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منظمة الطيران  
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国际民用  
航空组织

*When replying please quote:*

Ref.: NT-NE57-2 — **E.OSG - NACC86382**

3 August 2021

To: States, Territories and International Organizations

Subject: **Invitation – Sixth North American, Central American and Caribbean Working Group Meeting (NACC/WG/6)**  
On-line, 25 to 27 August 2021, 09:00 to 13:00 (UTC-5)

Action

- Required:
- Inclusion by States of additional agenda items to the Provisional Agenda by 15 August 2021
  - Delivery of documentation within the deadlines mentioned in this Sate letter
  - Register participation in the event link by 20 August 2021

Dear Sir/Madam,

Air navigation implementations represent activities of great importance to the region. Due to COVID-19 pandemic, the 2020 NACC/WG meeting was not carried-out, however, the implementation of the main Aviation recovery activities related to air navigation were conducted through webinars and individual taskforce meetings of the ANI/WG. For this 2021 the NACC/WG meeting will resume its work programme on air navigation following the progress achieved by the ANI/WG subsidiary groups.

In this regard, you are invited to participate in the Sixth North American, Central American and Caribbean Working Group Meeting (NACC/WG/6), that will be held on line from 25 to 27 August 2021. The objectives of the meeting are to follow-up on the activities of the NAM/CAR Regional Air Navigation Implementation Plan, on decisions and conclusions of previous meetings, action plans of the Task Forces part of the NAM/CAR Air Navigation Implementation Working Group (ANI/WG), the development of future plans in line with the new air navigation needs of the region and other matters that will be reported to the upcoming GREPECAS Plenary Meeting in October.

The participation of air navigations experts of Civil Aviation Authorities (CAA) and Air Navigation Services Suppliers (ANSPs) of the States and Territories of the NAM/CAR regions; delegates of international organizations; chairpersons, rapporteurs and members of the Committees/Task Forces of the ANI/WG and of the Eastern Caribbean Civil Aviation Technical Group (E/CAR/CATG); and other implementation groups related to air navigation areas (AGA, AIM, ATM, CNS, MET and SAR). The working languages of the meeting will be English and Spanish; simultaneous interpretation services will be provided accordingly.

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The provisional agenda for the event is presented in **Appendix A** to this letter. The States/Territories that wish to propose additional agenda items must send them by 15 August 2021.

For your participation and the participation of your delegates in the Meeting, please register by 20 August 2021 using the following link:

[https://icao.zoom.us/meeting/register/tJclduGtqT4qGdKnUxaaNJlIx19k\\_R8aWuZQ](https://icao.zoom.us/meeting/register/tJclduGtqT4qGdKnUxaaNJlIx19k_R8aWuZQ)

It is important to note that all participants need to have a Zoom account as all sessions scheduled by ICAO are only for authenticated users.

Once registered, Zoom will generate a unique connection link for the registered participant and he/she will receive a confirmation e-mail from Zoom containing information about joining the meeting; please note that the connection link is unique to the registered participant and cannot be shared with other users. Please ensure to save this message, as you will need it to connect to the event.

Take into consideration that you must be signed in to your personal Zoom account to enter the event. It is also important to consider that many servers block Zoom messages, so if you register and do not receive the connection link, we ask you to contact Mr. Gabriel Gutiérrez at the following email [GGutierrez@icao.int](mailto:GGutierrez@icao.int) so that you can get your personal link for the event.

In case your State does not have access to Zoom, please let us know of your interest in participating in this event so we can send you a GoToMeeting link that will broadcast this event. However, this link will not provide simultaneous interpretation and will be programmed in the language with the greatest participation.

The documentation of the meeting will be available in the Meetings section of the ICAO NACC Regional Office: <https://bit.ly/3kP3Pt5>

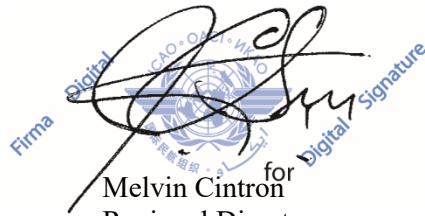
Documentation/Presentations that your Administration/Organization may wish to submit/present at the meeting/event should be forwarded to this office by e-mail as soon as practicable in Microsoft Word/PowerPoint format using the **attached** templates. Working papers, of maximum four-page limit excluding any appendices, should be brief and include an action on the agenda item.

