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Международная
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航空组织

When replying please quote:

Ref.: NT-N1-15.12 — E.OSG-NACC98052

29 June 2023

To: States, Territories and International Organizations

Subject: **Invitation – CAR/SAM Planning and Implementation Regional Group (GREPECAS) Twenty Third Scrutiny Working Group Meeting (GTE/23)**
Lima, Peru, 11 – 15 September 2023

Action

- Required:
- 1) Transmittal of additional items to the Provisional Agenda by **11 August 2023**;
 - 2) Submission of documentation by the deadlines provided in this letter;
 - 3) Register participation by **1 September 2023**.

Dear Sir/Madam,

In accordance with ICAO Doc 9574 - *Manual on a 300 m (1 000 ft) Vertical Separation Minimum Between FL 290 and FL 410, Inclusive* provisions, and GREPECAS Conclusion 17/10 - *MANUAL/GUIDE ON THE ASSESSMENT OF LARGE HEIGHT DEVIATIONS (LHDs) WITH SMS METHODOLOGY FOR THE ANALYSIS AND ASSESSMENT OF LHD REPORTS*, I wish to invite your Administration/Organization to participate in the CAR/SAM Planning and Implementation Regional Group (GREPECAS) Twenty-Third Scrutiny Working Group Meeting (GTE/23) to be held at the ICAO SAM Regional Office, Lima, Peru, from 11 to 15 September 2023.

The main objective of this meeting will be the analysis of the Large Height Deviations (LHDs) risk in 2022 and to determine the safety level in the Reduced Vertical Separation Minimum (RVSM) airspace in the CAR/SAM Regions.

During the meeting, it is expected that the focal points can carry out bilateral or multilateral meetings to address situations of interest regarding the LHDs identified mainly at the borders of the Flight Information Regions (FIR).

This event is aimed at CAR/SAM States Points of Contact (PoCs) responsible for providing LHD reports to the Caribbean and South American Monitoring Agency (CARSAMMA), as well as Air Traffic Service (ATS) inspectors, pilots, Air Traffic Control (ATC) supervisors, ATS safety specialist of States and Territories from the ICAO CAR and SAM Regions, and representatives of invited international organizations. The working languages of the meeting will be **English and Spanish**, and simultaneous interpretation will be provided if sufficient participants of both languages provide timely registration.

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We would appreciate confirmation of your participation by **1 September 2023** by registering here: <https://forms.office.com/r/W2nFrk4eXu>

The list of suggested hotels is available in the following section of the SAM Regional Office website: <https://www.icao.int/SAM/About-SAM/Pages/About-Hotels.aspx> Participants are encouraged to make reservations directly with the hotel(s) in a timely manner. You can find other useful information at <https://www.icao.int/SAM/About-SAM/Pages/About-GeneralInformation.aspx>.

The Provisional Agenda and the Schedule of the event are at **Appendix A and B** respectively. States wishing to submit proposals for the addition of items should do so by **11 August 2023**.

An asynchronous phase will be implemented from 14 August to 8 September 2023, to maximize the meeting outcomes, with the working papers available for analysis and comments in the collaborative platform by the accredited focal points or other stakeholders. The information regarding the asynchronous meeting and documentation will be available in the meetings section of the following web page: <http://www.icao.int/SAM> as soon as it is ready.

Documentation that your Administration/Organization may wish to submit/present at the meeting should be forwarded to this Office by e-mail as soon as practicable in Microsoft Word format using the attached templates. Working papers should be brief, action-oriented, and focused with a four-page limit excluding any appendices.

Only working papers **received** by this office by **11 August 2023**, submitted by States/Territories, will be translated to ensure timely processing. Working papers received in this office **after** that date will must be submitted in both languages. Otherwise, they will become Information Papers. Information papers will only be issued in the language presented. Papers received from international organizations will not be translated and will be issued only in the language submitted. The deadline to receive papers is **1 September 2023**. The deadlines for submission of documentation for translation will be strictly enforced. You are encouraged to submit documentation in both meeting languages (i.e., English and Spanish).

Should you require any further information regarding the event, please contact Mr. Eddian Méndez, Regional Officer, Air Traffic Management and Search and Rescue (ATM/SAR) or his Assistant Mrs. Yolanda Terrazas, to the following e-mail: nacc-atm@icao.int.

Accept, Sir/Madam, the assurances of my highest consideration.


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Digital Signature

Julio César Siu
Acting Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure:

*A – Provisional Agenda; B – Schedule;
C – Working Paper template; D – Information Paper template*

APPENDIX A

CAR/SAM PLANNING AND IMPLEMENTATION REGIONAL GROUP (GREPECAS) TWENTY THIRD SCRUTINY WORKING GROUP MEETING (GTE/23)

Lima, Peru, 11 to 15 September 2023

PROVISIONAL AGENDA

Agenda Item 1: Review of the conclusions and recommendations of previous CARSAMMA meetings and of the Scrutiny Group

- a) Review of previous findings
- b) Review of previous recommendations

Agenda Item 2: Review of the results of the Large Altitude Deviations (LHD) analysis

- a) Indicators data on points of greatest occurrence of LHD events
- b) Actions taken for the improvement of LHD event data capture and for the improvement of RVSM state capture by Registry States or the Operator
- c) Results of the RVSM airspace safety assessment project for the CAR and SAM Regions
- d) Identifying trends
- e) Lessons learned by CAR/SAM States to reduce the number of LHDs
- f) Report on the progress of the States in the reduction of LHDs

Agenda Item 3: Activities and tasks to report to GREPECAS

- a) Review of tasks to report to GREPECAS

Agenda Item 4: Data Analysis and Exchange

- a) Cooperation GTE/Pan America Regional Aviation Safety Team (PA-RAST)
- b) Data analysis

Agenda Item 5: Other matters

- a) Flight Plan Audit Report
- b) Bilateral working meetings
- c) LHDs Reporting Workshop

**CAR/SAM PLANNING AND IMPLEMENTATION REGIONAL
GROUP (GREPECAS) TWENTY THIRD SCRUTINY WORKING
GROUP MEETING (GTE/23)**

(Lima, Peru, 11 – 15 September 2023)

| <i>Hour</i> | <i>Monday 11</i> | <i>Tuesday 12</i> | <i>Wednesday 13</i> | <i>Thursday 14</i> | <i>Friday 15</i> |
|----------------|--------------------------|-------------------|---------------------|--------------------|------------------|
| 0830 — 0900 | Registration and Opening | Agenda Item 2 | Agenda Item 3 | Agenda Item 4 | Agenda Item 5 |
| 0900 — 0945 | Agenda Item 1 | | | | |
| 0945 — 1000 | Pause for coffee | | | | |
| 1000 — 1200 | Agenda Item 1 | Agenda Item 2 | Agenda Item 5 | Agenda Item 4 | Agenda Item 5 |
| 1200 — 1330 | Pause for coffee | | | | |
| 1330 — 1430 | Agenda Item 2 | Agenda Item 2 | Agenda Item 5 | Agenda Item 5 | Closing |
| 1430 — 1530 | | | | | |