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Ref.: NT-N1-8.7.1 — **E.OSG - NACC85775**

14 May 2021

To: States, Territories and International Organizations

Subject: **On-line Workshop on the Mitigation of Flight Plan Errors in the NAM/CAR Regions**
(15 to 17 June 2021, 09:00 AM to 12:00 PM, Mexico City Time. 14:00 to 17:00 UTC)

Action

Required: **Register participants by 12 June 2021**

Dear Sir/Madam,

In the recent past years, NAM/CAR Air Traffic Control Centres (ATCC) of this region have increased the use of Air Traffic Services Inter-facility Data Communication (AIDC) and North American Interface Control Document (NAM/ICD) automated protocols to carry out operation coordination within their Flight Information Regions (FIRs).

Through the activities carried out by the AIDC Task Force of the NAM/CAR Air Navigation Implementation Working Group (ANI/WG), in the percentage on the satisfaction due to the improvement in the ATS coordination using the AIDC NAM/ICD, it has been found that one of the factors that diminishes this percentage is the flight plan errors.

The flight plan information is the main data used for the automation to correctly perform its calculations, Errors in this information impact directly the coordination between ATCCs.

In this regard, and as part of the AIDC Task Force's work programme, an on-line workshop has been scheduled to support the mitigation of flight plan errors in the NAM/CAR Regions. The workshop will be provided in collaboration with the Central American Corporation for Air Navigation Services (COCESNA), from 15 to 17 June 2021.

Personnel of air traffic control services (controllers), Aeronautical Information Management (AIM) personnel, technical personnel responsible for Aeronautical message handling system (AMHS) services, technical/operative personnel responsible for the implementation of AIDC and NAM/ICD automated protocols and personnel responsible for the development of operative/technical requirements of air navigation projects are invited to participate in this workshop.

Airlines personnel responsible for issuing flight plans and the industry, as provider of the systems and equipment that make possible this level of automation are also invited.

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The workshop will address ICAO Doc 4444, *Procedures for Air Navigation Services — Air Traffic Management*, and the issues proposed on the syllabus of this event- **attached** to this invitation.

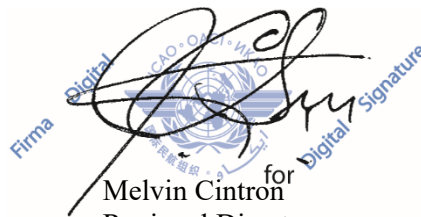
For this event, there is no a registration limit of participants, the States can register the required number of persons according to their operations and aiming that all the areas can participate. Please consider that every participant must register individually in the following link by **12 June 2021**:

<https://icao.zoom.us/meeting/register/tJckdu6hrTgqGddnanzkT0Wf3OjtOAZ6HS2>

The working languages will be English and Spanish and simultaneous interpretation services will be provided to make this workshop available to all the NACC States.

If you require further information, please contact Mrs. Mayda Ávila (mavila@icao.int), Communications, Navigation and Surveillance Regional Officer, or Mr. Gabriel Gutierrez (ggutierrez@icao.int), Assistant.

Accept, Sir/Madam, the assurances of my highest consideration.

A digital signature in blue ink, appearing as a stylized cursive 'M' and 'C', is overlaid on a circular blue stamp. The stamp contains the ICAO logo and the text 'Digital Signature' on the left and right sides.

for
Melvin Cintron
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure: *As indicated*

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ATTACHMENT

**On-line Workshop to Mitigate Flight Plan Errors in the NAM/CAR Regions
15 to 17 June 2021, 09:00 AM to 12:00 PM, Mexico City Time. 14:00 to 17:00 UTC**

SYLLABUS

FIRST DAY, 15 June 2021

1. The relevance of knowing the Flight Plan in Air Navigation
2. The industry and its Connection to the Flight Plan Regulations
3. Doc 4444: Required Periodic Update

SECOND DAY, 16 June 2021

4. Common Flight Plan Errors
5. The Flight Plan as the First Air Security Filter
6. Impact of Flight Plan Errors on Automated Systems

THIRD DAY, 17 June 2021

7. Service Providers and Regulatory Compliance
8. Differences between Flight Plan Verification Systems and their Consequences
9. The Importance of Updating Air Traffic Control (ATC) and Aeronautical message handling system (AMHS) Databases

— END —