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18 December 2019

To: States, Territories and International Organizations

Subject: **Invitation – Tenth Meeting of the ICAO/LACAC NAM/CAR and SAM Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG/10)**  
(Foz de Iguazú, Brazil, 25 to 27 March 2020)

**Invitation – One Stop Security (OSS) Workshop and AVSEC Quality Control Workshop**  
(Foz de Iguazú, Brazil, 23 to 24 March 2020)

Action

Required:

- 1) Transmittal by States of additional items to the AVSEC/FAL/RG/10 Draft Agenda by **21 January 2020**
- 2) Submission of documentation and/or presentations by the deadlines provided in this letter
- 3) Register participation by **14 February 2020**

Sir/Madam,

We have the honour of inviting your Administration/Organization to participate in the Tenth Meeting of the ICAO/LACAC NAM/CAR/SAM Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG/10) to be held at Foz de Iguazú, Brazil from 25 to 27 March 2020, under the auspices of the National Civil Aviation Agency – Brazil (ANAC) and preceded by two workshops: one regarding One Stop Security (OSS) and another on AVSEC Quality Control, to be carried out on 23 and 24 March 2020, respectively.

Aviation Security and Facilitation personnel from States and Territories of the ICAO NAM/CAR and SAM Regions and representatives of international organizations are invited to attend. The working languages will be English and Spanish (simultaneous interpretation services will be provided).

The draft agenda of the AVSEC/FAL/RG/10 Meeting is presented in **Attachment A**. The Draft Programme of the workshops on One Stop Security (OSS) and AVSEC Quality Control will be published in the website of the Meeting. States wishing to submit proposals for inclusion of additional items should do so by **21 January 2020**.

You are kindly requested to complete and return the Registration Form being sent as **Attachment B** for each participant and send it by e-mail to [icaonacc@icao.int](mailto:icaonacc@icao.int) and [clacsec@icao.int](mailto:clacsec@icao.int) by **14 February 2020**.

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The venue of the meeting and the workshops, and the list of suggested hotels and other useful information in Foz de Iguazú will be available at the webpage of the meeting [https://www.icao.int/SAM/Pages/ES/MeetingsDocumentation\\_ES.aspx?m=2020-AVSECFALRG10](https://www.icao.int/SAM/Pages/ES/MeetingsDocumentation_ES.aspx?m=2020-AVSECFALRG10). Participants are encouraged to make reservations directly with the hotel(s) in a timely manner.

Documentation of the meeting will be available at the same webpage [https://www.icao.int/SAM/Pages/ES/MeetingsDocumentation\\_ES.aspx?m=2020-AVSECFALRG10](https://www.icao.int/SAM/Pages/ES/MeetingsDocumentation_ES.aspx?m=2020-AVSECFALRG10), and in the LACAC webpage <http://clacsec.lima.icao.int/>. Please consider that, aligned with the environment protection policy of ICAO, documentation/presentations will be available only in electronic format and no hard copies will be distributed during these events.

Documentation for the AVSEC/FAL/RG/10 Meeting that your Administration/Organization may wish to submit and/or present should be forwarded to the Regional Group Secretariat by e-mail, as soon as practicable, in Microsoft Word and/or PowerPoint format using the templates in **Attachment C, D and E**. Working papers for the meeting should be brief, action-oriented and focused on a specific subject, and cannot exceed four-pages, excluding any appendices.

**Only** working papers submitted by States/Territories and received by **14 February 2020**, will be translated. Working papers received after that date will have to be provided in both languages. The information papers as well as papers of international organizations will not be translated and will be issued only in the language submitted. The deadline to receive all working and information papers is **16 March 2020**. Deadlines for submission of documentation for translation will be strictly enforced. You are encouraged to submit documentation in both meeting languages (English and Spanish).

