

ATTACHMENT A

IAT/01 — WP/01  
30/10/12



*International Civil Aviation Organization*  
**First Issue Analysis Team (IAT/01) Meeting**  
**of the Regional Aviation Safety Group - Pan America (RASG-PA)**  
**IAT/01**



Miami, United States, 19 to 20 December 2012

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**Agenda Item 1:           Opening of the Meeting**  
**1.3       Agenda Approval**

**PROVISIONAL AGENDA AND SCHEDULE OF THE FIRST ISSUE ANALYSIS TEAM MEETING**

(Presented by the Secretariat)

**SUMMARY**

The Provisional Agenda and Schedule for the First Issue Analysis Team (IAT/01) of the Regional Aviation Safety Group – Pan America (RASG-PA) are presented in **Appendices A and B** respectively.

The items in the Provisional Agenda have been presented in a format which aligns to the Strategic Objectives and Programmes of the Organization.

The Meeting will meet in plenary with the option to propose ad-hoc groups to deal with specific matters, if necessary.

The Meeting will be held at the premises of Airbus located at following address:

Airbus Training Center  
4355 NW 36th Street  
Miami Springs, FL 33166  
USA  
Telephone: +1 305 876 6797

**Action:** The Meeting is invited to approve the Provisional Agenda and Schedule for the IAT/01 Meeting as presented in Appendices A and B.

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| <b><i>Strategic Objective</i></b> | <i>This working paper is related to Strategic Objective A – Safety</i> |
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## **APPENDIX A**

### **PROVISIONAL AGENDA**

**Agenda Item 1: Opening of the Meeting**

- 1.1 Introductions
- 1.2 Administrative Notes
- 1.3 Agenda Approval
- 1.4 Conditions of the MoU between CAST and RASG-PA

**Agenda Item 2: Review of the Issue Analysis Team (IAT) Terms of Reference (TORs)**

**Agenda Item 3: IAT Process**

**Agenda Item 4: Review of ASIAS Database**

**Agenda Item 5: Determine Case Studies**

**Agenda Item 6: IAT Work Programme for the year 2013**

**Agenda Item 7: IAT/02 Meeting**

- 7.1 Logistics
- 7.2 Agenda

**Agenda Item 8: IAT Recommended Actions for the Pan America – Regional Aviation Safety Team (PA-RAST)**

**Agenda Item 9: Other business**

**APPENDIX B****PROVISIONAL SCHEDULE**

| <b>Schedule</b>      | <b>Wednesday 19 December 2012</b> | <b>Thursday 20 December 2012</b> |
|----------------------|-----------------------------------|----------------------------------|
| <b>09:00 – 09:30</b> | Agenda Item 1                     | Agenda Item 5                    |
| <b>09:30 – 10:30</b> | Agenda Item 2                     | Agenda Item 6                    |
| <b>10:30 – 11:00</b> | <i>Coffee Break</i>               |                                  |
| <b>11:00 – 12:00</b> | Agenda Item 3                     | Agenda Item 7                    |
| <b>12:00 – 13:30</b> | <i>Lunch</i>                      |                                  |
| <b>13:30 – 14:00</b> | Agenda Item 4                     | Agenda Item 8                    |
| <b>14:00 – 15:00</b> | Agenda Item 4 (cont'd)            | Agenda Item 9                    |