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Международная
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منظمة الطيران
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国际民用
航空组织

When replying please quote:

Ref.: NT-NE57-3 — **E.OSG - NACC77553**

27 March 2019

To: States, Territories and International Organizations

Subject: **Invitation – Fifth NAM/CAR Air Navigation Implementation Working Group Meeting (ANI/WG/5)**
Mexico City, Mexico, 27 – 31 May 2019

Action

- Required:
- 1) Transmittal by States of any additional items to the Provisional Agenda by **26 April 2019**
 - 2) Submission of documentation by the deadlines provided in this letter
 - 3) Register participation by **6 May 2019**
 - 4) Submission of fellowship nomination forms by **22 April 2019**

Sir/Madam,

Following the regional priorities and targets implementation established for the air navigation fields: Air Traffic Management (ATM), Aeronautical Information Management (AIM) and Communications, Navigation and Surveillance (CNS), I wish to invite your Administration/Organization to participate in the Fifth NAM/CAR Air Navigation Implementation Working Group Meeting (ANI/WG/5) to be convened at Le Meridien Hotel, Mexico City, Mexico, from 27 to 31 May 2019.

The ANI/WG/5 meeting will follow-up on the agreements reached in the ATM, AIM, CNS fields by the Fourth NAM/CAR Air Navigation Implementation Working Group Meeting (ANI/WG/4) and the NAM/CAR Regional Performance-Based Air Navigation Implementation Plan (RPBANIP) priorities and objectives, analysing the implementation progress by each State/International Organization from the NAM/CAR Regions and the works achieved by the ANI/WG Task Forces (ANI/WG TFs), and identifying the benefits resulting from these implementations. Action plans will be updated, and agreements and proposals will be defined to be approved by the Civil Aviation Directors. The monitoring of the implementation progress, status and limitations, and the suggestions on improvement actions will be agreed. Updates and formulation of ASBU B0 and B1 goals are also expected. Finally, the progress report from this implementation will be analysed as part of the monitoring and reporting from ICAO to the NAM/CAR Directors of Civil Aviation.

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Participation from the NAM/CAR States Air Navigation Service Providers (ANSPs), ALTA, CANSO, IATA, IFAIMA, industry representatives and the ANI/WG TF members is encouraged. All ANI/WG TF members are expected to update their implementation progress, including details of any implementation challenges, along with proposals concerning a further development of the NAM/CAR Regional Performance-Based Air Navigation Plan (RPBANIP). Additionally, participants are expected to provide updates concerning progress on the actions agreed at the ANI/WG/4 meeting as detailed at <http://www.icao.int/NACC/Pages/nacc-regionalgroups-aniwg.aspx>. It is important to mention that the Civil Air Navigation Services Organisation (CANSO) will sponsor the event and the industry will also organize some activities as well as deliver presentations during that week; detailed information will be provided as soon as it becomes available.

Venue of the meeting:

Le Meridien Hotel

Av. Paseo de la Reforma 69

Col. Tabacalera, 06030, Mexico City, Mexico

All NAM/CAR States/Territories specialists from AIM, ATM and CNS, International Organizations, chairpersons, rapporteurs and the regional work group members from Central America, Central Caribbean and the Eastern Caribbean Civil Aviation Technical Group (E/CAR/CATG) are expected to attend.

Likewise, it is important to take note that both the ANI/WG Chairperson and the respective Task Force Rapporteurs shall present their progress to the Meeting. Moreover your Administration may present any progress or benefit achieved from your Air Navigation Implementation National Plan aligned to the Regional Plan.

The working languages of the meeting will be English and Spanish, and simultaneous interpretation will be provided if sufficient participants of both languages provide timely registration.

The Provisional Agenda of the meeting is at **Appendix A**, States wishing to submit proposals for the addition of items should do so by **26 April 2019**.

You are kindly requested to complete and return the Registration Form at **Appendix B** by e-mail for each participant by **6 May 2019**.

The list of suggested hotels, ICAO NACC Regional Office location, hotel sector maps, as well as other useful information are available on the “*Visiting Our Office?*” Section of the ICAO NACC Regional Office website (http://www.icao.int/NACC/Pages/visitors_info.aspx). Participants are encouraged to make reservations directly with the hotel(s) in a timely manner.

All meeting documentation will be placed in the Meetings Section of the following web page: <http://www.icao.int/NACC/Pages/default.aspx> as it becomes available. Taking into consideration the availability of documentation in electronic format, no hard copies will be distributed during the event.

Documentation that your Administration/Organization may wish to submit/present at the meeting should be forwarded to this office by e-mail as soon as practicable in Microsoft Word/PowerPoint format using the attached templates. Working papers should be brief, action-oriented, and focused with a four-page limit excluding any appendices.

