



# ICAO

International Civil Aviation Organization  
North American, Central American and Caribbean Office

**Workshop on implementation of the National Aviation Safety Plan (NASP)  
Project RLA09801 — Multi-Regional Civil Aviation Assistance Programme (MCAAP) Funds and  
Central America NASP Fund**

Mexico City, Mexico, 5 – 6 December 2022

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## Summary of Discussions

<b>Date</b>	5 – 6 December 2022
<b>Location</b>	ICAO NACC Regional Office, Mexico City, Mexico
<b>Opening Ceremony</b>	The Workshop was attended by 23 delegates from 12 States from the NAM/CAR Regions. The list of participants is shown in <b>Attachment A</b> . The Workshop Programme is shown in <b>Attachment B</b> .

### 1. References

- ICAO Doc 9859 – *Safety Management Manual*
- ICAO Doc 10131 – *Manual on the Development of Regional and National Aviation Safety Plans*
- ICAO Circular 358 – *Regional and National Aviation Safety Plan Checklists*
- ICAO NACC NASP Implementation Project for the NAM/CAR Regions
- State Letter Ref. E-OSG-NACC92724 dated 11 April 2022
- NASP Implementation Packages (iPacks) in the CAR Region.

### 2. Workshop Documentation

- 2.1 The documentation was provided at the following webpage:  
<https://www.icao.int/NACC/Pages/meetings-2022-nasp.aspx>

### 3. Objectives

- 3.1 The workshop objective was to provide familiarization, information about good practices, exercises, and guidance as a complement to the on-line training for the implementation of the National Aviation Safety Plan (NASP) so that the States of the CAR Region may have adequate guidance and capacity to develop their NASP and have it approved by the end of 2023. As such, the final outcome is to increase the number of States with a valid NASP.

### 4. Introduction

- 4.1 Assembly Resolution A39-12 on ICAO Global Planning for Safety and Air Navigation recognizes the importance of effective implementation of the NASPs. It was resolved that the States prepare and implement their NASP in accordance with the objectives of Doc 10004 - *Global Aviation Safety Plan (GASP)*. At the international level, the GASP establishes a strategy that supports the prioritization and continuous improvement of aviation safety. Regional and national aviation safety plans should be developed in accordance with the GASP.

4.2 A NASP allows the State to clearly communicate its strategy to improve safety at a national level to all stakeholders, including other government institutions and the traveling public.

4.3 The NACC Regional Office recognizes the need to prepare the NASP as a fundamental component supporting the implementation of the State Safety Programme (SSP) and the Regional Aviation Safety Plan (RASP) of the NAM/CAR Regions States. The ICAO NACC Regional Office is conducting the NASP implementation project with the support of United States, taking into consideration the lack of capacity of some States in the development of such an important document. This workshop is the second of the steps of the Project, followed by the gap analysis and further guidance through the Subject Matter Experts released by Systemic Assistance Programme (SAP) “Champion States” such as Belize and Dominican Republic.

## **5. Outcomes/Recommendations**

5.1 The outcomes/recommendations of the workshop are as follows:

- provide the participants with the required introductory and technical information regarding the NASP;
- participants understanding of the steps of the development of the NASP;
- understand the different tools of measurement and monitoring of the process; and
- participant States’ commitment to the development of the NASP.

## **6. Accomplishments**

6.1 The main accomplishments of the workshop were :

- a) 12 States, with 23 participants were briefed and prepared for the NASP development;
- b) technical review of the NASP preparation guide was conducted as well as the necessary methodologies for its development;
- c) review of State NASP Implementation status;
- d) exchange of experiences and lessons learned from the States with developed NASPs;
- e) application and discussions on the NASP development;
- f) drafting of a NASP; and
- g) definition of next steps for technical assistance to complete/approval of NASP.

