



ICAO

International Civil Aviation Organization
North American, Central American and Caribbean Office

Universal Safety Oversight Audit Programme (USOAP) Continuous Monitoring Approach (CMA) Workshop

Mexico City, Mexico, 11 – 13 December 2023

Summary of Discussions

Date	11 – 13 December 2023
Location	ICAO NACC Regional Office, Mexico City, Mexico, 11 – 13 December 2023
Participants	The Workshop was attended by 46 delegates from 16 States/Territories and one International Organization from the NAM/CAR Regions. The list of participants is shown in Attachment A .

The Workshop Programme and Schedule are shown in **Attachment B**.

1. References

ICAO Doc 9735 – *Universal Safety Oversight Audit Programme Continuous Monitoring Manual*

2. Objectives

2.1 The objective of the workshop was to provide updates on the Universal Safety Oversight Audit Programme (USOAP) Continuous Monitoring Approach (CMA), its latest development and evolution plan; to inform National Continuous Monitoring Coordinators (NCMCs) and other users on the latest tools, updates and functionalities developed to support the USOAP-CMA On-line Framework (OLF) and their applications; and to demonstrate how to conduct Protocol Questions (PQs) self-assessments and submit/update Corrective Action Plans (CAPs) on the OLF.

3. Introduction

3.1 Under the sponsorship of the Monitoring, Analysis and Coordination (MAC) section of the Air Navigation Bureau (ANB) of ICAO, a USOAP-CMA Workshop was held at the ICAO North American, Central American and Caribbean (NACC) Regional Office in Mexico City, Mexico, from 11 to 13 December 2023, for the ICAO Member States from the NAM/CAR Regions. The Workshop was moderated by Mr. Marcelo Orellana, Regional Officer in Safety Implementation from the NACC Regional Office and delivered jointly by Mr. Junjian Nie, Chief of the Safety and Air Navigation Oversight Audit Section (OAS) and Mr. Hanna Jenno, Monitoring and Oversight Tools Analyst of the Oversight Support Unit (OSU) both from ICAO Headquarters ANB.

3.2 The Workshop was well received and highly appreciated by the participants. Feedback from delegates confirmed that the Workshop was informative, relevant and timely, which will greatly help the participants and their colleagues in better cooperating with the USOAP CMA to improve the fulfillment of their States’ safety oversight obligations and enhance the safety of civil aviation of their States and the region.

4. Workshop Schedule and Activities

4.1 The workshop webpage is located at:

<https://www.icao.int/NACC/Pages/meetings-2023-cmc6.aspx>

5. Outcomes/Recommendations

5.1 Participants:

- were provided with updates of the USOAP CMA and functionalities that have been developed to support the USOAP-CMA OLF and their applications.
- were provided with samples and demonstrations regarding self-assessment, CAPs, Electronic Filing of Differences system (eFOD), etc.
- provided feedback to the facilitators regarding possible opportunities for the improvement of the system.

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North American, Central American and Caribbean Office (NACC)
Oficina para Norteamérica, Centroamérica y Caribe (NACC)

**Universal Safety Oversight Audit Programme (USOAP) Continuous Monitoring Approach (CMA) Workshop /
Taller del Programa Universal de Auditoría de la Vigilancia de la Seguridad Operacional – Enfoque de
observación continua
(USOAP-CMA)**

Mexico City, Mexico, 11 – 13 December 2023 / Ciudad de México, México, 11 – 13 de diciembre de 2023

LIST OF PARTICIPANTS / LISTA DE PARTICIPANTES

ARUBA

1. Anthony Kirchner
2. Corine M.C. Martis
3. Bryan Franca

BAHAMAS

4. Shemeka A. Forbes
5. Dana Knowles
6. Delvin Rudolph Major

BELIZE/BELICE

7. Ronise Rosel Caliz
8. Imelda Carolina Bautista Guerra

CANADA/CANADÁ

9. Xavier Bourdouleix

CAYMAN ISLANDS/ISLAS CAIMANES

10. Robert Harris

COSTA RICA

11. Luis Diego García Palma
12. Víctor Zamora Vargas
13. Juan Miguel Soto Eduarte
14. Gerald Martin Soto Paredes

CUBA

15. Mario Ardanza González
16. Arianna De la Torre Bravo
17. Wendy Watson Rodríguez

CURAÇAO/CURAZAO

18. Marisella M. Ricardo

DOMINICAN REPUBLIC/REPÚBLICA DOMINICANA

19. Claudia Beatriz Roa
20. Antony Perez
21. Gender Damian Castro Pared
22. Santiago Castro Berg
23. Christiern Harold Broberg Mateo
24. Pedro Alberto Piña
25. Annis Agramonte
26. Felix Adames Florentino
27. Joaquín B. Feliz F.

