALAI HOTEL**, in Abidjan, Côte d'Ivoire, on **20 and 21 April 2017**, under the kind invitation of the Civil Aviation Authority of Cote d'Ivoire (ANAC-CI).

1.2. The meeting focal points are:

At the ICAO Regional Office:

- Mme Aïssatou Mane N'Diaye

Telephone: +221 33 869 24 09

Fax: +221 33 820 32 59

Email: AMane@icao.int

AT ANAC Côte d'Ivoire

- N'ZEBO Oi N'zebo Sylvain

Telephone: +225 21 27 74 24

Mobile: +225 04 03 75 83

Email: snebo@gmail.com / sylvainnzebo@anac.ci

- ZOUZOUKO Mathurin

Telephone: +225 21 27 74 24

Mobile: +225 05 07 60 70

Email: mzouzouko@yahoo.fr

At the AFPP

- Mr. Legrand Frederic

Telephone: +221 77 639 78 53

Mobile: FLegrand@icao.int

Web site: <http://www.icao.int/WACAF/African-FPP/pages/default.aspx>

2. Working Languages

2.1. The meeting will be conducted in both English and French language.

3. Opening Session

3.1. The opening session of The 4th Meeting of the African Flight Procedure Programme (AFPP) Steering Committee Meeting will be held at 9:00 hrs. on Thursday 20 April 2017 at AZALAI Hotel.

4. Working Hours

4.1. The expected daily working hours of the meeting will be as follows: 09:00 hrs to 16:30 hrs.

4.2. There will be a one-hour lunch break of the meeting from 13:30 hrs and 14:30 hrs and one 30-minute coffee/tee break from 11:00 to 11:30 hrs.

5. Registration and Secretariat

5.1. Registration of participants will take place on Thursday 20 April 2017 from 8:00 hrs to 9:00 hrs.

5.2. The Secretary of the meeting will be provided by ICAO and ANAC-CI.

6. Health

6.1. Participants are informed that a valid yellow fever vaccination certificate is required. Participants should ensure that they have a valid health insurance to cover their medical care during their stay in Côte d'Ivoire.

7. Côte d'Ivoire Visa Requirements

7.1. The applicant for a visa for entry into the Republic of Côte d'Ivoire may either go to the nearest consulate on the one hand or apply online at www.snedai.ci before the arrival in the Republic of Côte d'Ivoire.

7.2. The on-line applicant will receive a confirmation of delivery document. The visa will be withdrawn on arrival at the Félix Houphouët Bobigny International Airport upon presentation of the said document.

7.3. An ANAC Host Committee will be on hand to assist in accompanying formalities when necessary.

7.4. It is strongly recommended that the applicant obtain an entry visa or be provided with the confirmation document before traveling

8. Banking and Currency

8.1. Banks are located close to the selected hotels (300m) and are open from 07:30 am to 3:00 pm (GMT) Monday to Friday, local currency is FRANC CFA Currency conversions are possible in US dollars and Automatic dispensers are available 24 hours a day.

9. Weather

9.1. In April, the average temperature during the day in Abidjan is as follows:

- Minimum around 23 ° and 27 °
- Maximum around 30 ° and 44 °
- Chance of rain in the late afternoon

10. Electricity

10.1. Electrical outlets in the Republic of Côte d'Ivoire usually provide electricity between 220-240 volts.

11. Transportation

11.1. An air-conditioned bus will be available for participants to transport the hotels to the venue and vice versa.