



ICAO

International Civil Aviation Organization
North American, Central American and Caribbean Office

WORKING PAPER

MET/TF/2 — WP/01
12/01/24

**Second Meeting of the North American, Central American and Caribbean Working Group
(NACC/WG) Aeronautical Meteorology (MET) Task Force (TF) (MET/TF/02)**

Mexico City, Mexico, 27 February to 1 March 2024

Agenda Item 1: Adoption of the Provisional Agenda and Schedule

PROVISIONAL AGENDA AND SCHEDULE

(Presented by the Secretariat)

EXECUTIVE SUMMARY

The Provisional Agenda and schedule of the Second North American, Central American and Caribbean Working Group (NACC/WG) Aeronautical Meteorology Task Force Meeting (MET/TF/2) are presented at **Appendices A and B**, respectively.

Action:	The Meeting is invited to approve the Provisional Agenda and Schedule as presented in Appendices A and B, respectively.
<i>Strategic Objectives:</i>	<ul style="list-style-type: none">• Safety• Air Navigation Capacity and Efficiency• Environmental Protection



OACI

Organización de Aviación Civil Internacional
Oficina para Norteamérica, Centroamérica y Caribe

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**Appendix A
PROVISIONAL AGENDA**

- Agenda Item 1: Adoption of the Provisional Agenda and Schedule**
 - Agenda Item 2: Implementation of the Meteorological service for international air navigation**
 - Agenda Item 3: Implementation needs and expectations**
 - Agenda Item 4: Quality Management Systems**
 - Agenda Item 5: Establishment and implementation of the State safety oversight system pertaining to MET**
 - Agenda Item 6: Terms of Reference (ToR)**
 - Agenda Item 7: Other Business**
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**PROVISIONAL AGENDA
EXPLANATORY NOTES**

Agenda Item 1: Adoption of the Provisional Agenda and Schedule

Under this agenda item, the Meeting shall review the agenda and schedule, and adopt them. The objectives and overall expectations of the meeting will be presented.

Agenda Item 2: Implementation of the Meteorological service for international air navigation

Under this agenda item, the Meeting will review and harmonize essential concepts of meteorological services for international air navigation as provided in Annex 3, included in the Electronic Air Navigation Plans (e-ANPs) and in accordance with the Basic Building Blocks (BBB) and Aviation System Block Upgrades (ASBU) frameworks.

Agenda Item 3: Implementation needs and expectations

Under this agenda item, the Meeting will discuss the mechanisms to determine the status of implementation of the basic building blocks (BBB), the AMET Blocks 0 and 1 of the ASBU and their dependencies and relationships, to monitor performance in the provision of the MET service, analyze its needs and guide regional implementation expectations.

Agenda Item 4: Quality Management Systems

Under this agenda item, the Meeting will address the implementation of the quality management system for the provision of meteorological services for international air navigation (QMS/MET), in accordance with the provisions of ICAO Annex 3 and technical regulations of the World Meteorological Organization.

Agenda Item 5: Establishment and implementation of the State safety oversight system pertaining to MET

Under this agenda item, the Meeting will analyze the State's capability for safety oversight of the meteorological service providers, identify the qualification and competency requirements for national inspectors and determine the mechanisms to identify and support the resolution of air navigation deficiencies in aeronautical meteorological services.

Agenda Item 6: Terms of Reference (ToR)

Under this agenda item, the Meeting will develop the Terms of Reference (ToRs) of the MET/TF and adjust the work program.

Agenda Item 7: Other Business

Under this agenda item, the Meeting will discuss other business as relevant/pertinent.

APPENDIX A / APÉNDICE B
PROVISIONAL SCHEDULE / HORARIO PROVISIONAL

Schedule/ Horario	Tuesday/Martes 27 February/febrero	Wednesday/Miércoles 28 February/febrero	Thursday/Jueves 29 February/febrero	Friday/Viernes 1 March/marzo
08:30–09:00	<i>Registration/Registro</i>			
09:00–09:30	<i>Opening Ceremony and Group Photo/Inauguración y Foto de Grupo</i>	Agenda Item 3 /Cuestión 3 del Orden del Día	Agenda Item 5 /Cuestión 5 del Orden del Día	
09:30–10:30	Agenda Item 1 / Cuestión 1 del Orden del Día	Agenda Item 3 /Cuestión 3 del Orden del Día	Agenda Item 5 /Cuestión 5 del Orden del Día	Reading of the Draft Report/Lectura del Informe Provisional
10:30–11:00	<i>Coffee Break/Pausa para café</i>			
11:00–12:30	Agenda Item 2 /Cuestión 2 del Orden del Día	Agenda Item 3 /Cuestión 3 del Orden del Día	Agenda Item 5 /Cuestión 5 del Orden del Día	Review of the Draft Report / Revisión del Informe Provisional
	<i>Closing/Clausura</i>			
12:30–13:30	<i>Lunch time/Almuerzo</i>			
13:30–14:30	Agenda Item 2 /Cuestión 2 del Orden del Día	Agenda Item 4 /Cuestión 4 del Orden del Día	Agenda Item 6 /Cuestión 6 del Orden del Día	
14:30–14:45	<i>Coffee Break/Pausa para café</i>			
14:45–15:30	Agenda Item 2 /Cuestión 2 del Orden del Día	Agenda Item 5 /Cuestión 5 del Orden del Día	Agenda Item 7 /Cuestión 7 del Orden del Día	

— END/FIN —