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*When replying please quote:*

Ref.: NT-NE57-3 — **E.OSG - NACC83550**

15 September 2020

To: ANI/WG Members

Subject: **Invitation – Optimization of the CAR Region Airspace Meeting – NAM/CAR Air Navigation Implementation Working Group (ANI/WG) Performance-Based Navigation (PBN) Airspace Concept Task Force (ANI/WG/PBN/TF/OPT)**  
Zoom Meeting, 20 – 23 October 2020, 08:00 hours (CDT)

Action

Required: 1) Submission of documentation/presentation by the deadlines provided in this letter  
2) Register participants by **16 October 2020**

Sir/Madam,

Taking into consideration the recurrent need to implement changes in the Air Traffic Services (ATS) route system of the CAR Region, and in order to achieve operational improvements for both operators and ATS providers, the NAM/CAR Air Navigation Implementation Working Group Performance-Based Navigation Concept Task Force (PBN TF) developed a process for approval and implementation of proposals of optimization of the CAR Region airspace, which was presented to the Fifth NAM/CAR Air Navigation Implementation Working Group Meeting (ANI/WG/5), held from 27 to 31 May 2019 in Mexico City, Mexico.

This process took into account the required coordination timeframe for approval of the proposals and for a dynamic implementation, including adequate coordination with users and neighbouring regions. Due to the COVID-19 outbreak, it was not possible to hold a meeting of the PBN TF. Therefore, preliminary coordination teleconferences have been carried out with all States/Flight Information Regions (FIRs) of the CAR Region to move forward concerning the proposals for amendments to the CAR/SAM Air Navigation Plan Table of routes in 2021. Furthermore, an analysis of the requests from States for PBN routes through the region and bilateral/multilateral meetings have been carried out.

In order to continue with the process, I wish to invite the PBN Task Force to participate in the Optimization of the CAR Region Airspace Meeting (ANI/WG/PBN/TF/OPT), finalize the discussion and formalize the agreement with the proposals for airspace optimization of the Caribbean Region that will lead to the optimization of the CAR ATS routes structure expected to be implemented in 2021. The meeting will be convened from 20 to 23 October 2020, via Zoom from 8:00 am to 4:00 pm (CDT).

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The working languages of the meeting will be English and Spanish, and simultaneous interpretation will be provided if sufficient participants of both languages provide timely registration. We would appreciate confirmation of your participation by **16 October 2020** by registering here: <https://icao.zoom.us/meeting/register/tJwlduyhqzItH9MqAkRccLucO0oLx1hDBYsa>. After registering, you will receive a confirmation email containing information about joining the meeting.

The Provisional Agenda of the meeting is at **Appendix A**.

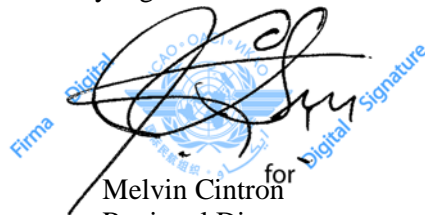
All meeting/event documentation/presentations will be placed in the Meetings Section of the following web page: <http://www.icao.int/NACC/Pages/default.aspx> as it becomes available.

Documentation that your Administration may wish to submit/present at the meeting should be forwarded to this office by e-mail as soon as practicable in Microsoft Word format using the attached templates. Working papers should be brief, action-oriented, and focused with a four-page limit excluding any appendices.

**Only** working papers **received** by this office by **2 October 2020**, submitted by States/Territories, will be translated to ensure timely processing. Working papers received in this office **after** that date will have to be submitted in both languages. Otherwise, they will become Information Papers. Information papers will only be issued in the language submitted. Papers received from international organizations will not be translated and will be issued only in the language submitted. The deadline to receive papers is **15 October 2020**. The deadlines for submission of documentation for translation will be strictly enforced. You are encouraged to submit documentation in both meeting languages (i.e., English and Spanish).

If you require any further information regarding the meeting, please contact ICAO Coordinator, Mr. Eddian Méndez, Regional Officer, Air Traffic Management and Search and Rescue (emendez@icao.int) or Sybil Gomez, Assistant, (sgomez@icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.

A digital signature in blue ink, overlaid on a circular blue stamp. The stamp contains the ICAO logo and the text 'Firma Digital' on the left and 'Digital Signature' on the right. The signature itself is a cursive script.

for  
Melvin Cintron  
Regional Director  
North American, Central American and  
Caribbean (NACC) Regional Office

**Enclosure:**

- A – Provisional Agenda;*
- B – Working Paper template;*
- C – Information Paper template;*
- D – Appendix template*

**ATTACHMENT A**

**OPTIMIZATION OF THE CAR REGION AIRSPACE MEETING – NAM/CAR AIR NAVIGATION  
IMPLEMENTATION WORKING GROUP (ANI/WG) PERFORMANCE-BASED NAVIGATION (PBN)  
IMPLEMENTATION TASK FORCE (ANI/WG/PBN/TF/OPT)**

**(Online, 20-23 October 2020)**

**PROVISIONAL AGENDA**

**Agenda Item 1: Provisional Agenda Approval**

**Agenda Item 2: Optimization of Longitudinal Separation**

Identify and support opportunities for implementation of reduced longitudinal separation minima between Caribbean Flight Information Regions (FIRs).

**Agenda Item 3: Implementation of Performance-Based Navigation (PBN) Routes**

Post-implementation review of 2019 agreed regional routes, sharing experience to improve the routes agreement and implementation process. Initial discussion of proposals for 2021 routes implementation. Review and improve interaction with neighbouring regions to enhance implementation of new Air Traffic Services (ATS) routes.

**Agenda Item 4: Harmonization of the CAR Region Upper and Lower Level Limits**

Under this Agenda Item the Task Force will analyze the difference in limit of the upper and lower airspace in the FIRs of the CAR Region and will assess whether the integration into the Task Force Work Programme of a more thorough analysis is deemed necessary.

**Agenda Item 5: Other Business**

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