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## GENERAL INFORMATION

### 1. Site and dates

The ICAO International Aviation and Environment Seminar and ICAO States' Action Plans Seminar will be conducted in the ICAO South American (SAM) Regional Offices premises in Lima, Peru, from 7 to 10 April 2014. Since we count with two conference rooms, it will be appreciated that upon arriving in the Office, you verify where the event will take place – Floor 3 or 4.

### 2. Coordinators

#### ICAO Headquarters

Ms. Blandine Ferrier, Associate Environment Officer

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#### ICAO SAM Regional Office

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### 3. Participants Registration

Participants should register on Monday, 7 April 2014, from 08:30 to 09:00 hours.

### 4. General information

Found in the “General Information”, “Weather” and “Hotels” sections in the ICAO SAM Regional Office website, [http://www.icao.int/SAM/Pages/ES/default\\_ES.aspx](http://www.icao.int/SAM/Pages/ES/default_ES.aspx), English, left column, under “About SAM”.

### 5. Passport, visa and vaccination requirements

To enter the country, an updated passport and visa are required; however, it is recommended to contact the Peruvian Embassy or Consulate in your country, to enquire on this requirement well before your departure. Please note that it is not possible to obtain entry visas upon arrival in Peru. Will appreciate you also verify whether yellow-fever or any other vaccination is required.

### 6. Documentation

The documentation will be posted on the ICAO SAM Regional Office website, [http://www.icao.int/SAM/Pages/ES/default\\_ES.aspx](http://www.icao.int/SAM/Pages/ES/default_ES.aspx), English, left panel, under *South American (SAM) Office, Meetings*, and participants should check our website frequently to download the documentation. All participants must bring their own set of documentation (hard copy or electronically in a laptop) to the meeting venue; there will be no hard copies available for distribution.