



FPL MON GROUP
Minutes of Teleconference/19
(February 14, 2017 1800 UTC)

References:

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Purpose and agenda:

Statement of purpose: To plan the activities for the year 2017

- 1 Review and approval of agenda.
- 2 Plan activities for the year
- 3 Plan face to face meeting
- 4 Other matters.

Participants:

1. Curaçao: Natasha Leonora-Belefanti
2. Dominican Republic: Fernando Casso (rapporteur)
3. Haiti: Erms Edmond
4. Mexico: Margarita Rangel, Oscar Vargas Antonio
5. Trinidad and Tobago: Ricky Bissessar
6. USA: Dan Eaves
7. COCESNA: Mayda Avila
8. ICAO: Julio Siu

Discussions:

Review and approval of agenda

1. The agenda was approved without modification.

Plan activities for the year

2. The activities for the year 2017 will be basically a continuation of the activities done the previous year. The use of teleconferences with operators and ATS Units identified as generating many duplicates will continue this year. The next user will be American Airlines. COCESNA stated that they could provide a contact for the airline (**ACT 01/19**). Also, the representative from IATA, Marco Vidal, could help with this coordination, as mentioned by United States. The rapporteur will coordinate with American Airlines and relevant States for this teleconference (**ACT 02/19**)
3. As for the users that have been worked with, Jeppesen and Copa Airlines, a follow up email will be sent by the rapporteur, requesting status information (**ACT 03/19**). Also, a collection will be programmed to see the results.
4. The meeting decided to program a data collection before the NACC meeting. This collection will be done by taking one hour samples at two or three different times a day for three weeks, to make the process easier. Also, the total number of flight plans will be registered, to have a base for establishing a percentage of duplicate flight plans. This will help bring the quantity of duplicate flight plans into a better perspective, as absolute numbers will vary depending on the volume of flight plans processed. The collection was planned for the weeks of April 10 – 30, and reports will be sent weekly.

Face to face meeting

5. The rapporteur expressed that the ICAO facilities were not guaranteed to be available for the face to face meeting, so that an alternative could be to have the face to face meeting during the NACC meeting.
6. Another alternative was to have another State host the meeting. COCESNA volunteered to host the meeting in Honduras, for which an ICAO request would be necessary. The rapporteur will contact ICAO for this letter to be sent



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(ACT 04/19), and subsequently the State letter to all States inviting to the meeting.

7. COCESNA suggested that users (airlines) be invited also to the meeting, to discuss measures taken and their impact, which was accepted by the group.
8. The meeting was proposed for the first week of April (3-4), with the AIDC Task Force meeting to be held afterwards (April 5-6). COCESNA will have a presentation for both meetings, in which the impact of flight plan processing as has been observed during their implementation of AIDC will be discussed.

Review of Previous Action Items

ACT No.	Description	Status	Comments
01/18	Rapporteur to send the proposal for unified flight plan processing procedure to group for comments	Complete	The proposal, based on the current statistics of duplicate flight plans, is not feasible at this time.

Summary of Action Items from this Meeting

ACT No.	Description	Status	Comments
01/19	COCESNA to provide a contact for American Airlines to rapporteur	Valid	
02/19	Rapporteur to coordinate a teleconference with American Airlines to discuss duplicates	Valid	Due 24-02-2017
03/19	Rapporteur to send follow up emails to Jeppesen and Copa airlines	Valid	Due 21-02-2017
04/19	Rapporteur to contact ICAO for the face to face meeting request to Honduras	Valid	Due 17-02-2017

Next meeting: TBD.