



Agenda Item 1: Adoption of the agenda and meeting schedule

ADOPTION OF THE AGENDA AND MEETING SCHEDULE

(Working Paper presented by the Secretariat)

SUMMARY	
This working paper presents to the consideration of the Project RLA/03/901 Coordination Committee, the provisional agenda and meeting schedule of its twenty second meeting.	
<i>ICAO strategic objectives:</i>	<i>A – Safety</i> <i>B – Air navigation capacity and efficiency</i>

1. Agenda

1.1 The Secretariat sent to participant States the provisional Agenda for the Twenty Fourth Meeting of the Coordination Committee (RCC/24), expected to be conducted from 3 to 6 March 2020, through letter SA5773 for SAM REDDIG member States.

1.2 The revised provisional agenda and explanatory notes are presented in **Appendix A** to this working paper.

2. Meeting schedule

2.1 The meeting schedule for the consideration of the agenda items is presented in **Appendix B** to this working paper.

3. Suggested action

3.1 The Coordination Committee is invited to:

- a) Take note of the information contained in this working paper, and
- b) Adopt the agenda and meeting schedule of the RCC/24, presented in **Appendixes A** and **B**, respectively.

APPENDIX A
PROVISIONAL AGENDA

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| Agenda Item 1: | Approval of the agenda and of the meeting schedule |
| Agenda Item 2: | Review of the report of the Twenty Second Meeting of the Coordination Committee (RCC/22) and the report of the Twenty Third (extraordinary) Meeting of the Coordination Committee (RCC/23) |
| Agenda Item 3: | Report of the activities carried out to date since the last meeting of the Coordination Committee |
| Agenda Item 4: | Work plan for 2020 |
| Agenda Item 5: | Financial situation of the project and approval of the budget |
| Agenda Item 6: | Annual project evaluation |
| Agenda Item 7: | Other matters |

EXPLANATORY NOTES TO THE PROVISIONAL AGENDA

Agenda Item 1: Approval of the agenda and of the meeting schedule

The Coordination Committee will consider and approve the provisional agenda and meeting schedule proposed by the Secretariat for its Twenty Second Meeting.

Agenda Item 2: Review of the report of the Twenty Second Meeting of the Coordination Committee (RCC/22) and the report of the Twenty Third (extraordinary) Meeting of the Coordination Committee (RCC/23)

The Committee will review, for approval, the report of its Twenty Second Meeting (RCC/22) held in Lima from 5 to 7 March 2019 and the report of the Twenty Third (extraordinary) Meeting of the REDDIG Coordination Committee (RCC/23) carried out by means of a teleconference (GoToMeeting), on 21 August 2019. Likewise, the Committee will analyze the status of implementation of conclusions formulated during said meeting, as well as of conclusions in force from previous meetings.

Agenda Item 3: Report of the activities carried out to date since the last meeting of the Coordination Committee

The Committee will analyze the activities carried out since its last meeting regarding:

- a) Follow-up to REDDIG II performance;
- b) REDDIG II training programme; and
- c) New REDDIG II services and activities.

Agenda Item 4: Work plan for 2020

The Committee will analyze the work programme for 2020:

- a) New REDDIG II activities and services;
- b) New MEVAIII / REDDIG II activities and interconnection services; and,
- c) Training programme for 2020

Agenda Item 5: Financial situation of the project and approval of the budget

The Committee will consider the status of the cost-sharing contributions to the project and a summary of the obligations assumed during 2019, as well as the project budget for 2020 for approval.

Agenda Item 6: Annual project evaluation

The Committee will take note of the project's situation at the end of the year, including the management and outputs indicators, as well as the monitoring and control of the project with regard to the approved work plan for 2019, shown in the corresponding forms, concluding with the review of the survey conducted among participant States concerning their annual project evaluation.

Agenda Item 7: Other matters

Under this agenda item, the Committee could analyze any other related issues deemed appropriate.

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APPENDIX B

PROVISIONAL TIMETABLE

HOURL	Tuesday 3 March 2020	HOURL	Wednesday 4 March 2020	HOURL	Thursday 5 March 2020	HOURL	Friday 6 March 2020
08:30 09:00	Register of participants	09:00 10:30	Agenda Item 3	09:00 10:30	Agenda Item 5	10:00	Review of the Report
09:00 09:15	Opening						
09:15 09:30	<i>Coffee Break</i>	10:30 10:45	<i>Coffee Break</i>	10:30 10:45	<i>Coffee Break</i>	10:30 10:45	<i>Coffee Break</i>
09:30 12:30	Agenda Items 1 & 2	10:45 12:15	Agenda Item 4	10:45 12:15	Agenda Item 6	11:00	Closing Session
12:30 13:30	<i>Lunch Break</i>	12:15 13:00	<i>Lunch Break</i>	12:15 13:00	<i>Lunch Break</i>		
13:30 15:00	Agenda Item 3	13:00 14:00	Agenda Item 4	13:00 14:00	Agenda Item 7		

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