



International Civil Aviation Organization

CAR/SAM Planning and Implementation Regional Group (GREPECAS)

First Meeting of the Programmes and Projects Review Committee (PPRC/1)

Mexico City, Mexico, 25 - 27 April 2012

PPRC/1 – WP/13

05/04/12

**Agenda Item 4: Items related to the GREPECAS Organization**

**4.2 Review of the GREPECAS PPRC Terms of Reference and Work Programme**

**PROPOSED REVISED GREPECAS PROGRAMMES AND PROJECTS REVIEW COMMITTEE (PPRC) TERMS OF REFERENCE AND WORK PROGRAMME**

(Presented by the Secretariat)

SUMMARY	
<p>A proposed revision to the GREPECAS PPRC Terms of Reference and Work Programme is presented to the Meeting in the <b>Appendix</b> to this paper for review, comments and approval.</p> <p><b>Action by the PPRC:</b> The PPRC is invited to review, comment and approve the proposed revision to the GREPECAS PPRC Terms of Reference and Work Programme as presented in the Appendix.</p>	
REFERENCES	
<ul style="list-style-type: none"><li>• Report of the GREPECAS/16 Meeting (Punta Cana, Dominican Republic, 28 March – 1 April 2011)</li><li>• Report of the Fourth Meeting of North American, Central American and Caribbean Directors of Civil Aviation (NACC/DCA/4) (San Pedro Sula, Honduras, 20 - 24 June 2011)</li><li>• Report of the Twelfth Meeting of Civil Aviation Authorities of the SAM Region (RAAC/12) (Lima, Peru, 3 - 6 October 2011)</li></ul>	
<b>ICAO Strategic Objectives:</b>	<i>A – Safety C – Environmental Protection and Sustainable Development of Air Transport.</i>

**1. Introducción**

1.1 The Programmes and Projects Review Committee (PPRC) will represent the main element of the new GREPECAS organization, approved through Decision 16/45 - *New GREPECAS Organization*.

1.2 GREPECAS/16 meeting considered that the PPRC were composed by a core group of 16 States, eight from each Region, and, in view that it was not within the authority of the representatives participating at GREPECAS/16 meeting to define the criteria determining which States will be selected, submitted this Decision to the Directors of Civil Aviation, formulating Decision 16/48 - *Terms of reference, work programme, and composition of the GREPECAS Programmes and Projects Review Committee*.

## 2. Analysis

2.1 As follow-up to Decision 16/48, the CAR Region defined its 8 member States through Conclusion 4/1 formulated at the Fourth Meeting of North American, Central American and Caribbean Directors of Civil Aviation (NACC/DCA/4, San Pedro de Sula, Honduras, 20- 24 June 2011), adopting the criteria of inviting voluntary commitments from those States with FIRs in the CAR Region, and the possible adoption of a rotation scheme of State for Central America. Under this criteria, the CAR States selected were Cuba, Dominican Republic, Haiti, Honduras (in representation of Central America under the rotation scheme, and selected by COCESNA Executive Committee), Jamaica, México, Trinidad & Tobago and United States.

2.2 For the selection of the eight SAM States, letter SA438 of 27 July 2011 was circulated, with the aim that the SAM States inform on their interest in being members of the PPRC. At the Twelfth Meeting of Civil Aviation Authorities of the SAM Region (RAAC/12) held in Lima, Peru, from 3 to 6 October 2011, the following eight States were presented and approved for membership: Argentina, Bolivia, Brazil, Chile, Colombia, Panamá, Paraguay and Venezuela.

2.3 GREPECAS/16 meeting also recognized that the PPRC will neither exclude any State wishing to participate in any of their meetings nor will it limit the number of participants of a State; non-member States may participate in the meetings if the agenda includes a subject of interest. Furthermore, the meeting accepted that the following international organizations will participate in the PPRC as Observers when relevant to the Committee meeting agenda, as will any affected States from other Regions: ACI, ALTA, ARINC, ASSI, CANSO, CASSOS, COCESNA, ECCAA, IAOPA, IATA, IBAC, IFALPA, IFATCA, LACAC, PGH, SITA and WMO.

2.4 In this respect, the Appendix to this working paper presents a revision to the terms of reference and work programme of the GREPECAS PPRC for its examination by the Meeting and submission to GREPECAS or the fast track mechanism, for approval.

## 3. Action suggested

3.1 The Meeting is invited to examine, comment and approve the proposed revision to the terms of reference of the GREPECAS PPRC, for its later submission to GREPECAS or the fast track mechanism, for approval.

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## APPENDIX

### PROPOSED REVISED GREPECAS PROGRAMMES AND PROJECTS REVIEW COMMITTEE TERMS OF REFERENCE AND WORK PROGRAMME

#### 1. **Membership**

The GREPECAS Programmes and Projects Review Committee (PPRC) comprises the GREPECAS Chairperson, Vice-Chairperson, Secretary and Co-Secretary, eight States of the CAR Region and eight States of the SAM Region identified by the Directors of Civil Aviation of the States<sup>1</sup>. Other GREPECAS member States may participate in meetings if the agenda includes a topic of interest. The international organizations listed in the GREPECAS Procedural Handbook and affected States of other Regions may participate in meetings as Observers when relevant to the agenda.

#### 2. **The Terms of Reference of the Committee are:**

- a) coordinate and harmonize GREPECAS administrative matters and participate in its internal management and scheduling of events;
- b) review and approve the planning, progress and execution of programmes and projects to ensure their alignment with the GREPECAS terms of reference, ICAO strategic objectives, business plan and global air navigation plan; and
- c) follow-up on high-risk safety deficiencies and take action to promote their resolution.

#### 3. **In order to comply with its Terms of Reference the Committee shall:**

- a) review and propose amendments to the GREPECAS Procedural Handbook;
- b) review the GREPECAS work methodology and propose specific actions to improve its performance;
- c) follow-up the programmes and projects on a continuous basis and, if necessary, intervene in project development to ensure that results are achieved according to approved timeframes;

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<sup>1</sup> The PPRC Member States for the CAR Region are, Cuba, Dominican Republic, Haiti, Honduras (in representation of Central America in the rotation scheme and as selected by the COCESNA Executive Committee), Jamaica, Mexico, Trinidad and Tobago and United States selected by Conclusion 4/1 of the Fourth Meeting of Directors of Civil Aviation of North America, Central America and the Caribbean (NACC/DCA/4) held in San Pedro Sula, Honduras, from 20 to 24 June 2011. The PPRC Member States of the SAM Region are Argentina, Bolivia, Brazil, Chile, Colombia, Panama, Paraguay and Venezuela as ratified at the Twelfth Meeting of Civil Aviation Authorities of the SAM Region (RAAC/12), held in Lima, Peru, from 3 to 6 October 2011 (ref. paragraph 2.3.5 of the Final Report).

- d) prepare reports on PPRC activities, progress and results of programmes and projects for each GREPECAS meeting and annual GREPECAS reports in between GREPECAS meetings;
- e) prepare the draft agenda for GREPECAS meetings; and
- f) in cases of high-risk safety deficiencies, request the respective ICAO Regional Office to request the Air Navigation Bureau to inform the Air Navigation Commission.