



GENERAL INFORMATION

(Presented by the Secretariat)

1. **Venue and dates**

The First Meeting of the Central African Satellite (CAFSAT) Network Management Committee (CNMC/1); the Sixth Meeting of the FANS I/A Interoperability Team (SAT/FIT/6), and the Sixteenth Meeting on the Improvement of Air Traffic Services Over the south Atlantic, (SAT/16), will be held in Recife, Brazil, on 2 May, 3 May and 4 to 6 May 2011, respectively.

2. **Site of the Meeting**

Hotel PARK HOTEL

Av. Navegantes, 9, Boa Viagem, Recife-PE (S08 07 51 / W034 54 01)

Tel: 55-81-2122.4666

Fax: 55-81-2122.4600

E-mail: parkhotel@park.com.br

Site: www.park.com.br

3. **Coordinators**

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CEP: 51.250-000 (s08 08 18 / w034 55 31).

(CINDACTA III: 3rd Integrated Center of Air Defense and Air Traffic Control
(Terceiro Centro Integrado de Defesa Aérea e Controle de Tráfego Aéreo).

4. **Participants Registration**

The registration of delegates will take place on 2, 3 and 4 May 2011, respectively, from 08:30 to 09:00 hours. For identification purposes, participants are also requested to wear the identification badge which will be issued to them during registration. Registration forms should be filled for each one of the events, and sent to the following addresses: mail@lima.icao.int and icaodkr@icao.sn.

5. Documentation Link

The documentation will be posted in the ICAO SAM Regional Office Website, <http://www.lima.icao.int/>, *Meetings*; participants should check this website frequently to download the documentation. All participants must bring their own set of documentation to the Meeting venue (hard copy or electronically), since there will be no hard copies available for distribution.

6. Language and documents

These events will be held in English language only.

7. Temperature

Temperature in Recife during the month of May varies from **22 °C to 32 °C**. The average humidity is of **75 %**.

8. Money exchange

Brazil currency is the Reales (R\$). Current exchange rate is **R\$ 1,7 per US \$ 1.00**.

Traveller's Checks should be exchanged in banks of money exchange formal centres. Schedule is from 10:00 to 15:30 hours.

9. Credit cards

Credit cards as American Express, Master Card, VISA, Diners Club, etc, are usually welcome in hotels, shopping centres and restaurants.

10. Suggested hotels

The following hotels provide special rates to all participants

Hotel	Dirección/Teléfono/Fax Página Web/Correo electrónico/Página web Address/Tel/Fax/E-mail/Website	Simple R\$	Doble/ Double R\$
Fator Hotel	Rua dos Navegantes, 157, Boa Viagem, Recife-PE. Telephone: +55-81-3316.0040 (s08 07 50 / w034 54 00) www.fatorhotel.com.br	145,00	165,00
Barramares Hotel	Av Beira Mar, 544, Piedade, Jaboatão dos Guararapes. Telephone: +55-81-3312.6100 (s08 09 21.5 / w034 54 36) www.hotelbarramares.com.br	150,00	170,00
Park Hotel	Av. Navegantes, 9, Boa Viagem, Recife-PE. Telephone: +55-81-2122.4666 (s08 07 51 / w034 54 01) www.park.com.br	170,00	194,00

Note: Breakfast buffet included in prices of above-mentioned hotels.

11. Hotel reservations

Participants are required to make their Hotel reservations directly with the selected hotel. We fully recommend to make reservations as soon as possible due to season's events in Recife City.

Hotel reservations should be made through the corresponding faxes or E-mail. addresses, mentioning the **CAFSAT CNMC/1, FIT/6 and SAT/16 ICAO Meeting**. Credit card is required (Visa, Amex, etc). and its expiration date to ensure reservation.

12. **Transportation**

When arriving to Recife International Airport, please contact the following taxi service, which cost of the transfer to the hotels indicated above is approximately R\$ 30,00 (US\$ 20,00).

Company: Airport Taxi (COOPSTAR)

Phone number: 3322.5050 / 9801.2303

13. **Hospital**

In case of an emergency, the following hospital is suggested:

Hospital/Clinic ALFA

Phone: 2129.3000

Av. Visconde de Jequitinhonha, 1144 - Boa Viagem, Recife-PE

Mobile Emergency Units (Helpful Telefones):

Ambulance (public service to remove patients)

Phone: 192

Fireman (Fire Department)

Phone: 193

Police (Federal)

Phone: 194

Police (Local)

Phone: 190

Police (Turism Support)

Phone: 3326.9603

14. **Commercial schedule**

From 08:00h to 18:00h approximately.

Schedule of malls from 10 to 22 hours.

15. **Electricity**

220 volts.

16. **Airport tax**

Airport tax is US\$ 36.00 (international flights).

17. **Visa**

Kindly verify in the corresponding embassies of Brazil in your country.

18. **Other**

The tax sales is included in the prices to the consumer. Tips in restaurants is approximately 10% of the total fee, but not required. Recife has a good an safe taxi services and tips are not required.