



International
Civil Aviation
Organization

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Organización
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Международная
организация
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авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

LT 2/6B.32 – SA508

14 August 2012

To: Mr. Jean-Michel Boivin, Regional Director of Civil Aviation, West Indies and French Guiana
Mr. Zulficar Mohamed, Director General, Civil Aviation Authority, Guyana
Mr. Falisje Jozef Pinas, Minister of Transport, Communication and Tourism, Suriname

Subject: **Invitation to the ICAO/WMO CAR/SAM Seminar/Workshop on MET Requirements in Support of ATM**
(Mexico City, Mexico, 22 – 24 October 2012)

Invitation to the ICAO Seminar on Volcanic Ash Products and Communications for the NAM/CAR/SAM Regions
(Mexico City, Mexico, 24 – 26 October 2012)

Action

Required: 1) **Register participants by 24 September 2012**
2) **Submit presentations by 10 October 2012**

Sir/Madam:

I have the honour to refer to Conclusion 16/19 of the Sixteenth Meeting of the CAR/SAM Regional Planning and Implementation Group (GREPECAS/16) held in Punta Cana, Dominican Republic, from 28 March to 1 April 2012, related to a seminar/workshop to support the determination of region-specific Air Traffic Management (ATM) requirements for meteorological (MET) information in the CAR/SAM Regions, in coordination with the World Meteorological Organization (WMO).

Moreover, with regard to Conclusion 6/16 of the Sixth Meeting of the International Airways Volcanic Watch Operations Group (IAVWOPSG/6) held in Dakar, Senegal on 30 September 2011 and Recommendation 2/30 of the Second Meeting of the International Volcanic Ash Task Force (IVATF/2) held in Montreal, Canada on July 2011, I have the honour to invite your Administration to participate in following seminars:

1. **ICAO/WMO CAR/SAM Seminar/Workshop on MET Requirements in Support of ATM** planned to be held from 22 to 24 October 2012 at the ICAO NACC Regional

Office in Mexico City, Mexico. The Syllabus is presented in **Attachment A**. A Draft Programme for the event will be posted on the event web page at a later date.

2. **ICAO Seminar on Volcanic Ash Products and Communications for the NAM/CAR/SAM Regions** to be convened at the ICAO NACC Regional Office, Mexico City, Mexico, from 24 to 26 October 2012. The Draft Programme of the event is at **Attachment B**.

The working languages of the Seminars will be English and Spanish, and simultaneous interpretation will be provided if sufficient participants of both languages complete timely registration.

The World Meteorological Organization (WMO), ATS Units, Volcanic Ash Advisory Centres (VAAC), Volcano Observatories, Aeronautical MET Services of States and Territories of the ICAO NAM/CAR/SAM Regions and representatives of invited international organizations are expected to attend.

You are kindly requested to complete in Word and send by e-mail the Registration Form at **Attachment C** for each participant by **24 September 2012**.

Presentations that your Administration/Organization may wish to present at the events should be forwarded to this office by e-mail no later than **10 October 2012** in Power Point format.

You will find a list of suggested hotels, location maps and other useful information on the event at ICAO SAM Regional Office website <http://www.lima.icao.int>, option Meetings. Participants are encouraged to make reservations directly with the hotel(s) in a timely manner. In addition, you will find all seminars' documentation at the referred website, option Meetings, as it becomes available. Taking into consideration the availability of documentation in electronic format, no hard copies will be distributed during the event.

If you require any further information regarding the event, please contact ICAO Coordinators Mrs. Nohora Arias, Regional Officer for Aeronautical Meteorology (narias@lima.icao.int), Mr. Ceslo Figueiredo, Regional Officer for Air Traffic Management and Search and Rescue (cfigueiredo@lima.icao.int) or Mrs. Marisa Páez, Assistant (mpaez@lima.icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.



Franklin Hoyer
Regional Director
ICAO South American Office
Lima

Enclosure:

- A – Syllabus/Temario*
- B – Draft Programme/Programa Provisional*
- C – Registration Form/Forma de Registro*

cc:

Mr. Olivier Jouans, Regional Director of ATM services, West Indies and French Guiana

Mr. Philippe Livenais, Chef du Service Meteorologique de Guyane

Mrs. Bhaleka Seulall, Chief Hydrometeorological Officer (ag), Guyana

Mrs. Thelma Douglas Pinas, Permanent Secretary, Ministry of Transport, Communication and Tourism, Suriname

Mr. Robby Venlo, acting Director of Civil Aviation, Suriname

Mr. Brian De Souza, acting Director, CASAS, Suriname

Mr. Cornelis R. Becker, Director, Meteorological Service