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Ref.: NT-N1-2.5 — E.OSG-NACC92268

19 April 2022



To: Members of the NACC/WG and States, Territories and International Organizations

Subject: **Summary of Discussions (SoD) of the Joint Meeting of the North American, Central American and Caribbean Working Group (NACC/WG) Airspace Optimization Task Force and the 4th Meeting of the NAM CAR Regional Airspace Optimization Team**  
**and**  
**Invitation to the 5th meeting of the CIIFRA Team (former NAM CAR Regional Airspace Optimization Team)**  
Online, 2 March 2022

Action

Required: **1) Your approval to the SoD of the Joint Meeting of the North American, Central American and Caribbean Working Group (NACC/WG) Airspace Optimization Task Force and the 4th Meeting of the NAM CAR Regional Airspace Optimization Team by 6 May 2022**  
**2) Register participants to the 5th meeting of the CIIFRA Team by 15 May 2022**

Dear Sir/Madam,

Please find enclosed the draft Summary of Discussions (SoD) of the Joint Meeting of the North American, Central American and Caribbean Working Group (NACC/WG) Airspace Optimization Task Force and the 4th Meeting of the NAM CAR Regional Airspace Optimization Team convened online on 24 March 2022. The SoD presents several action items, one decision and one draft conclusion related with the ordering of the implementation mechanism for the optimization of the airspace, as well as the proposals of new Air Traffic Services (ATS) routes and the continuation of the implementation of Free Route Airspace (FRA). I also wish to emphasize the change of name of the Team from NAM CAR Regional Airspace Optimization Team to CIIFRA Team.

Please approve the SoD and its draft conclusion by 6 May 2022. In the event that the views of your Administration are not received by that date, approval will be presumed, and the final version will be processed accordingly

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Please note that the 5th meeting of the CIIFRA Team is scheduled for 23 May 2022 at 09:30 Mexico City time (CDT) (UTC-5). Please allow 2 hours for this meeting.

The working languages of the Meeting will be English and Spanish, and simultaneous interpretation will be provided if sufficient participants of both languages provide timely registration.

It is important to note that all participants need to have a Zoom account as all sessions scheduled by ICAO are only for authenticated users. In order to confirm your participation at these meetings and obtain the Zoom connection information, you need to register at the following link:

5th Meeting:

<https://icao.zoom.us/meeting/register/tJEpc-qvpzosGtWxnnb8LQ4w2zf0eTkdsB7N>

The draft agenda of the meeting is included in the **Attachment**.

Once registered, Zoom will generate a unique connection link for the registered participant and he/she will receive a confirmation email from Zoom containing information about joining the Meeting; please note that the connection link is unique to the registered participant and cannot be shared with other users. **Please ensure to save this message, as you will need it to connect to the event.** Furthermore, please consider that you have to be signed into your Zoom account in order to enter the event. It is important to consider that many servers block Zoom messages, therefore, if you register and do not receive your connection link, please contact Ms. Claudia Riva-Palacio, Assistant ([criva-palacio@icao.int](mailto:criva-palacio@icao.int)) so you can obtain your personal access link for the event.

All event documentation will be placed in the Meetings Section of the following web page: [Meetings \(icao.int\)](https://www.icao.int/Meetings). If you require further information regarding the event, please contact Mr. Ernie Snyder, Regional Officer, Air Traffic Management and Search and Rescue ([esnyder@icao.int](mailto:esnyder@icao.int)) or Ms. Claudia Riva-Palacio, Assistant ([criva-palacio@icao.int](mailto:criva-palacio@icao.int)).

Accept, Sir/Madam, the assurances of my highest consideration.



for  
Melvin Cintron  
Regional Director  
North American, Central American and  
Caribbean (NACC) Regional Office

**Enclosure:** *As indicated*

**Attachment**  
**5th Meeting of the CIIFRA Team**  
**DRAFT AGENDA**  
**23 May 2022**

<https://icao.zoom.us/meeting/register/tJEpc-qvpzosGtWxmb8LQ4w2zf0eTkdsB7N>

1. Update on CIIFRA End-to-End Routes
2. Update on Free Route Airspace Trials
3. New Proposals
4. Other Business

- END -