Only working papers **received** by this office by **26 April 2019**, submitted by States/Territories, will be translated to ensure timely processing. Working papers received in this office **after** that date will have to be submitted in both languages. Otherwise, they will become Information Papers. Information papers will only be issued in the language submitted. Papers received from international organizations will not be translated and will be issued only in the language submitted. The deadline to receive papers is **17 May 2019**. The deadlines for submission of documentation for translation will be strictly enforced. You are encouraged to submit documentation in both meeting languages (i.e., English and Spanish).

Furthermore, I am pleased to inform that each Project RLA/09/801 Member¹ may apply for a fellowship under Project RLA/09/801 within the fellowship offer for the current year. In order to know how many fellowships are available for your Administration for this year, please contact Ms. Claudia López, Technical Cooperation Associate (clopez@icao.int). The fellowship includes Daily Subsistence Allowance (DSA) to cover lodging and per diem. Your Administration shall provide the candidate with the air ticket to/from Mexico City, Mexico, and ensure that the candidate has the necessary travel documents, vaccinations, and visa prior to departure. The duly completed Fellowship Nomination Form must be received in this Regional Office by **22 April 2019**. The steps to apply for a fellowship, the nomination form and other useful information are published on the Project RLA/09/801 website at: <http://www.icao.int/NACC/Pages/edocs-tc.aspx>


Regarding the fellowship offered to the Eastern Caribbean States through ECCAA, please note that the candidate appointment decision should be made between your Administration and ECCAA. Once coordination has been completed, the nomination form of the candidate representing the Eastern Caribbean States **should be sent to this Regional Office by ECCAA**.

If you require any further information regarding the meeting, please contact Mr. Raúl Martínez, ICAO NACC Regional Officer, Aeronautical Information Management (rmartinez@icao.int) or Mrs. Yolanda Terrazas, Assistant, (yterrazas@icao.int).

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¹ *RLA/09/801 Project Member States* are: Bahamas, Barbados, Canada, Cuba, Curaçao, Dominican Republic, Haiti, Jamaica, Mexico, OECS States through ECCAA (Antigua and Barbuda, Grenada, Saint Kitts and Nevis, Saint Lucia and Saint Vincent and the Grenadines), Trinidad and Tobago and Central American States through COCESNA (Belize, Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua).

Accept, Sir/Madam, the assurances of my highest consideration.



for
Melvin Cintron
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure:

A – Provisional Agenda; B – Registration Form; C – Working Paper template; D – Information Paper template; E – Appendix template

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APPENDIX A

**FIFTH NORTH AMERICAN, CENTRAL AMERICAN AND CARIBBEAN AIR NAVIGATION
IMPLEMENTATION WORKING GROUP MEETING
(ANI/WG/5)**

Le Meridien Hotel, Mexico City, Mexico, 27 to 31 May 2019

PROVISIONAL AGENDA

- Agenda Item 1:** Review and Approval of the Agenda, Working Method and Schedule of the Meeting
- Agenda Item 2:** Review and Follow-up to Valid Conclusions/Decisions of the ANI/WG/04, NACC/WG/05 and GREPECAS/18 Meetings
- 2.1 Follow-up and performance and monitoring assessment of the NAM/CAR Regional Performance-Based Air Navigation Implementation Plan (RPBANIP)
- 2.1.1 Progress reports of the Task Forces of the ANI/WG. States' implementation status.
- 2.1.2 Progress report by States of Adopted Aviation System Block Upgrades (ASBU) B0 and B1 Modules
- 2.1.3 AGA, MET and SAR Information
- Agenda Item 3:** Global and Regional Air Navigation Developments
- 3.1 Regional electronic Air Navigation Plan (eANP) progress and the CAR Regional Performance-Based Air Navigation Implementation Plan (PRPBANIP) new ver 4.0
- 3.2 Relevant updates of ICAO Standards and Recommended Practices (SARPs) – Doc 7030
- 3.3 Project RLA/09/801 — *Multi-Regional Civil Aviation Assistance Programme* (MCAAP) outcomes
- 3.4 Other Global and Regional Air Navigation developments
- Agenda Item 4:** Industry Participation, Presentations and Conferences
- 4.1 Facilities for the implementation of Aeronautical Information and Data management (Aeronautical Information Management (AIM), Collaborative Decision Making (CDM), Air Traffic Flow Management (ATFM), System Wide Information Management (SWIM), Aeronautical Meteorology (MET))
- 4.2 Promotion of the development of the Communication, Navigation and Surveillance (CNS) infrastructure (radars, ADS-B Systems, Air Navigation Systems, GNSS, Radio Communication Systems and ATS Communication Systems, Data Recording Systems, Aeronautical Message Handling Systems (AMHS), Others)

- 4.3 ATS Facilities, Tower Systems, Approach, Route, etc.
- 4.4 Systems to support the operation of airports.

