

*1st Teleconference of NAM/CAR TASK FORCE ON IMPLEMENTATION OF PERFORMANCE-BASED  
NAVIGATION (PBN) AIRSPACE CONCEPT*

MINUTES

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**Friday September 13<sup>th</sup> 2013 | 1500 UTC | GOTO MEETING | Meeting #1**

Meeting called by	Riaaz Mohammed	<b><u>Attendees</u></b>
Type of meeting	PBN Taskforce	Shenneth Phillips - Antigua and Barbuda
Facilitator	ICAO NACC Regional Office	Lorraine Davis - Antigua and Barbuda
	GOTO MEETING	Armando Hernandez - Cuba
		Alexi Batista - Dominican Republic
		Orville Shaw - Jamaica
		Pamela Williams - Trinidad and Tobago
		Riaaz Mohammed - Trinidad and Tobago
		Yalena Bonilla – Honduras
		Julio Siu – ICAO NACC Regional Office

## 1.0 AGENDA TOPICS

- 1.1 Introduction of Group Members
- 1.2 Brief Discussion on Terms of reference (TOR)
- 1.3 Other matters

## 2.0 INTRODUCTION OF GROUP MEMBERS

- 2.1 The meeting began at approximately 1510 UTC as time was allowed for more participants to join in and was conducted in English.
- 2.2 ICAO provided an overall briefing on the NAM/CAR Air Navigation Implementation Working Group (ANI/WG) and the creation of the PBN Taskforce, with Riaaz elected as PBN TF rapporteur. Group members were given an opportunity to speak about themselves and the rapporteur advised that his role was really the coordinator of the group and requested participation (comments, suggestions etc.) from all members.
- 2.3 Alexi Batista will replace Jose Perez from Dominican Republic as informed by Dominican Republic.
- 2.4 ICAO invited all TF participants to take advantage of the good composition of this TF, where IATA and IFATCA are also members, which can support the TF with the users' perspective and assistance.

## 3.0 BRIEF DISCUSSION ON TERMS OF REFERENCE (TOR)

- 3.1 ICAO explained the role of the taskforce and suggested that the group look at work currently being done by the sub regions (E.g. ECAR/CATG) in developing its work programme. He also advised that issues within the region that required immediate attention should be prioritized in the task list as for ex: ATS route agreements, procedure design needs, etc.
- 3.2 The deadline for submission of the work programme is the end of October.
- 3.3 **ACT01:** The rapporteur asked the group to begin sending suggestions for the work programme as soon as possible and gave a deadline for these submissions as **September 20<sup>th</sup> 2013.** **ACT 02:** The rapporteur informed that by **17 September**, he would send out previous work plans of other groups as samples as well as the RPO's for PBN Implementation.
- 3.4 The rapporteur also informed the group that while the work programme is being developed, work can also take place. An example of this as outlined by Julio was the requirement for Jamaica to enter into discussions with neighbours in the SAM region (Colombia and Panama), for which the PBN TF can assist

in the proposal and the ICAO NACC Regional Office, will assist also in coordinating it with the SAM Region. The NAM/CAR PBN Taskforce can work among itself within the region, but must coordinate through the NACC Regional Office when discussion is required with other regions, (e.g. SAM region).

**ACT 03**: Jamaica will continue this task and communicate its proposal by **27 Sept 2013**.

- 3.5 **ACT 04**: A draft work programme will be presented by the Rapporteur by the **26th September, 2013** (Next teleconference).

#### **4.0 OTHER MATTERS**

- 4.1 Tentative date for the next Telecon is 26, September 2013 at 1600 UTC.
- 4.2 **ACT 05**: Rapporteur will send by the 20 Sep 2013 out an updated contact list for members to update their information and also for new members of the group to add their information.
- 4.3 The meeting finished at 1600 UTC