



International Civil Aviation Organization
South American Regional Office - Regional Project RLA/03/901
REDDIG Management System and Satellite Segment Administration
Seventeenth Meeting of the Coordination Committee (RCC/18)
Lima, Peru, 2 to 4 March 2015

Agenda Item 1: Adoption of the agenda and meeting schedule

(Working Paper presented by the Secretariat)

SUMMARY	
This working paper presents to the consideration of the Project RLA/03/901 Coordination Committee, the provisional agenda and meeting schedule of its Eighteenth Meeting.	
ICAO strategic objectives:	<i>A – Safety</i> <i>B – Air navigation capacity and efficiency</i>

1. **Agenda**

1.1 The Secretariat sent to participant States the provisional Agenda for the Eighteenth Meeting of the Coordination Committee (RCC/18), expected to be conducted from 2 to 4 March 2015, through letter SA5929 of 10 December 2014 for SAM REDDIG member States, and letter EMX1138 of 11 December 2014 for Trinidad and Tobago.

1.1 The revised provisional agenda and explanatory notes are presented in **Appendix A** to this working paper.

2. **Meeting schedule**

2.1 The meeting schedule for the consideration of the agenda items is presented in **Appendix B** to this working paper.

3. **Suggested action**

3.1 The Coordination Committee is invited to:

- a) Take note of the information contained in this working paper and
- b) Adopt the agenda and meeting schedule of the RCC/18, presented in **Appendices A** and **B**, respectively.

APPENDIX A

RLA/03/901 Regional Project REDDIG Management System and Satellite Segment Administration

EIGHTEENTH MEETING OF THE COORDINATION COMMITTEE (RCC/18) (Lima, Peru, 2 to 4 March 2015)

PROVISIONAL AGENDA

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| Agenda Item 1: | Approval of the agenda and of the meeting schedule |
| Agenda Item 2: | Review of the report of the Seventeenth Meeting of the Coordination Committee |
| Agenda Item 3: | Report of the activities carried out to date since the last meeting of the Coordination Committee |
| Agenda Item 4: | Work plan for 2015 |
| Agenda Item 5: | Financial situation of the project and approval of the budget |
| Agenda Item 6: | Annual project evaluation |
| Agenda Item 7: | Other matters |

EXPLANATORY NOTES TO THE PROVISIONAL AGENDA

Agenda Item 1: Approval of the agenda and of the meeting schedule

The Coordination Committee will consider and approve the provisional agenda and meeting schedule proposed by the Secretariat for its eighteenth meeting.

Agenda Item 2: Review of the report of the Seventeenth Meeting of the Coordination Committee

The Committee will review, for approval, the report of its seventeenth meeting (RCC/17) held in Lima, Peru, from 24 to 26 de March 2014. Likewise, the Committee will analyze the status of implementation of conclusions formulated during said meeting, as well as of conclusions in force from previous meetings

Agenda Item 3: Report of the activities carried out to date since the last meeting of the Coordination Committee

The Committee will analyze the activities carried out since its last meeting regarding:

- a) Training programme for year 2014;
- b) Implementation of new services;
- c) REDDIG logistics aspects; and
- d) Follow-up to REDDIG II implementation.

Agenda Item 4: Work plan for 2015

El Comité analizará el programa de trabajo previsto para el año 2015:

- a) Programa de entrenamiento de la REDDIG II;
- b) Operación de la REDDIG II y análisis de implantación de nuevos servicios; y
- c) Instalación y operación de la interconexión MEVA III / REDDIG.

In this item of the agenda, the Committee will analyze the implementation of SITA data link service through the REDDIG II as a follow-up to the SAM/IG/14-4 formulated in the SAM/IG/14 Meeting held in Lima, Peru from 10 to 14 November 2014.

Agenda Item 5: Financial situation of the project and approval of the budget

The Committee will consider the status of the cost-sharing contributions to the project and a summary of the obligations assumed during 2014, as well as the project budget for 2015 for approval. In addition, it will analyze for approval the costs involved for MEVA / REDDIG interconnection, as consequence of the implementation of the new MEVA network (MEVA III).

Agenda Item 6: Annual project evaluation

The Committee will take note of the project's situation at the end of the year, including the management and outputs indicators, as well as the monitoring and control of the project with regard to the approved work plan for 2014, shown in the corresponding forms, concluding with the review of the survey conducted among participant States concerning their annual project evaluation.

Agenda Item 7: Other matters

Under this agenda item, the Committee could analyze any other related issue deemed appropriate.

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APPENDIX B

REGIONAL PROJECT RLA/03/901
REDDIG Management System and Satellite Segment Administration

EIGHTEENTH MEETING OF THE COORDINATION COMMITTEE (RCC/18)
(Lima, Peru, 2 to 4 March 2015)

PROVISIONAL MEETING SCHEDULE

HOUR	Monday 2 March 2015	HOUR	Tuesday 3 March 2015	HOUR	Wednesday 4 March 2015
08:30 09:00	Registration	09:00 10:30	Agenda Item 4 (RCC/18)	09:00 10:30	Review of Report (RCC/18)
09:00 09:15	Opening Ceremony				
09:15 09:30	<i>Coffee Break</i>	10:30 10:45	<i>Coffee Break</i>	10:30 10:45	<i>Coffee Break</i>
09:30 12:30	Agenda Items 1 and 2 (RCC/18)	10:45 12:15	Agenda Item 5 (RCC/18)	10:45 12:15	
12:30 13:30	<i>Lunch Break</i>	12:15 13:00	<i>Lunch Break</i>	12:15 13:00	
13:30 15:00	Agenda Item 3 (RCC/18)	13:00 14:00	Agenda Items 6 and 7 (RCC/18)	13:00 14:00	