If you require additional information on the meeting, please contact Mr. Ricardo G. Delgado ([rdelgado@icao.int](mailto:rdelgado@icao.int)) and/or Mr. José María Peral Pecharromán ([jmperal@icao.int](mailto:jmperal@icao.int)), ICAO NACC Regional Officers, Aviation Security and Facilitation; Mr. Gabriel Gutiérrez ([ggutierrez@icao.int](mailto:ggutierrez@icao.int)) and/or Mrs. Carla Cortés ([ccortes@icao.int](mailto:ccortes@icao.int)), Assistants; and/or Mr. Luis Núñez ([lmnunez@icao.int](mailto:lmnunez@icao.int)), LACAC.

Accept, Sir/Madam, the assurances of our highest consideration.



Jaime Binder  
Secretary  
Latin American Civil  
Aviation Commission



Melvin Cintrón<sup>for</sup>  
Regional Director  
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Latin American Civil Aviation Commission  
ICAO/LACAC NAM/CAR/SAM Aviation Security and  
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## **AGENDA**

### **ATTACHMENT A**

#### **TENTH MEETING OF THE AVIATION SECURITY AND FACILITATION REGIONAL GROUP (AVSEC/FAL/RG/10)**

Foz de Iguazú, Brazil, 25 to 27 March 2020

#### **DRAFT AGENDA**

- Agenda Item 1 Meeting Agenda and Schedule**
- Agenda Item 2 Previous Meeting Conclusions**
- Agenda Item 3 Global and Regional Developments**
- 3.1 ICAO Global Activities related to Aviation Security and Facilitation  
Annex 17, AVSEC Panel, AVSEC Manual  
Annex 9, FAL Panel, Facilitation Manual  
Universal Security Audit Programme and Continuous Monitoring  
Approach (USAP-CMA)
  - 3.2 LACAC Contribution
- Agenda Item 4 Programmes and Projects - Aviation Security (AVSEC)**
- 4.1 Report on the presentation of IP to AVSECP/30 Meeting held in May 2019
  - 4.2 Report on the compliance with Conclusion AVSEC/FAL/RG/9/4 on the implementation of a project to design a Global Aviation Security Plan (GASeP) level of compliance measurement system
  - 4.3 Report on the compliance with Conclusion AVSEC/FAL/RG/9/5 on the consolidation and strengthening of strategic approaches of the Security Management System (SeMS)
- Agenda Item 5 Programmes and Projects - Facilitation (FAL)**
- 5.1 Report on the compliance with Conclusion AVSEC/FAL/RG/9/7 on the training material for a Train-the-Trainers programme on facilitation – Coordinator State: Nicaragua
  - 5.2 Report of the Working Group established to follow-up the initiative of a possible Facilitation Course and the participation of the Instituto Panamericano de Aviación Civil (IPAC): Coordinator State: Nicaragua
  - 5.3 Report on WP presented to the Tenth meeting of the facilitation experts panel held in September 2018 (Sixth meeting of the ICAO training group)

**Agenda Item 6                    Programmes and Projects - Aviation Security (AVSEC) and Facilitation (FAL)**

- 6.1     Report on the compliance with Conclusion AVSEC/FAL/RG/9/9 on the Procedures for the implementation of One Stop Security System (OSS) – Coordinator State: Panama
- 6.2     Report on the revision of the Montreal Protocol 2014 (MP-14) – Proposing State: Jamaica. States were urged to review draft Circular 288 regarding Guidance Material on the Legal Aspects of Unruly/Disruptive Passengers
- 6.3     Report on the revision of the Beijing Convention – Coordinator State: Chile (AVSECP/30 Report)

**Agenda Item 7                    Training, Cooperation, and Assistance**

- 7.1     Implementation Support and Development Section – Security (ISD-SEC) Update
- 7.2     Facilitation (FAL) Section Update

**Agenda Item 8                    Terms of Reference and Regional Roadmap based on the ICAO Global Aviation Security Plan (GASeP)**

Terms of reference of the Work Group on Risk and Respond Sensitization – Coordinator State: Canada

**Agenda Item 9                    Other Business**

Next Meeting Venue and Dates

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