



International  
Civil Aviation  
Organization

Organisation  
de l'aviation civile  
internationale

Organización  
de Aviación Civil  
Internacional

Международная  
организация  
гражданской  
авиации

منظمة الطيران  
المدني الدولي

国际民用  
航空组织

Ref.: LT 2/6B.52 – SA267

Lima, 11 June 2014

To: Mr. Jean-Michel Boivin, Regional Director Civil Aviation, West Indies and French Guiana  
Mr. Zulficar Mohamed, Director General, Civil Aviation Authority, Guyana  
Mr. Falisie Jozef Pinas, Minister of Transport, Communication and Tourism, Suriname

**Subject: Regional meeting on extended diversion time operations (EDTO) and inflight fuel management**  
Quito, Ecuador, 29 September to 3 October 2014

Action

Required: Your answer not later than **15 August 2014**

Dear Sir,

I have the honour to inform you that the International Civil Aviation Organization (ICAO), with the auspices of the Directorate General of Civil Aviation of Ecuador, has organized the Regional meeting on extended diversion time operations (EDTO) and inflight fuel management, which will take place in Quito, Ecuador, from 29 September to 3 October 2014.

The objective of this meeting is to train Civil Aviation Administrations and air operators in the South American Region on the new standards promulgated in Annex 6 Part I for extended diversion time operations (EDTO) and fuel management, as well as procedures published by ICAO for the approval of these operations.

Please take note that Spanish-English simultaneous interpretation services will be provided for the meeting presentations. Registrations are free of cost.

States and air operators are encouraged to nominate participants, having in mind that the meeting is addressed to officers responsible for aircraft and operators approval for EDTO operations. In this regard, kindly extend this invitation to air companies of your State.

I am also pleased to inform you that meeting participants should approve an e-learning course as a previous requirement to participate in the referred meeting. This course should be published well in advance in ICAO webpage.

I:\2014\SAF EDTO29Sept-3Oct\SA267 Invitation States EDTO.Docx

Av. Víctor Andrés Belaúnde No.147  
Centro Empresarial Real  
Vía Principal No.102  
Edificio Real 4, piso 4, San Isidro  
Lima 15073 – Perú

Apartado 4127  
Lima 100, Perú  
Web page: [www.icao.int/SAM](http://www.icao.int/SAM)

Email: [icaosam@icao.int](mailto:icaosam@icao.int)

Tel.: +51 1 611-8686  
Fax: +51 1 611-8689

Due to limitation of vacancies, it is suggested that participants register at earliest possible and not later than **15 August 2014**, completing the attached form and sending it to this Regional Office.

The meeting draft agenda as well as the general information should be made available as soon as possible. All documentation with respect to this event will be published at the ICAO South American Regional Office's webpage in the following link:

[http://www.icao.int/SAM/Pages/ES/meetings\\_ES.aspx?year=2014&cM=06&cY=2014&p=3](http://www.icao.int/SAM/Pages/ES/meetings_ES.aspx?year=2014&cM=06&cY=2014&p=3).

Should you require additional information, please contact Mr. Marcelo Ureña, Regional Officer Flight Safety, [murena@icao.int](mailto:murena@icao.int) or his assistant, Ms. Deborah Coriat, [dcoriat@icao.int](mailto:dcoriat@icao.int).

Accept, Sir, the assurances of my highest consideration.



Franklin Hoyer  
Regional Director  
ICAO South American Office  
Lima

**Enclosure**

*Registration form*

- cc: Mr. Olivier Jouans, Regional Director of ATM services, West Indies and French Guiana  
Mrs. Thelma Douglas Pinas, Permanent Secretary, Ministry of Transport, Communication and Tourism, Suriname  
Mr. Robby Venlo, acting Director of Civil Aviation Department, Suriname  
Mr. Brian De Souza, acting Director, CASAS, Suriname  
Mr. Fidel Guitarra, Director of inspection and certification, DGAC, Ecuador  
Mr. Juan Carlos Alvarez, Head of licensing, DGCA, Ecuador  
Mr. Miguel Marin, Technical Officer, Operations, Air Navigation Bureau, ICAO Montreal