Agenda Item 5: Other Business

EXPLANATORY NOTES

Agenda Item 1: Review and Approval of the Agenda, Working Method and Schedule of the Meeting

Under this Agenda Item, the Meeting will review and adopt the agenda and work schedule. The objectives and general expectations of the meeting will be presented

Agenda Item 2: Review and Follow-up to Valid Conclusions/Decisions of the ANI/WG/04, NACC/WG/05 and GREPECAS/18 Meetings

- 2.1 Follow-up and performance and monitoring assessment of the NAM/CAR Regional Performance-Based Air Navigation Implementation Plan (RPBANIP)
 - 2.1.1 Progress reports of the Task Forces of the ANI/WG. States' implementation status.
 - 2.1.2 Progress report by States of Adopted Aviation System Block Upgrades (ASBU) B0 Modules
 - 2.1.3 AGA, MET and SAR Information

Under this Agenda Item, the Meeting will monitor the conclusions and valid decisions of ANI / WG / 04, NACC / WG / 05 and GREPECAS / 18 highlighting its importance in air navigation and the implementation of SARPs in the States of the NACC Region. In addition, the Meeting will be informed about the progress of the relevant conclusions of the implementation groups for the development of the Region's aviation

Agenda Item 3: Global and Regional Air Navigation Plans

- 3.1 Regional electronic Air Navigation Plan (eANP) progress and the new CAR Regional Performance-Based Air Navigation Implementation Plan ver 4.0 (PRPBANIP)
- 3.2 Relevant updates of ICAO Standards and Recommended Practices (SARPs) – Doc 7030
- 3.3 Project RLA/09/801 — *Multi-Regional Civil Aviation Assistance Programme* (MCAAP) outcomes
- 3.4 Other Global and Regional Air Navigation developments

Under this Agenda Item, the Meeting will discuss the impact on States derived from the Global and Regional Air Navigation Developments, the latest updates on the Global Air Navigation Plan (GANP) and its work plans, and other recent issues of the global aviation, Air Navigation Services (ANS) and emerging issues.

Agenda Item 4: Industry Participation, Presentations and Conferences

- 4.1 Facilities for the implementation of Aeronautical Information and Data management (Aeronautical Information Management (AIM), Collaborative Decision Making (CDM), Air Traffic Flow Management (ATFM), System Wide Information Management (SWIM), Aeronautical Meteorology (MET))

- 4.2 Promotion of the development of the Communication, Navigation and Surveillance (CNS) infrastructure (radars, ADS-B Systems, Air Navigation Systems, GNSS, Radio Communication Systems and ATS Communication Systems, Data Recording Systems, Aeronautical Message Handling Systems (AMHS), Others)
- 4.3 ATS Facilities, Tower Systems, Approach, Route, etc.
- 4.4 Systems to support the operation of airports.

Under this Agenda Item, industry representatives will inform the Meeting about the advances in technologies in the different air navigation areas, their fundamental topics, "From development to implementation" and the expectations to address the issues and proposed solutions, related to the safety and capacity of air navigation, efficiency and other key performance areas of particular interest to the regional aeronautical community

Agenda Item 5: Other Business

Under this Agenda Item, other emerging issues during the meeting will be discussed.

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North American, Central American and Caribbean Office (NACC)
Oficina para Norteamérica, Centroamérica y Caribe (NACC)

**FIFTH NAM/CAR AIR NAVIGATION IMPLEMENTATION WORKING GROUP MEETING/
QUINTA REUNIÓN DEL GRUPO DE TRABAJO SOBRE IMPLEMENTACIÓN DE NAVEGACIÓN AÉREA PARA
LAS REGIONES NAM/CAR
(ANI/WG/5)**

Mexico City, Mexico, 27 – 31 May 2019 / Ciudad de México, México, del 27 al 31 de Mayo de 2019

REGISTRATION FORM / FORMULARIO DE REGISTRO

1.	Position in your Delegation: (Please select one option)	Chief Delegate / Jefe de la Delegación					Delegate / Delegado	
	Posición dentro de su Delegación: (Por favor seleccione una opción)	Adviser / Asesor					Observer / Observador	
2.	Country / Organization País / Organización							
3.	Salutation / Encabezamiento	Mr. / Sr.		Mrs. / Sra.		Miss / Srta.		
4.	Name / Nombre							
5.	Official Position or Title / Cargo o Título Oficial							
6.	Official Telephone / Teléfono oficial							
7.	Mobile (to contact you in case of an emergency) Celular (para contactarle en caso de emergencia)							
8.	Official E-mail / Correo-e oficial							
9.	Hotel and address where you will be staying during the event / Hotel y dirección donde se estará hospedando durante el evento							
10.	Please indicate if accompanied by your family Por favor indique si lo acompaña su familia	Yes / Sí		#				
11.	Dates of total stay in the venue Country Fechas de estancia total en el País del evento							
12.	Please indicate if you have any medical condition or allergies / Por favor indique si usted tiene alguna condición médica o alergias							
13.	Emergency contact information in your country of origin / Información de contacto para emergencias en su país de origen	Name Nombre						
		Relationship Relación						
		Telephone Teléfono						

Please send this form to: / Por favor envíe este formulario a:

E-mail: icaonacc@icao.int