



**Agenda Item 6: Matters related to the organisation of GREPECAS**

**Review of the GREPECAS terms of reference and work programme**

(Presented by the Secretariat)

<b>SUMMARY</b>	
This working paper presents the proposed modification of the GREPECAS reference terms to reflect the content of the ICAO Regional Office Manual (ROM) in relation to the Secretariat of the (PIRGs). Additionally, the terms indicating the rotation between GREPECAS' and RASG-PA's Secretariat, are presented.	
<b>References</b>	
<ul style="list-style-type: none"><li>• GREPECAS Procedural Handbook, Sixth edition, 2014;</li><li>• ICAO Regional Offices Manual</li><li>• RASG-PA Procedural Handbook</li></ul>	
<i>ICAO strategic objectives:</i>	<i>A – Safety</i> <i>C – Air navigation capacity and efficiency</i>

**1. Introduction**

1.1 The GREPECAS Procedural Handbook states that the Secretariat shall provide assistance to the meetings of the Group.

1.2 The ICAO Regional Office Manual (ROM) states that the Director of the Regional Office is the Secretary of the PIRG of his/her Region.

1.3 The RASG-PA Procedural Handbook states that the Secretariat shall be provided by ICAO (NACC or SAM Regional Offices).

**2. Discussion**

2.1 The ICAO Regional Office Manual (ROM), with respect to the PIRG Secretariat, states in paragraph 3.3.4.1 that, when a PIRG affects two or more Regional Offices, the Director of more seniority assumes the Secretariat of the Group.

2.2 The RASG-PA Procedural Handbook states in paragraph 5.1, that “The ICAO Regional Director serving as Secretary of RASG-PA, will not concurrently serve as Secretary of the GREPECAS.

2.3 These two points indicate, tacitly, that there should be a rotation of the secretariats between GREPECAS and RASG-PA. However, this point is not explicitly reflected in the terms of references (TOR) of GREPECAS.

2.4 The Meeting, observing these points, may consider it necessary to modify the TOR of GREPECAS, as a matter of order and clarity, in order to reflect the following points:

- a) that the Director of greater seniority of both Regional Offices (NACC and SAM) assume the GREPECAS Secretariat; y
- b) that the Director of the other ICAO Regional Office (NACC or SAM) assume the Secretariat of the RASG-PA.

2.5 After analyzing the previous items, the Meeting could issue the following draft decision:

**Draft Decision**

**GREPECAS/18-XX:                    MODIFICATION OF THE GREPECAS' TERMS OF REFERENCE**

That, in order to reflect the rotation procedure of the GREPECAS Secretariat and RASG-PA Secretariat, in the GREPECAS' TORs, the Meeting take the decision to:

- a) modify the GREPECAS Procedural Handbook, in the terms that are presented below:

9.2.1 The GREPECAS Secretariat will be provided by ICAO (NACC or SAM Regional Director). The ICAO Regional Director with more seniority will assume the GREPECAS Secretary.

9.2.2 The Regional Director who acts as Secretary of GREPECAS will not simultaneously perform functions of Secretary of Regional Aviation Safety Group-Pan America, assuming these functions the Regional Director of the other Region.

The current 9.2.1 becomes 9.2.3.

- b) entrust the Secretariat with the necessary coordination so that these changes are reflected in the RASG-PA TORs.

**3. Suggested actions**

3.1 The Meeting is invited to:

- a) take note of the information contained in this paper; and
- b) review and support the draft decision contained in 2.5