Only working papers received by this Office by **15 August 2021**, submitted by States/Territories, will be translated to ensure timely processing. Working papers received in this Office after that date will have to be submitted in both languages, otherwise they will become information papers. Information papers will only be issued in the language submitted.

Papers received from international organizations will not be translated and will be issued only in the language submitted. The deadline to receive papers is 8 May 2017. The deadlines for submission of documentation for translation will be strictly enforced. You are encouraged to submit documentation in both meeting languages (i.e., English and Spanish).

If you require any further information regarding the meeting, please contact Mrs. Mayda Ávila ([mavila@icao.int](mailto:mavila@icao.int)), Regional Officer, Communications, Navigation and Surveillance, or Mr. Gabriel Gutierrez ([ggutierrez@icao.int](mailto:ggutierrez@icao.int)), Assistant.

Accept, Sir/Madam, the assurances of my highest consideration.



Melvin Cintron  
for  
Regional Director  
North American, Central American and  
Caribbean (NACC) Regional Office

**Enclosure:**    *Appendix A: Provisional agenda*  
                  *Appendix B: Working paper template*  
                  *Appendix C: Working paper appendix template*  
                  *Appendix D: Information paper template*

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## Appendix A

### PROVISIONAL AGENDA

**Agenda Item 1: Review and approval of the Agenda, Working Method and Schedule of the Meeting**

- 1.1 Election of the Chairperson and Vice Chairperson of the Meeting
- 1.2 Introduction of the Rapporteurs of the Task Forces of the NAM/CAR Air Navigation Implementation Group (ANI/WG)
- 1.3 Adoption of the Agenda, work method and Schedule of the Meeting

**Agenda Item 2: Follow-up on Valid Conclusions and Previous Agreements of the NACC/WG, GREPECAS, NACC/DCA and Other Related Meetings**

- 2.1R Review of the valid conclusions/decisions of the NACC/WG, the ANI/WG, the NACC/DCA and the GREPECAS (PPRC) Meetings
- 2.2 Progress in Air Navigation (AN) issues by the NACC Systemic Assistance Programme (SAP)
- 2.3 Follow-up to GREPECAS improvements and AN Projects (AIM, ATM, AGA, CNS, MET and SAR).

**Agenda Item 3: Status of the Region Concerning the COVID-19 Pandemic**

- 3.1 Special Aviation Recovery Team (CART)
- 3.2 Follow-up to NACC Regional Actions to Recover from COVID 19
- 3.3 COVID-19 Response and Recovery Implementation Centre (CRRIC)

**Agenda Item 4: Implementation of Air Navigation Issues**

- 4.1 New version 6 of the Global Air Navigation Plan (GANP)
- 4.2 Safety initiatives to be supported by the implementation of ANS
- 4.3 Progress status of the Air Navigation Plans (ANP) Vol. I and Vol. II
- 4.4 Development of the Air Navigation Plan (ANP) Volume III
- 4.5 Air Navigation Indicators/metrics (Dashboard) initiative
- 4.6 Regional Contingency Plans
- 4.7 Integration of the ANI/WG Meeting to the NACC/WG Meeting
- 4.8 Emerging technologies and new regional challenges

**Agenda Item 5: Other Business**

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**PROVISIONAL AGENDA  
EXPLANATORY NOTES**

**Agenda Item 1: Review and approval of the Agenda, Working Method and Schedule of the Meeting**

Under this Agenda Item, the Meeting will review and adopt the agenda, working methodology and work schedule. The objectives and general expectations of the meeting will be presented.

**Agenda Item 2: Follow-up on Valid Conclusions and Previous Agreements of the NACC/WG, GREPECAS, NACC/DCA and Other Related Meetings**

Under this Agenda Item, the Meeting will monitor the valid conclusions and decisions of previous meetings, highlighting their importance in air navigation and the implementation in the regions, according to the different air navigations areas. In addition, the Meeting will discuss about a new project to cover air navigation objectives.

**Agenda Item 3: Status of the Region Concerning the COVID-19 Pandemic**

Under this Agenda Item, the Meeting will review information about the process of recovery of aviation due to the COVID-19 pandemic, ICAO documentation and tools to support States in the recovery process.

**Agenda Item 4: Implementation of Air Navigation Issues**

Under this Agenda Item, the meeting will discuss about the new Global Air Navigation Plan (GANP) version 6, the project development by the ICAO NACC Regional Office and other air navigation Implementation matters.

**Agenda Item 5: Other Business**

Under this Agenda Item, other emerging issues during the meeting will be discussed.

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