



Agenda Item 4: Items related to the organization of GREPECAS

4.1 Review of GREPECAS terms of reference and work programmes

(Presented by the Secretariat)

SUMMARY	
This working paper presents an amendment to the work programme of the GREPECAS Programmes and Projects Review Committee.	
REFERENCE	
First meeting of the GREPECAS Programmes and Projects Review Committee (PPRC/1) (Mexico City, Mexico, 25-27 April 2012)	
<i>ICAO Strategic Objectives</i>	<i>This working paper relates to Strategic Objectives A and C.</i>

1. Introduction

1.1 The first meeting of the Programmes and Projects Review Committee (PPRC/1) approved the terms of reference and work programme of the PPRC through Draft Decision PPRC/1-3. The proposed PPRC terms of reference and work programme incorporated the list of States selected as members by the Directors of Civil Aviation, as well as some editorial corrections and improvements. The terms of reference also included an additional introductory paragraph on the mandate, objectives and role of the PPRC.

2. Discussion

2.1 The PPRC conducts a continuous follow-up of programmes and projects and, if necessary, intervenes in the development of projects to ensure that the results are in accordance with the approved timetable. In order to measure progress in project activities, metrics and goals were defined for such activities.

2.2 As part of the follow-up to the implementation of programmes and projects, the PPRC should collect, monitor, and report on the achievement of project goals. PPRC/2-WP/17 sets forth the need for ICAO Regional Offices to post a "Regional Performance Dashboard" on their websites to show the status of regional implementations, starting in March 2014. This information will serve as a basis for the annual global air navigation report expected for release in April 2014. This process will be repeated in subsequent years, and such information will serve to keep the global air navigation plan up to date.

2.3 PPRC/2-WP/17 proposed that the task of collection, monitoring, and reporting of performance measurements should be performed by the Programmes and Projects Review Committee. In this sense, the PPRC work programme was amended to include this new activity, as shown in the **Appendix** to this working paper.

2.4 Since the Twelfth Air Navigation Conference approved the new edition of the air navigation plan, which includes the Aviation System Block Upgrades methodology, programme and project coordinators should align their activities with ASBU Block 0. Accordingly, the PPRC work programme was amended to align programmes and projects with the ASBU.

3. **Suggested action**

3.1 In view of the foregoing, the Meeting is invited to review and, if deemed appropriate, approve the work programme of the Programmes and Projects Review Committee specified in the GREPECAS Procedural Handbook, as proposed in the **Appendix** to this working paper.

APPENDIX

PROPOSED REVISED GREPECAS PROGRAMMES AND PROJECTS REVIEW COMMITTEE TERMS OF REFERENCE AND WORK PROGRAMME

1. Introduction

PPRC activities are performed by high-level member State representatives on behalf of all GREPECAS member States. The representatives selected to the PPRC are envisioned to focus their activities on the review of GREPECAS programmes and projects with regard to objectives, implementation progress, challenges encountered results achieved and not duplicate the work performed by the technical experts. The PPRC will make recommendations for approval by GREPECAS on programme and project results, as well as the establishment, modification and termination of programmes and projects.

2. Membership

The PPRC comprises the GREPECAS Chairperson, Vice-Chairperson, Secretary and Co-Secretary, eight States of the CAR Region and eight States of the SAM Region identified by the Directors of Civil Aviation of the States¹. Other GREPECAS member States may participate in meetings if the agenda includes a topic of interest. The international organizations listed in the GREPECAS Procedural Handbook and affected States of other Regions may participate in meetings as Observers when relevant to the agenda.

3. The Terms of Reference of the Committee are:

- a) coordinate and harmonize GREPECAS administrative matters and participate in its internal management and scheduling of events;
- b) review and approve the planning, progress and execution of programmes and projects to ensure their alignment with the GREPECAS terms of reference, ICAO strategic objectives, business plan and global air navigation plan; and
- c) follow-up on high-risk safety deficiencies and take action to promote their resolution.

4. In order to comply with its Terms of Reference the Committee shall:

- a) review and propose amendments to the GREPECAS Procedural Handbook;

¹ The PPRC Member States for the CAR Region are, Cuba, Dominican Republic, Haiti, Honduras (in representation of Central America in the rotation scheme and as selected by the COCESNA Executive Committee), Jamaica, Mexico, Trinidad and Tobago and United States selected by Conclusion 4/1 of the Fourth Meeting of Directors of Civil Aviation of North America, Central America and the Caribbean (NACC/DCA/4) held in San Pedro Sula, Honduras, from 20 to 24 June 2011. The PPRC Member States of the SAM Region are Argentina, Bolivia, Brazil, Chile, Colombia, Panama, Paraguay and Venezuela as ratified at the Twelfth Meeting of Civil Aviation Authorities of the SAM Region (RAAC/12), held in Lima, Peru, from 3 to 6 October 2011 (ref. paragraph 2.3.5 of the Final Report).

- b) review the GREPECAS work methodology and propose specific actions to improve its performance;
- c) follow-up the programmes and projects on a continuous basis and, if necessary, intervene in project development to ensure that results are achieved according to approved timeframes;
- e)d) ensure that the programmes and projects are aligned with the ICAO Aviation System Block Upgrades (ASBU) modules;
- e) prepare reports on PPRC activities, progress and results of programmes and projects for each GREPECAS meeting and annual GREPECAS reports in between GREPECAS meetings;
- e)f) collect metrics and inform on the impact in the implementation of the projects presented under a regional performance dashboard in the ICAO CAR and SAM Regional Offices websites;
- e)g) prepare the draft agenda for GREPECAS meetings; and
- e)h) in cases of high-risk safety deficiencies, request the respective ICAO Regional Office to request the Air Navigation Bureau to inform the Air Navigation Commission.

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