



Twenty - Eighth Regional Aviation Safety Group — Pan America Executive Steering Committee Meeting (RASG-PA ESC/28)

ICAO SAM Regional Office, Lima, Peru, 4 to 5 May 2017

Agenda Item 3: RASG-PA and ESC Valid Conclusions and Decisions

REVIEW OF CONCLUSIONS AND DECISIONS FROM THE NINTH RASG-PA PLENARY MEETING (RASG-PA/9) AND THE RASG-PA EXECUTIVE STEERING COMMITTEE (ESC) MEETINGS

(Presented by the Secretariat)

EXECUTIVE SUMMARY	
This working paper presents the status of RASG-PA and ESC valid conclusions and decisions following the RASG-PA/9 Plenary Meeting and the RASG-PA ESC Meetings.	
Action:	Suggested actions are presented in Section 4.
<i>Strategic Objectives:</i>	<ul style="list-style-type: none"> • Safety
<i>References:</i>	<ul style="list-style-type: none"> • RASG-PA/9 Plenary Meeting Report, Panama City, Panama, 23 June 2016 • RASG-PA/26 Meeting Summary of Discussions, Lima, Peru, 24 – 25 May 2016

1. Introduction

1.1 The Regional Aviation Safety Group — Pan America (RASG-PA) and the Executive Steering Committee (ESC) record their activities as Conclusions and Decisions.

1.2 Conclusions are RASG-PA actions requiring communication and action by ICAO, States/Territories, and/or international organizations/industry.

1.3 Decisions are RASG-PA internal agreements.

2. RASG-PA Conclusions and Decisions

2.1 **Appendix A** presents the suggested status of the conclusions and decisions from the RASG-PA/9 Plenary Meeting held in Panama City, Panama, on 23 June 2016.

3. RASG-PA/ESC Conclusions and Decisions

3.1 **Appendix B** presents the valid conclusions and decisions from the RASG-PA/ESC Meetings.

4. Suggested Actions

4.1 The Meeting is invited to:

- a) take note of the status of the valid RASG-PA and ESC conclusions and decisions, and
- b) provide updated information.

CONCLUSIONS AND DECISIONS OF RASG-PA PLENARY MEETINGS

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
RASG-PA/9	D	1	FS	RASG-PA/ESC/24, 25 AND 26 MEETINGS SUMMARIES OF DISCUSSIONS APPROVAL	The RASG-PA/9 Plenary Meeting approved the RASG-PA/ESC/24, 25, and 26 Meetings Summaries of Discussions as presented in RASG-PA/9 WP/03.	Summaries of Discussions were approved	RASG-PA/9 Plenary Meeting		Approval of the RASG-PA/ESC/24, 25, and 26 Meetings Summaries of Discussions	Completed
RASG-PA/9	D	2	FS	RASG-PA ANNUAL SAFETY REPORT (ASR) - SIXTH EDITION APPROVAL	The RASG-PA/9 Annual Plenary Meeting will approve the RASG-PA Annual Safety Report (ASR) sixth edition publication through the fast-track mechanism once the review and editing processes are completed.	It was approved through the fast-track mechanism, State Letter NACC61675 on 26 August 2016	RASG-PA/9 Annual Plenary Meeting		RASG-PA Annual Safety Report (ASR) sixth edition	Completed

RASG-PA ESC MEETINGS CONCLUSIONS (C) AND DECISIONS (D)

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
RASG-PA ESC22	D	1	FS	CAR AND SAM REGIONS SAFETY INFORMATION PROJECT	The ESC approved to support the Flight Safety Foundation Global Safety Information Project and to be included as a RASG-PA Project for the CAR and SAM Regions.	Update to be presented at the ESC/26 Meeting. FSF is planning to carry out other focus groups in the Region.	Flight Safety Foundation	11-Dec-16	Report	Valid
RASG-PA ESC23	D	1	FS	IMPLEMENTATION OF A "RASG-PA TACTICAL GO-TEAM" CONCEPT	That RASG-PA implement a "RASG-PA Tactical Go-Team" concept to work at the identified "hot spots" as an effective way of targeting, managing and monitoring safety enhancements at the particular locations.		PA-RAST	23-Jun-16	Include RASG-PA Tactical Go-Team procedure in the RASG-PA Procedural Handbook	Valid
RASG-PA ESC23	D	2	FS	RASG-PA STRATEGIC PLAN	That RASG-PA review the draft RASG-PA Strategic Plan presented by Brazil to develop a consolidated RASG-PA Strategic Plan document, which will be carried out by the created RASG-PA Strategic Planning Task Force (RSP-TF).	To be presented at the ESC/26 Meeting. Remarks: RASG-PA Strategic Planning Task Force (RSP-TF) is composed by Brazil (Rapporteur), Chile, Costa Rica, Curacao, Honduras, United States, ALTA, Boeing, CANSO, and IATA. Brazil, United States, ALTA, IATA, ICAO NACC (RASG-PA Secretariat) and ICAO SAM met at the ICAO SAM RO, from 25 to 26 August 2015 to review the RASG-PA Procedural Handbook. See RASG-PA ESC/25/D/3.	Brazil	11-Dec-15	RASG-PA Strategic Plan Document and Revised RASG-PA Procedural Handbook	Valid

RASG-PA ESC MEETINGS CONCLUSIONS (C) AND DECISIONS (D)