6.2 The workshop closed with the commitment from participants to the development of the NASP.

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North American, Central American and Caribbean Office (NACC)  
Oficina para Norteamérica, Centroamérica y Caribe (NACC)

**Workshop on implementation of the National Aviation Safety Plan /  
Taller sobre implementación del Plan nacional de seguridad operacional de la aviación  
(NASP)**

Mexico City, Mexico, 5 – 6 December 2022 / Ciudad de México, México, 5 – 6 de diciembre de 2022

**ATTACHMENT/ADJUNTO A**

**LIST OF PARTICIPANTS / LISTA DE PARTICIPANTES**

**BAHAMAS**

1. Michael Anthony Fountain Jr.
2. Terrence Reginald Hunt

**BARBADOS**

3. Roderick Andre A Oliver
4. Tracia Janell C Smith

**BELIZE/BELICE**

5. Ciardi Elvis Glenn
6. Marco López Zeledón

**CANADA/CANADÁ**

7. Donald O'Connor
8. James Moriarity

**COSTA RICA**

9. Víctor Manuel Zamora Vargas
10. Oscar Pablo Gómez Salazar

**CUBA**

11. Mario Ardanza González
12. Rigoberto Ochoa Almaguer

**DOMINICAN REPUBLIC/REPÚBLICA DOMINICANA**

13. Elda Darinel Almonte Camacho
14. Danis Antonio González Peña

**EL SALVADOR**

15. Renato Diaz de León

**GUATEMALA**

16. José Pablo Muy Munguía
17. Sergio Rodolfo Andrée Oliva Mecías

**HONDURAS**

18. Jesus Aracely Gamez Dominguez

**MEXICO/MÉXICO**

19. Julio César Sosa
20. Diego Rivera
21. Christian Ramírez

**NICARAGUA**

22. Uwe Cano Navarro
23. Francisco Martin Zamora Amador

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24. Marcelo Orellana

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ATTACHMENT B

**WORKSHOP PROGRAMME**

Workshop on implementation of the National Aviation Safety Plan (NASP)

**Day 1**

<p><b><u>9:00/ 10:00</u></b> Opening remarks (Marcelo Orellana – 10 minutes) Presentation of the Project for the Implementation of the NASP (Marcelo Orellana – 30 minutes)</p>
<p><b><u>10:00/10:30</u></b> Self-assessment activity (States survey – 30 minutes) Elda Almonte, Dominican Republic</p>
<p><b><u>10:30/ 11:00</u></b> Coffee Break</p>
<p><b><u>11:00/11:45</u></b> Presentation “Introduction” Marco López, Belize Q&amp;A (15 minutes)</p>
<p><b><u>11:45/12:30</u></b> Presentation “Identification of gaps and priorities” (steps 2 – 4) Marco López, Belize Q&amp;A (15 minutes)</p>
<p><b><u>12:30/13:30</u></b> LUNCH BREAK</p>
<p><b><u>13:30/14:15</u></b> Presentation “Establishment of objectives, indicators and goals” (step 5) – Elda Almonte, Dominican Republic Q&amp;A (15 minutes)</p>
<p><b><u>14:15/15:30</u></b> Activity of elaboration of objectives, indicators and goals – Elda Almonte, Dominican Republic</p>

**Day 2**

<p><b><u>09:00/9:45</u></b> Presentation “Identification and prioritization of SEIs” (steps 6 – 7) Marco López, Belize Q&amp;A (15 minutes)</p>
<p><b><u>9:45/10:45</u></b> Review activity of one or several initiatives – Marco Lopez, Belize</p>
<p><b><u>10:45/11:15</u></b> Coffee Break</p>
<p><b><u>11:15/12:00</u></b> Presentation “Safety performance measurement” (step 8) – Elda Almonte, Dominican Republic Q&amp;A (15 minutes)</p>
<p><b><u>12:00/12:30</u></b> 1. Checklist results 2. Confirmation activity of the implementation status of the States. (Experience of States with developed NASPs – 15 minutes Presentation per State and 5 minutes Q&amp;A per Presentation)</p>
<p><b><u>12:30/13:30</u></b> LUNCH BREAK</p>
<p><b><u>13:30/14:40</u></b> Lessons learned (Dominican Republic – Nicaragua)</p>
<p><b><u>15:00/16:00</u></b> Establishment of agreements / work schedule (commitment of technical assistance for the development of the NASP)</p>