



ICAO

International Civil Aviation Organization
North American, Central American and Caribbean Office

WORKING PAPER

NAM/CAR/SSP/02 — WP/01
15/10/21

**Second State Safety Programme (SSP) Meeting
for the NAM/CAR Regions (NAM/CAR/SSP/2)**
On line, 4 November 2021

Agenda Item 1: Adoption of the Provisional Agenda and Schedule

PROVISIONAL AGENDA AND SCHEDULE

(Presented by the Secretariat)

EXECUTIVE SUMMARY	
This working paper presents to the Meeting the Provisional Agenda and Schedule shown in Appendices A and B respectively.	
Action:	Actions are described in Section 2.
<i>Strategic Objectives:</i>	<ul style="list-style-type: none">• Safety• Air Navigation Capacity and Efficiency

1. Introduction

1.1 The Provisional Agenda and the Schedule proposed for consideration and approval by the Meeting, are presented in Appendix A and Appendix B respectively.

2. Suggested actions

2.1 The Meeting is invited to consider and approve the revised Provisional Agenda presented in Appendix A, and the schedule proposed in Appendix B

**APPENDIX A
PROVISIONAL AGENDA**

- Agenda Item 1: Adoption of the Provisional Agenda and Schedule**
- Agenda Item 2: Protocol Questions on the State Safety Programme Implementation Assessment (SSPIA)**
- Agenda Item 3: Follow-up on Valid Conclusions and Decisions /Valid actions from SSP Meetings**
- Agenda Item 4: Update to the SSPs Terms of Reference (ToRs)**
- Agenda Item 5: Planning the evaluation of the gap analysis in the States of the CAR Region according to their progress and Effective Implementation (EI)**
- Agenda Item 6: Central American SSP Working Group**
- Agenda Item 7: Progress of the European Aviation Safety Agency (EASA) project for the implementation of the SSP in Central America**
- Agenda Item 8: Other Business**

**PROVISIONAL AGENDA
EXPLANATORY NOTES**

Agenda Item 1: Adoption of the Provisional Agenda and Schedule

Under this agenda item, the Meeting will review the agenda and schedule, and adopt them. The objectives and overall expectations of the meeting will be presented.

Agenda Item 2: Protocol Questions on the State Safety Programme Implementation Assessment (SSPIA)

ICAO will provide data on updating of the assessment implementation methodology to the State Safety Programme (SSP) system by the Universal Safety Oversight Audit Programme (USOAP). Canada is in the process of being audited on SSPIA; therefore, the experience and preparation in this regard will be of great value to the meeting.

Agenda Item 3: Follow-up on Valid Conclusions and Decisions /Valid actions from SSP Meetings

Under this agenda item, the Meeting will conduct a follow-up review of valid conclusions and decisions. Due to the difficulties experienced by the States during COVID-19, the plans and tasks of implementing the SSP were interrupted, therefore ICAO wishes to resume these activities and a recapitulation of them will be made based on the topics discussed during the last teleconferences of 2020.

Agenda Item 4: Update to the SSPs Terms of Reference (ToRs)

The Meeting will review and update the ToRs of the SSPs.

Agenda Item 5: Planning the evaluation of the gap analysis in the States of the CAR Region according to their progress and Effective Implementation (EI)

As part of the initiatives of ICAO through the NACC Systemic Assistance Programme (SAP), the evaluation of the SSP implementation gap analyses will be resumed in those States with applicable compliance levels in accordance with the SSP Foundation, for which the coordination and planning of these evaluations in the States will be introduced. States are expected to report on the status of progress in these analyses.

Agenda Item 6: Central American SSP Working Group

The Central American States with the support of COCESNA have established a working group for the implementation of the SSP; said group will make a presentation of the progress achieved, in order to encourage other States of the region to follow their footsteps. This SSP Working Group represents one of the Ad hoc Groups of the regional SSP Group.

Agenda Item 7: Progress of the European Aviation Safety Agency (EASA) project for the implementation of the SSP in Central America

Under this agenda item, COCESNA, through its Central American Aviation Safety Agency (ACSA), as the Point of Contact (PoC) of support for the European Union-Latin America Caribbean (EU-LAC) project managed by EASA, will make a presentation on the activities carried out as part of said project on the implementation of the SSP in Central America.

Agenda Item 8: Other Business

Under this agenda item, the Meeting will analyse any other matter than cannot be addressed under the previous agenda items.

APPENDIX B / APÉNDICE B

SCHEDULE / HORARIO

*Times are referenced to Mexico City Time (UTC-6)

*los tiempos están referenciados con horario de la Ciudad de México (UTC-6)

Time/Hora	Thursday 4 November 2021 / Jueves 4 de noviembre de 2021
10:00–10:10	Connection, opening remarks / Conexión, palabras de apertura
10:10-10:20	Agenda Item 1: Adoption of the Provisional Agenda and Schedule / Cuestión del Orden del día 1: Adopción del Orden del Día Provisional y del horario
10:20-10:50	Agenda item 2: Protocol Questions on the State Safety Programme Implementation Assessment (SSPIA) /Cuestión 2 del Orden del Día: Preguntas de protocolo de evaluación de implementación del Programa de Seguridad Operacional del Estado (SSPIA)
10:50-11:00	Break / Descanso
11:00-11:30	Agenda ítem 3: Follow-up on Valid Conclusions and Decisions /Valid actions from SSP Meetings / Cuestión 3 del Orden del Día: Seguimiento a las acciones válidas de reuniones SSP previas
11:30-12:00	Agenda item 4: Update to the SSPs Terms of Reference (ToRs) / Cuestión 4 del Orden del Día: Actualización de los Términos de Referencia (ToR) de los/as SSP
12:00-12:10	Break / Descanso
12:10–12:40	Agenda item 5: Planning the evaluation of the gap analysis in the States of the CAR Region according to their progress and Effective Implementation (EI) / Cuestión 5 del Orden del Día: Planificación de la evaluación del análisis de brecha en los Estados de la Región CAR según su avance e Implementación Efectiva (EI)
12:40-13:10	Agenda item 6: Central American SSP Working Group / Cuestión 6 del Orden del Día: Grupo de Trabajo de SSP de Centroamérica
13:10–13:40	Agenda item 7: Progress of the European Aviation Safety Agency (EASA) project for the implementation of the SSP in Central America / Cuestión 7 del Orden del Día: Avance del proyecto de Agencia Europea de Seguridad Aérea (EASA) para la implementación del SSP en Centroamérica
13:40 – 13:50	Agenda item 8: Other Business / Cuestión 8 del Orden del Día: Otros asuntos
13:50 – 14:00	Closure / Clausura

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