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
RASG-PA ESC23	D	3	FS	RASG-PA COMMUNICATION PLAN	That RASG-PA develop a Communication Plan integrated with the RASG-PA Strategic Plan to disseminate information to the States and stakeholders to ensure consistent and direct communications with the objective of enhancing communication regarding RASG-PA outputs or requests to States and industry.	An update was presented at the RASG-PA/8 Meeting. Deliverables: 1. Update the RASG-PA web page on the ICAO website. 2. Post RASG-PA safety enhancement initiatives, the annual safety reports, etc., in SKYbrary. 3. Work with web experts from ICAO on search engine optimization in order to drive traffic to the RASG-PA web page. 4. Work with the editors of FSF's AeroSafety World to place articles on RASG-PA initiatives and accomplishments in the magazine. 5. Develop and distribute a semi-annual electronic RASG-PA newsletter. 6. Use social media for the information distribution on RASG-PA activities and publish the accomplishments and to engage stakeholders on pertinent safety issues by creating curated RASG-PA Twitter, LinkedIn and Facebook accounts.	ALTA and Flight Safety Foundation	11-Dec-15	See follow-up and remarks.	Valid
RASG-PA ESC27	D	1	FS	APPROVAL OF THE PA-RAST/25 MEETING SUMMARY OF DISCUSSIONS	The RASG-PA/ESC/27 Meeting approved the PA-RAST/25 Summary of Discussions as presented to the Meeting. The Summary of Discussions for the PA-RAST/26 Meeting will be sent for approval via the fast track procedure.		RASG-PA ESC		The Summary of Discussions for the PA-RAST/26 Meeting will be sent for approval via the fast track procedure.	Valid

RASG-PA ESC MEETINGS CONCLUSIONS (C) AND DECISIONS (D)

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
RASG-PA ESC27	D	2	FS	RASG-PA REVISED PROCEDURAL HANDBOOK AND ESC MEMBERSHIP	That, in order to expedite the approval of the updates identified for the RASG-PA Procedural Handbook, as well as having the designation of the new RASG-PA ESC Members:				Approval of the updates identified for the RASG-PA Procedural Handbook, as well as having the designation of the new RASG-PA ESC Members	Valid
RASG-PA ESC27	D	2			The Secretariat shall:	<ul style="list-style-type: none"> • Incorporate the new composition of the RASG-PA Steering Committee (ESC) which will consist of 4 SAM States and 4 CAR States, based upon the agreed to language in Paragraph 6 • Send a State Letter to RASG-PA Members requiring the approval of the RASG-PA Procedural Handbook 4th Edition • Publish the final version of the RASG-PA Procedural Handbook 4th Edition and post it the RASG-PA web site • Finalize the PA-RAST Terms of Reference (ToRs) and seek approval from the ESC and then from RASG-PA, to include them as an amendment to the approved version of RASGPA Procedural Handbook using fast track procedure • Ensure that the ESC periodically reviews and as necessary, revise the Procedural Handbook based upon changes submitted to the Secretariat to then be approved by the RASG-PA; and 	The Secretariat			Valid

RASG-PA ESC MEETINGS CONCLUSIONS (C) AND DECISIONS (D)

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
RASG-PA ESC27	D	2			The ICAO NACC and SAM Regional Offices coordinate with their member States and inform the new composition of RASG-PA ESC to all RASG-PA members by 31 May 2017.		The ICAO NACC and SAM Regional Office		New composition of RASG-PA ESC	Valid
RASG-PA ESC27	D	3	FS	OUTREACH EFFORTS FOR RASG-PA ACTIVITIES	That, a group/team is activated to analyse possible outreach opportunities to market RASG-PA activities. The group will be led by the Representative from Chile, with participation of the following States and Industry: <ul style="list-style-type: none"> •Costa Rica •International Air Transport Association (IATA) •Flight Safety Foundation •RASG-PA Secretariat 		States and Industry		A group/team is activated to analyse possible outreach opportunities to market RASG-PA activities.	Valid
RASG-PA ESC27	D	4	FS	FOQA PROGRAMME	That, the ICAO SAM Regional Office work with ATR on researching and providing guidance and possible solutions to the restriction of involving aircraft and operators above 27,000MTOW threshold on FOQA programme , in preparation for a possible review by the ICAO Air Navigation Commission (ANC), as impacting safety. This shall be completed prior to the next meeting of the ESC.		ICAO SAM Regional Office and ATR		Possible solutions to the restriction of involving aircraft and operators above 27,000MTOW threshold on FOQA programme	Valid

RASG-PA ESC MEETINGS CONCLUSIONS (C) AND DECISIONS (D)

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
RASG-PA ESC27	D	5	FS	RASG-PA ESC MEETINGS	<p>That, considering there will be two (2) meetings of the ESC each year, and shall be scheduled, to the extent practicable, after the conclusion of every two (2) PA-RAST meetings.</p> <p>The RASG-PA will also support an information sharing session with all States and interested parties during the ALTA Safety Summit 2017 in Mexico City, Mexico. There would be no additional cost/burden on the ESC, as most/all travel ESC members will participate/travel to the ALTA Conference.</p> <p>The 2017 RASG-PA ESC meetings will be held as follows:</p> <ul style="list-style-type: none"> •25-26 April at the ICAO SAM Regional Office, Lima, Peru (ESC/28) •17-18 October at the ICAO NACC Regional Office, Mexico City, Mexico (ESC/29). 		RASG-PA Group		Two (2) meetings of the ESC each year, and shall be scheduled, to the extent practicable, after the conclusion of every two (2) PA-RAST meetings.	Valid