



*9th AIDC Task Force Teleconference/Meeting
(June 13th, 2014, 1600 UTC)*

References:

1. Minutes of 8th AIDC Taskforce Teleconference (Task Force Meeting)

Purpose and agenda: To review progress of the work programme

- a) Review of pending action items from last Teleconference
- b) Review of work programme activities
- c) Other Matters:

Participants:

- Costa Rica: Asdrubal Sanders
- Dominican Republic: Fernando Casso (Rapporteur)
- Trinidad and Tobago: Kent Ramnarace-Singh, Alexis Brathwaite
- United States: Dan Eaves
- COCESNA: Mayda Avila
- ICAO: Julio Siu

Discussions:

AIDC plan

1. The AIDC plan still needs updating by some States. Action item **ACT 01/09** was created for the Rapporteur to send the AIDC plan to all members for comments, and to update it and sent to ICAO for publishing on the website by June 30.

Comparison of ICDs by Trinidad and Tobago

2. Trinidad and Tobago was to compare the ICDs they may need and report the results. During the discussion, it was determined that the ICD they would need to review is the NAT ICD. ICAO will obtain information on the NAT ICD and the message sets that are being used, by June 20, per **ACT 02/09**.

Draft of FPL error reporting form

3. The FPL reporting form was reviewed. The only observation was to provide examples of each type of error listed in the form, to provide more clarity in understanding then, action item assigned to Cuba and Costa Rica as **ACT 03/09**

Upgrades to NAM ICD

4. Regarding the upgrades to the NAM ICD, there is not a specific timeline for the update of the current version, although United States stated that it will be done this year. The three action items, **ACT 01/08** through **ACT 03/08** regarding the upgrade of the NAM ICD will be condensed into one action item: **ACT 04/09**: The United States will draft modifications to the NAM ICD, to be reviewed and commented by the task force by the end of July.

Draft of test and implementation guideline document

5. COCESNA indicated that the document was being validated by their personnel, and that they have not experienced an implementation to assure the procedure was correct. It was proposed that COCESNA share the document used by Cuba for the AIDC interchange with the United States as a guideline, accepted and established as action item **ACT 05/09**.

Three phases of flight plans

6. During the Task Force meeting in April, the subject of the "three phases of flight plans" was brought up. ICAO agreed to investigate the concept for clarification by May 23, but the date was changed to June 20.

FPL Monitoring group

- The membership of the FPL Monitoring group was presented, organized by FIR. The missing FIRs of the list were completed during the teleconference, except for Curaçao. ICAO agreed to contact Curaçao to propose their representative for the FPL Monitoring group as **ACT 06/09**.

E/CAR centralized flight planning system

- Trinidad and Tobago informed that the centralized flight planning system that will serve the E/CAR region is estimated to be implemented by December of this year, responding to action item ACT 09/08.
- As a follow-up to the previous teleconference and agreed action items, the valid action items were reviewed and concluded as follows:

ACT 04/03 The ANI/WG AIDC TF Rapporteur in coordination with ICAO will update the AIDC Plan by 14 Feb 2014	Valid- Need updates from AIDC planning from States
ACT 02/05: Dominican Republic, United States and COCESNA, led by Dominican Republic, will draft a preliminary list of upgrades to the NAM ICD to distribute to the group by April 1st, and discuss the final draft during the AIDC TF meeting	Superseded by ACT 04/09
ACT 03/06 Trinidad and Tobago to compare the ICDs they may need and inform the TF of the results	Valid- date to define
ACT 01/07 ICAO will submit a Letter informing about the formation of the FPL monitoring Group to States/Territories participation and reporting on this monitoring, once this information is available from the AIDC TF.	Valid: Final version of information to be available (Action Plan, ToR, etc.)
ACT 03/07 CANSO to provide the detailed information to the AIDC TF for analysis purposes, no later than May 9 th .	Valid- CANSO to informed
ACT 04/07: México will provide guidance on the three phases of flight plans, due May 9 th	Valid- Date changed to June 20
ACT 01/08: United States will provide a timeline for when the new version E of the ICD will be discussed and approved. (June 6 th).	Superseded by ACT 04/09
ACT 02/08: ICAO and United States will propose administrative amendments to give the document a regional scope, for version E.	Superseded by ACT 04/09
ACT 03/08: AIDC Task Force members will send any other modification proposals to the Rapporteur, who will then send these proposals to the United States (Dan Eaves) for this version update.(June 6 th).	Superseded by ACT 04/09
ACT 04/08: The draft AIDC testing and implementation document will be ready to distribute on May 23 rd .	Superseded by ACT 05/09
ACT 05/08: Costa Rica will include explanations for each field of the form, and the error list. (May 16 th)	Completed
ACT 06/08: Cuba, United States, Eastern Caribbean, Mexico, COCESNA will review the form and modify the error definitions and descriptions and any other observation. (May 30 th)	Completed
ACT 07/08: Rapporteur to send ICAO the Terms of Reference of the FPL monitoring group, with the FIRs of the region and the timeline for testing (May 16 th)	Completed
ACT 08/08: Update the action plan for FPL errors mitigation to reflect the changes in date of the availability of the form. Also describe the procedure for analysis and determination of corrective actions.	Valid. Plan dates updated, pending the description of procedure for analysis
ACT 09/08: Trinidad and Tobago will investigate when the centralized Flight Planning System will be available and inform the task force (May 23 rd).	Completed
ACT 10/08: Update and send the updated task force information (work programme, membership) for publication on the web page (May 16 th).	Completed

Review of work programme activities

- The items considered were the Draft recommendations for modification of reference ICD and the draft testing and implementation procedure. These items were already discussed and assigned action items.

Other Matters

- ICAO mentioned the terms of reference for the Go Teams that are to implement AIDC this year. There are visits scheduled for the Dominican Republic and COCESNA. Action item **07/09** was created for the Rapporteur to send these terms of reference to the Task Force as information. Also, action item **08/09** was created for the Rapporteur

to send the draft State Letter from ICAO for the FPL monitoring group.

Next meeting: To be determined.