



GTE/9
WP/01
29/12/09

INTERNATIONAL CIVIL AVIATION ORGANIZATION
South American Office

NINTH TRAINING SEMINAR/MEETING OF THE SCRUTINY WORKING GROUP
(GTE/9)

Guayaquil, Ecuador, 8 to 12 March 2010

AGENDA, SCHEDULE AND WORKING METHODS

(Presented by the Secretariat)

1. Agenda

1.1 The Tentative Agenda of the Ninth Training Seminar/Meeting Scrutiny Working Group (GTE/9) is attached as **Appendix A** to this working paper.

1.2 Those matters not included in the Agenda might be considered under Agenda Item 3 - Other business.

2. Working methods

2.1 For the development of this meeting, it is expected to work in plenary session, and if necessary, in Ad-hoc groups.

2.2 During the course of the meeting, a Summary of Conclusions will be prepared for its distribution to States and International Organizations interested.

2.3 Administrative aspects and documentation processing of the meeting will be in charge of ICAO and the Task Force Rapporteur.

3. Work schedule

3.1 Subject to the circumstances that would affect the adoption of the work, the following work schedule is suggested:

09:00 – 10:30	Review of agenda items
10:30 – 10:45	Coffee Break
10:45 – 12:30	Review of agenda items
12:30 – 13:15	Coffee Break
13:15 – 15:00	Review of agenda items

4. **Work plan**

4.1 **Appendix B** to this working paper includes the tentative work plan.

5. **Suggested action**

5.1 The approval of the mentioned tentative work plan is suggested, provided that in the light of the progress reached, the Meeting could adopt the modifications considered appropriate.

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APPENDIX A

**NINTH TRAINING SEMINAR/MEETING OF THE SCRUTINY WORKING GROUP
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TENTATIVE AGENDA

Agenda Item 1: History of RVSM, Regional Monitoring Agencies and Scrutiny Groups

- a) Roles and responsibilities
- b) Overview of Target Levels of Safety

Agenda Item 2: GTE Overview – CARSAMMA & Rapporteur

- a) Terms of Reference
- b) Background
- c) Composition
- d) Objectives
- e) Methodology
- f) Reporting

Agenda Item 3: Large Height Deviation (LHD) Analysis – CARSAMMA

- a) Application of GTE methodology to LHD events
- b) Summarize parameter values
- c) Identify operational trends from data base

Agenda Item 4: Other business

APPENDIX B

NINTH TRAINING SEMINAR/MEETING OF THE SCRUTINY WORKING GROUP
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WORK PROGRAMME

Hour	Monday	Tuesday	Wednesday	Thursday	Hour	Friday
09:00 – 10:30	08:30 <i>Registration</i>	Agenda item 2	Agenda item 3	Agenda item 3	0900 – 0930	Reading of the Report
	09:00 Opening				0930 – 1000	<i>Coffee break</i>
	Agenda item 1					
10:30 – 10:45	<i>Coffee break</i>	<i>Coffee break</i>	<i>Coffee break</i>	<i>Coffee break</i>	1000 – 1130	Revision of the Report
10:45 – 12:30	Agenda item 1	Agenda item 2	Agenda item 3	Agenda item 3	1130 – 1200	Closing Ceremony
12:30 – 13:15	<i>Coffee break</i>	<i>Coffee break</i>	<i>Coffee break</i>	<i>Coffee break</i>		
13:15 – 15:00	Agenda item 2	Agenda item 2	Agenda item 3	Agenda item 4		

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