



AGENDA, SCHEDULE AND WORKING METHODS

(Presented by the Secretariat)

1. Agenda

1.1 The Tentative Agenda of the Sixth Multilateral Meeting of the SAM Region for the Transition of AIS to AIM (SAM/AIM/6) is attached as **Appendix A** to this working paper.

1.2 Those matters not included in the agenda might be considered under Agenda Item 6, Other matters.

2. Working methods

2.1 For the development of this event, it is expected to work in plenary session, and in Ad-hoc groups, in order to analyse specific issues.

2.2 During the course of the event, a Summary of Conclusions will be prepared for its distribution to States and International Organizations interested.

2.3 Administrative aspects and documentation processing of the meeting will be in charge of ICAO Secretariat and the Working Groups Rapporteurs.

3. Work Schedule

3.1 Subject to the circumstances that would affect the adoption of the work, the following work schedule is suggested:

0830 – 1030	Review of Agenda items
1030 – 1045	Coffee break
1045 – 1215	Review of Agenda items
1215 – 1300	Lunch
1300 – 1430	Review of Agenda items
1430 – 1445	Coffee break
1445 – 1530	Review of Agenda items

4. Work Plan

4.1 **Appendix B** to this working paper includes the tentative work plan.

5. **Suggested action:**

5.1 The approval of the mentioned tentative work plan is suggested, provided that in the light of the progress reached, the Meeting could adopt the modifications considered appropriate.

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APPENDIX A

Sixth Multilateral Meeting of the SAM Region for the Transition of AIS to AIM (SAM/AIM/6)

(Lima, Peru 24 to 28 November 2014)

TENTATIVE AGENDA

- Agenda Item 1:** Implementation of provision of Electronic Terrain and Obstacle Data (e-TOD)
- Agenda Item 2:** Implementation of systems for aeronautical information data exchange and aeronautical data
- Agenda Item 3:** Implementation of the Quality Management System in AIM units
- Agenda Item 4:** NOTAM Contingency Plan and AIM deficiencies
- Agenda Item 5:** AIRAC and ICARD systems and amendments to international routes network
- Agenda Item 5:** Other business

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EXPLANATORY NOTES

Agenda Item 1: Implementation of provision of Electronic Terrain and Obstacle Data (e-TOD)

Under this part of the Agenda, the progress on the compliance of regulations of ICAO Annex 15 by States will be analysed. Also, GREPECAS Project G1 deliverables will be revised by States.

Agenda Item 2: Implementation of systems for aeronautical information data exchange and aeronautical data

Under this matter, the current degree of the implementation of electronic data provision and aeronautical information will be analysed, as well as GREPECAS Project G2 on systems implementation for the exchange of information and data through protocols.

Agenda Item 3: Implementation of the Quality Management System in AIM units

Under this Agenda item, the meeting will deal with States that have not yet achieved implementation of quality management in the AIM and are delayed with regard to the roadmap for migration from AIS to AIM. States that have not implemented quality management must submit to the meeting a working paper containing a detailed action plan, establishing tasks carried out, pending tasks, the dates and resources assigned for its execution.

Agenda Item 4: NOTAM Contingency Plan and AIM deficiencies

Under this Agenda item, States that have not implemented the NOTAM Contingency Plan shall present their proposals to activate bilateral or multilateral coordination required, in order to ensure continuity of NOTAM issuance in contingency. Likewise, States shall present an action plan for AIM deficiencies.

Agenda Item 5: AIRAC and ICARD systems and amendments to international routes network

Under this Agenda item, States shall inform by working paper on their problems concerning AIRAC and ICARD systems. They shall submit a list of international routes to upper and lower level existing in each State, including points and coordinates in degrees, minutes and seconds.

Agenda Item 6: Other business

Under this item, the meeting will be able to review other aspects which have not been considered in the previous agenda items and that are related with the matters under analysis.

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APPENDIX B

TENTATIVE WORK PROGRAMME

Hour	Monday 22 July 2013	Hour	Tuesday 23 July 2013	Wednesday 24 July 2013	Thursday 25 July 2013	Hour	Friday 26 July 2013
0830 0900	Registration of participants	0830 1030	Review of Agenda Item 2	Review of Agenda Item 3	Review of Agenda Item 4	0900 1000	Report Review
0900 0915	Opening of the Event						
0915 0930	Coffee break	1030 1045	Coffee break	Coffee break	Coffee break	1000 1030	Coffee break
0930 1215	Review of Agenda Item 1	1045 1215	Review of Agenda Item 2	Review of Agenda Item 3	Review of Agenda Item 5	1030 1200	Report Approval
1215 1300	Break for lunch	1215 1300	Break for lunch	Break for lunch	Break for lunch	1200 1230	Closing of the Meeting
1300 1430	Review of Agenda Item 1	1300 1430	Review of Agenda Item 2	Review of Agenda Item 4	Review of Agenda Item 5		
1430 1445	Coffee break	1430 1445	Coffee break	Coffee break	Coffee break		
1445 1530	Review of Agenda Item 1	1445 1530	Review of Agenda Item 3	Review of Agenda Item 4	Review of Agenda Item 6		