When replying please quote:

Ref.: NT- N1-8.3.14 — **E.OSG-NACC93142**   20 May 2022

To: States, Territories and International Organizations

Subject: **Invitation – Fifth NAM/CAR Air Traffic Services Inter-facility Data Communication (AIDC) and North American Interface Control Document (NAM/ICD) Implementation Follow-up Meeting (AIDC/NAM/ICD/5)**
Hybrid, Mexico City, Mexico – Zoom, from 28 to 30 June 2022

Action Required:

1) Submission of comments on the Provisional Agenda by **15 June 2022**
2) Register participants on-line by **20 June 2022**
3) Submission of working/information papers and/or presentations by **15 June 2022**

Dear Sir/Madam,

In recent years, the NAM/CAR Regions have continuously worked on the implementation of regional automated protocols between control centres of the States that facilitate the coordination of operations. During 2020 and 2021, although follow-up meetings were held on regional planning and implementation, the activities that were proposed to be carried out in these years were affected by the COVID-19 pandemic.

In this regard, the *Fifth NAM/CAR Air Traffic Services Inter-facility Data Communication (AIDC) and North American Interface Control Document (NAM/ICD) Implementation Follow-up meeting.* This event will be hybrid in the ICAO NACC Regional Office in Mexico City, Mexico, and through Zoom, from 28 to 30 June 2022.

The objectives of the Meeting are:

a. retake regional planning of the implementation of the NAM/ICD and the Asia Pacific Air Traffic Services Inter-facility Data Communication (AIDC/PAC) protocols in their different phases and update the regional implementation plan;
b. retake the activities for handling and management of the databases of the Control centres;
c. evaluate actions that affect operations as a result of the COVID-19 pandemic;
d. evaluate the elements of the Global Air Navigation Plan (GANP) linked to Flight and flow information for the cooperative environment (FF-ICE) in its "ready to implement elements; and
e. align the activities towards the regional plans and its support for the development of the Digital regional air navigation plan (e-ANP) Volume III.

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It is necessary that all the States that to date have not yet designated their Point of Contact (PoC) for the management of updating the databases, designate a person during the meeting.

It is also required that the personnel attending the meeting have the necessary profile to provide their knowledge and support the decisions and conclusions of the meeting. In this sense, the participation of the members of the AIDC Task Force, part of the North American, Central American and Caribbean Working Group (NACC/WG), technical and operational personnel responsible for the Air Traffic Control centers (ATC), personnel from the area of the Aeronautical Message Handling System (AMHS) and other personnel assigned by the State due to their responsibility is requested. The industry is also invited to present topics associated with the proposed agenda.

Taking into account the effects of the pandemic and with the aim of expanding the participation of States, additional participants from each State may have access to the meeting on-line, by registering through the following link on ZOOM:

https://icao.zoom.us/meeting/register/tJwvdeygqzouE9yV2TLdZRwW2nLAXpoNAYYg

This register must be used both for staff participating in person and online. It is important to note that the participants need to have a Zoom account since the sessions scheduled by ICAO are for authenticated users.

Once registered, Zoom will generate a unique connection link for the registered participant and he/she will receive a confirmation email from Zoom containing information about joining the meeting; please note that the connection link is unique to the registered participant and cannot be shared with other users. **Please ensure to save this message, as you will need it to connect to the event.**

The working languages will be English and Spanish (simultaneous interpretation services will be provided)..

In this regard, your Administration is invited to:

1. note of the Provisional Agenda and Schedule in **Appendix A and B,** and send comments by **15 June 2022;**
2. submit working/information papers and/or presentations by **15 June 2022;**
3. register participants on-line by **20 June 2022**

Documentation that your Administration/Organization may wish to submit/present at the meeting should be forwarded to this office by e-mail as soon as practicable in Microsoft Word format using the templates of **Appendixes C, D and E.** Working papers should be brief, action-oriented, and focused with a four-page limit excluding any appendices.

Only working papers received by this office by 15 June 2022, submitted by States/Territories, will be translated to ensure timely processing, after that date, they will have to be submitted in both languages. Otherwise, they will become Information Papers. Working papers of the rest of the Agenda Items can be sent in **English** only. Information papers will only be issued in the language submitted. Papers received from international organizations will not be translated and will be issued only in the language submitted. **The deadline to receive papers is 15 June 2022. The deadlines for submission of documentation will be strictly enforced.** You are encouraged to submit documentation in both meeting languages (i.e., English and Spanish).

All meeting documentation (working/information papers and/or presentations) will be placed in the Meetings Section of the following web page: https://bit.ly/3wz3puY as it becomes available. Taking into consideration the availability of documentation in electronic format, no hard copies will be distributed during the event.

