

PROGRAMA DE TRABAJO

GRUPO DE TRABAJO DE COORDINADORES NACIONALES DE SUPERVISIÓN CONTINUA DE LAS REGIONES NAM/CAR (NAM/CAR/NCMC/WG)

The NAM/CAR/NCMC/WG Work Programme 2020-2022 will be determined during 2019 and, in the interim period, the following Work Plan will be developed:

Task	Responsible	Deliverables	Timelines
Complete and maintain the self-assessment up-to-date	NCMCs	Self-assessment updated	November 2019
Emphasize the empowerment of the NCMC's role and enhance its importance for the effective implementation of the SSO	ICAO, States and International Organizations	NCMC empowered	November 2019
Develop the USOAP-CMA Computer Based Training (CBT) phase 1	NCMCs	Certified NCMCs	November 2019
Maintain NCMCs list updated and inform States about NCMC's expectations to contribute to the implementation of the SAP	ICAO, States and International Organizations	Notification to ICAO list of the States' NCMCs	June 2019
Complete and maintain the State Aviation Activity Questionnaire (SAAQ) up-to-date	States and International Organizations	SAAQ updated	June 2019
Share procedures and best practices for identification and notification of differences	ICAO and NCMCs. Activity led by The Netherlands	Procedures and best practices shared with ICAO NACC Regional Office and other States in the region	February 2019
Share methodologies for the determination of the sufficient personnel to fulfil safety-related functions	ICAO and NCMCs. Activity led by Nicaragua	Methodologies for the determination of the sufficient personnel to fulfil safety-related functions shared	First Quarter 2019
Formulate the NCMC/WG Work Programme under the Logical Framework approach	Canada, in coordination with ICAO	Logical framework for the NAM/CAR/NCMC/WG's WORK PROGRAMME	November 2019

Task	Responsible	Deliverables	Timelines
<p>Create an improvement list to OLF via survey or feedback forms, to improve user experience when performing tasks associated to CMA activities under the platform</p>	<p>NCMCs in coordination with ICAO</p>	<p>List of improvements to the OLF from a user's perspective</p>	<p>November 2019</p>
<p>Propose a working paper for NACC/DCA to consider its submission to the 40th Session of the ICAO Assembly; the WP will be related to the functions and responsibilities of the NCMCs and will suggest improvements to keep ICAO Doc 9735 relevant and accurate</p>	<p>ICAO, States and International Organizations. Activity led by Costa Rica</p>	<p>Draft WP for the 40th Session of the ICAO Assembly</p>	<ul style="list-style-type: none"> • 15 December 2018: Costa Rica presents the first draft. • 15 January 2019: To receive comments from States. • 12 February 2019: Costa Rica to present the second draft.