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When replying please quote:

Ref.: NT-NS2-35 — **E.OSG-NACC96991**

14 April 2023

To: RLA09801 Project Steering Committee (PSC)

Subject: **Invitation – Tenth Meeting of the RLA09801 Multi-Regional Civil Aviation Assistance Programme (MCAAP) Project Steering Committee (RLA09801 PSC/10) Varadero, Cuba, 29 June 2023**

Action

- Required:
- 1) Transmittal of additional items to the Provisional Agenda by **23 April 2023**;
  - 2) submission of documentation by the deadlines provided in this letter;
  - 3) register participation by **16 June 2023**.

Sir/Madam,

Further to paragraph 7.1 of the RLA09801 Multi-Regional Civil Aviation Assistance Programme (MCAAP) Procedural Handbook, I wish to invite your Administration/Organization to participate in the Tenth Meeting of the RLA09801 Multi-Regional Civil Aviation Assistance Programme (MCAAP) Project Steering Committee (RLA09801 PSC/10) to be convened on the afternoon of 29 June 2023, in Varadero, Cuba, in conjunction with the Eleventh Meeting of the North American, Central American and Caribbean Directors of Civil Aviation (NACC/DCA/11) , also being held in the same venue from 28 to 30 June 2023, which will be kindly hosted by Cuba.

The working languages of the meeting will be English and Spanish, and simultaneous interpretation will be provided. The provisional agenda for the Meeting is provided in **Appendix A**. I would appreciate confirmation of the participation of the **RLA09801 MCAAP PSC representatives**<sup>1</sup> by **16 June 2023** by registering at the following link:

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<sup>1</sup> **RLA09801 Project Member States** are: Bahamas, Barbados, Canada, Cuba, Curaçao, Dominican Republic, Haiti, Jamaica, Mexico, OECS States through ECCAA (Antigua and Barbuda, Grenada, Saint Kitts and Nevis, Saint Lucia and Saint Vincent and the Grenadines), Trinidad and Tobago and Central American States through COCESNA (Belize, Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua).

Documentation that your Administration may wish to submit/present at the meeting should be forwarded to this office by e-mail as soon as practicable in Microsoft Word format using the attached templates. Working papers should be brief, action-oriented, and focused with a four-page limit excluding any appendices. The deadlines for submission of documentation, as well as the hotel and general information are the same as the ones established in the revised invitation to the Eleventh Meeting of the North American, Central American and Caribbean Directors of Civil Aviation (NACC/DCA/11) (Ref. NT-NE57 — **E.OSG-NACC96737**).

In addition, as established in paragraph 7.1 of the RLA09801 MCAAP Procedural Handbook I am pleased to inform that the Project is offering a one-day fellowship for the **RLA09801 MCAAP PSC representatives** whose membership to the Project is up-to-date.

The fellowship includes Daily Subsistence Allowance (DSA) to cover lodging and per diem. Your Administration shall provide the candidate with the air ticket to/from Varadero, Cuba, and ensure that the candidate has the necessary travel documents, vaccinations, and visa prior to departure. The duly completed Fellowship Nomination Form must be received in this Regional Office at the [nacc-tc@icao.int](mailto:nacc-tc@icao.int) e-mail address by **15 May 2023**.

If you require further information on this event, you may contact Mr. Fernando Camargo, Regional Officer, Technical Assistance ([fcamargo@icao.int](mailto:fcamargo@icao.int)), or Ms. Claudia Lopez, Technical Cooperation Associate ([clopez@icao.int](mailto:clopez@icao.int)).

Accept, Sir/Madam, the assurances of my highest consideration.

A digital signature in blue ink, appearing as a stylized cursive 'JCS', is overlaid on a circular blue stamp. The stamp contains the text 'Firma Digital' on the left and 'Digital Signature' on the right, with a central emblem. The text 'ICAO' is also visible within the stamp.

Julio César Siu  
Acting Regional Director  
North American, Central American and  
Caribbean (NACC) Regional Office

**Enclosure:** *As indicated*

*A – Provisional Agenda; B – Working Paper template; C – Information Paper template;  
D – Appendix template*



ICAO

International Civil Aviation Organization  
North American, Central American and Caribbean Office

Regional Technical Cooperation Project for the  
Multi-Regional Civil Aviation Assistance Programme  
(MCAAP) (RLA/09/801)

**Sixth Meeting of the RLA09801 Project Evaluation Commission  
(MCAAP/PEC/6)**

ICAO NACC Regional Office, Mexico City, Mexico, 25 to 27 April 2023

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**APPENDIX A  
PROVISIONAL AGENDA**

- Agenda Item 1: Adoption of the Provisional Agenda and Schedule**
- Agenda Item 2: Election of the Rapporteur**
- Agenda Item 3: Review of Valid Decisions/Conclusions**
- Agenda Item 4: Improved effectiveness in Air Navigation**
- 4.1 Consolidation of actions between the Aviation System Block Upgrades (ASBU), the Global Air Navigation Plan (GANP), and the Global Aviation Safety Plan (GASP) for an improved effectiveness in the National Air Navigation Plans (NANP)
  - 4.2 Status update of the project Development of the National Air Navigation Plans (NANPs)
  - 4.3 Cybersecurity for air navigation operations
  - 4.4 Support actions for the Caribbean Air Navigation Services Network (CANSNET) Project – Regional Project RLA22801
- Agenda Item 5: Discussion and Approval of Proposals of New Activities for 2023/2024**
- Agenda Item 6: Other Business**
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**PROVISIONAL AGENDA  
EXPLANATORY NOTES**

**Agenda Item 1: Adoption of the Provisional Agenda and Schedule**

Under this agenda item, the Meeting will review the agenda and schedule, and will adopt them. The objectives and overall expectations of the meeting will be presented.

**Agenda Item 2: Election of the Rapporteur**

Under this agenda item, the Meeting will elect the Rapporteur for the term 2023/2024.

**Agenda Item 3: Review of Valid Decisions/Conclusions**

Under this agenda item, the Meeting will review the valid Decisions and Conclusions of the Project Evaluation Commission (PEC) and the Project Steering Committee (PSC) meetings.

**Agenda Item 4: Improved effectiveness in the Air Navigation**

Under this agenda item, the Meeting will discuss the importance of having a robust air navigation planning system in place to achieve expected levels of safety.

**Agenda Item 5: Discussion and Approval of Proposals of New Activities for 2023/2024**

Under this agenda item, the Meeting will review the new/pending proposals of projects for 2023/2024.

**Agenda Item 6: Other Business**

Under this agenda item, the Meeting will analyse any other matter than cannot be addressed under the previous agenda items.