If you require any further information regarding the meeting, please contact Mrs. Mayda Ávila (mavila@icao.int), ICAO NACC Regional Officer, Communications, Navigation and Surveillance, o Mr. Gabriel Gutiérrez (ggutierrez@icao.int), Assistant.

Accept, Sir/Madam, the assurances of my highest consideration.

for
Melvin Cintron
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure: *As indicated*

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NAM/CAR Air Traffic Services Inter-facility Data Communication (AIDC) and North American Interface Control Document (NAM/IDC) Implementation Follow-up Fifth Meeting (AIDC/NAM/ICD/5)

Hybrid, Mexico City, Mexico - Zoom, from 28 to 30 June 2022

APPENDIX A
PROVISIONAL AGENDA

Agenda Item 1:   Adoption of the Provisional Agenda and Schedule

Agenda Item 2:   Regional planning for the implementation of the NAM/ICD and AIDC/PAC protocols in their different phases and update of the regional implementation plan

Agenda Item 3:   Activities for the handling and management of the databases of the Control centres and regionally minimize flight plan errors

Agenda Item 4:   Actions that affect operations and the implementation of automated protocols as a result of the COVID-19 pandemic

Agenda Item 5:   Elements of the Global Air Navigation Plan (GANP) linked to Flight and Flow Information for the Cooperative Environment (FF-ICE)

Agenda Item 6:   Activities towards regional plans and their support to the development of the e-ANP Volume III

Agenda Item 7:   Other Business

PROVISIONAL AGENDA
EXPLANATORY NOTES

Agenda Item 1:   **Adoption of the Provisional Agenda and Schedule**

Under this agenda item the Meeting will review and adopt the agenda and schedule. The objectives and general expectations of the meeting will be presented.

Agenda Item 2:   **Retake regional planning for the implementation of the NAM/ICD and AIDC/PAC protocols in their different phases and update the regional implementation plan**

The status of implementation of the automated protocols to date and their development in terms of the regional implementation plan will be updated. Each State should provide the status of implementation, planning and date of implementation of the different channels and the regional plan will be updated according to this information. Based on this information, the regional support plan will be provided and the support missions will be planned through the Project RLA/09/801 – Multi-Regional Civil Aviation Assistance Programme (MCAAP), for all the Member States of the Project.

Agenda Item 3:   **Follow-up of the activities for the activities for the handling and management of the databases of the Control centres and regionally minimize flight plan errors**

In view of the planned activities to standardize the data in the Air Traffic Control (ATC) and Aeronautical message handling system (AMHS), the States should provide information on the level of implementation of the flight plan error mitigation measures and it is expected that the States that have not yet appointed their PoCs to the Aircraft Database (BADA), do so during the meeting.

Agenda Item 4:   **Evaluate actions that affect operations and the implementation of automated protocols as a result of the COVID-19 pandemic.**

Under this Agenda Item, the limitations that States currently present to resume implementation activities will be discussed and possible solutions for regional benefit.

Agenda Item 5:   **Evaluate the elements of the Global Air Navigation Plan (GANP) linked to Flight and Flow Information for the Cooperative Environment (FF-ICE) in its "ready to implement" elements.**

An element-by-element evaluation of the Global Air Navigation Plan and of the elements dependent on AIDC implementation will be carried out.

Agenda Item 6:   **Activities towards regional plans and their support to the development of the e-ANP Volume III**

The contribution to the development of Volume III of the Electronic Air Navigation Plan, e-ANP III, and the guidelines for GREPECAS projects will be discussed, and with it, update the action plan of the Air Traffic Services Inter-facility Data Communication (AIDC) NACC/WG Task Group

Agenda Item 7:   **Other Business**

Under this item on the agenda, a space for participation will be provided to the industry and any other issue that could not be addressed within the preceding items will be discussed.

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APPENDIX B
PROVISIONAL SCHEDULE

Time	Tuesday 28 June	Wednesday 29 June	Thursday 30 June
08:30–09:00	*Registration*		
09:00–09:30	*Opening Ceremony & Photo*	Agenda Item 4	Agenda Item 7
09:30–10:00	Agenda Item 1		
10:00–10:30	Agenda Item 2		
10:30–11:00	*Coffee break*		
11:00–11:30	Agenda Item 2 (cont.)	Agenda Item 5	Review and reading of the Draft Report
11:30–12:00			
12:00–12:30			*Closing*
12:30–13:30	*Lunch time*		
13:30–14:45	Agenda Item 3	Agenda Item 6	

— END —