EL SALVADOR

28. Ever Alexander Martínez Valencia
29. Carmen Elena Hernández de Narváez

HAITI/HAITÍ

30. Marc Paulemon

JAMAICA

- 31. Noel Ellis
- 32. Jerome Davis
- 33. Campbell Robinson

MEXICO/MÉXICO

- 34. Lulio Ramírez Cruz
- 35. Antonio Juárez

NICARAGUA

- 36. Hector Manuel Espinoza Moraga
- 37. Uwe David Cano Navarro
- 38. César Jirón

TRINIDAD AND TOBAGO/TRINIDAD Y TABAGO

- 39. Amit Seetahal
- 40. Raj Narwani

UNITED STATES/ESTADOS UNIDOS

- 41. Nicole Mikel-Brumfield
- 42. Stacey Herishen-Smith
- 43. Sam El-Zoobi

COCESNA

- 44. Frazier Rodriguez
- 45. Roger Granados Gomez
- 46. Jose Carlos Rodriguez Campos

ICAO / OACI

- 47. Junjian Nie
- 48. Marcelo Orellana
- 49. Hanna Jenno

USOAP Workshops

2023

Dates	Workshop	Location
10-12 October	USOAP NACC WS	Mexico
6-10 November	ROK MOLIT WS (CR)	Korea
4-6 December	USOAP WACAF WS	Senegal



ICAO USOAP
Continuous Monitoring Approach



USOAP Workshops

Info sheet

Overview

As part of its mandate, USOAP delivers regular 3-4-day workshops in the regions to update National Continuous Monitoring Coordinators (NCMCs) and other State safety personnel on the latest developments in USOAP CMA and the Online Framework (OLF).

Objectives

- To provide NCMCs and other users with an overview and update on USOAP CMA
- To address the updated PQs and their impact on States' Effective Implementation (EI)
- To review the latest OLF tools and functionalities as well as their application in the context of USOAP
- To practice doing specific tasks on OLF.

Workshop Content

- Module 1: Introduction
- Module 2: Overview of USOAP CMA
- Module 3: CMA Online Framework (OLF) and Electronic Filing of Differences (EFOD) module
- Module 4: How to do Self-assessment and Corrective Action Plans (CAPs)
- Module 5: Overview of other USOAP related electronic tools

Target Audience

- National Continuous Monitoring Coordinators (NCMCs)
- State CAA safety personnel involved in USOAP activities
- ICAO regional safety and technical cooperation officers

How to request a cost-recovery USOAP workshop

Any State's civil aviation administration (CAA) may request to host a USOAP workshop for its staff on cost recovery basis by contacting USOAP directly. Subject to availability of convenient time and resources, USOAP may plan a workshop in coordination with the CAA.

Contact Us

Mr. Mihail Peytchev

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PROVISIONAL SCHEDULE / HORARIO PROVISIONAL

Time / Hora	Monday/Lunes 11 December/Diciembre	Tuesday/Martes 12 December/Diciembre	Wednesday/Miércoles 13 December/Diciembre
08:30–09:00	<i>Registration/ Registro</i>		
09:00–09:30	<i>Opening Ceremony & Group Photo/ Ceremonia de apertura y Foto de grupo</i>	USOAP-CMA	USOAP-CMA
09:30–10:30			
10:30–10:45	<i>Coffee break /Pausa para el café</i>		
10:45–12:45	USOAP-CMA	USOAP-CMA	USOAP-CMA
12:45–13:30	<i>Lunch break / Pausa para el almuerzo</i>		
13:30–15:00	USOAP-CMA	USOAP-CMA	USOAP-CMA

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