



International
Civil Aviation
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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: LT 19/11 – SA658

Lima, 2 December 2015

To: Mr. Philippe Guivarch, Regional Director of Civil Aviation, West Indies and French Guiana
Ms. Chaitrani Heeralall, Director General, Civil Aviation Authority (ag), Guyana
Mr. Andojo Rusland, Minister of Transport, Communication and Tourism, Suriname

Subject: **Invitation – First ADREP/ECCAIRS Systems workshop under the ARCM framework**
(Lima, Perú, 11-15 April 2016)

Action

Required: **Register participants not later than 15 January 2016**

Sir/Madam,

I have the honour to invite your Administration to the **First ADREP/ECCAIRS Systems workshop under the AIG Regional Cooperation Mechanism (ARCM) of South America**, to be held in Lima, Peru, from 11 to 15 April 2016.

This workshop has been developed by the ARCM based on the European Coordination Centre for Accident and Incident Reporting Systems (ECCAIRS) model following the standard of Annex 13 to the Convention on International Civil Aviation (Ref. Chapter 8, Paragraph 8.1) indicating: *A State shall establish a mandatory incident reporting system to facilitate collection of information on actual or potential safety deficiencies, and to determine the necessary preventive measures*, with specific adaptations for complying with the ARCM requirements.

This ADREP/ECCAIRS workshop is addressed to ADREP/ECCAIRS experts of your State AIG Authority, with responsibilities in Aviation accidents and incidents investigation, flight safety data exchange and analysis, and in information technology.

The objective is to provide training in the use of the ECCAIRS software for the ICAO Aviation Accident/Incident Data Reporting (ADREP) system, within the ARCM framework. This will be conducted in Spanish and English with simultaneous interpretation services.

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For the above explained, kindly consider the possibility of sending two specialists from your State to this workshop in order to obtain the best benefit from this instruction. No registration fee is being requested, but air ticket and perdiems should be covered by each Administration.

Please find attached the general information for the workshop, as well as the registration form. The agenda will be sent as soon as concluded.

In view that the participation confirmation from your Administration is required to initiate administrative procedures of the workshop, I would much appreciate having your answer on your interest in participating in this workshop as well as the contact information of your delegates ***not later than 15 January 2016***.

Accept, Sir/Madam, the assurances of my highest consideration.



Franklin Hoyer
Regional Director
ICAO South American Office
Lima

Enclosure

General information

Registration form

cc: Mr. Claude Miquel, Deputy Director of Civil Aviation, West Indies and French Guiana
Mr. Olivier Jouans, Regional Director of ATM services, West Indies and French Guiana
Mrs. Thelma Douglas Pinas, Permanent Secretary, MTCT Suriname
Mr. Faizel Baarn, acting Head of Civil Aviation Department, Suriname
Mr. Brian De Souza, acting Director, CASAS, Suriname
Mr. Marcus Costa, C/AIG, ICAO Montreal