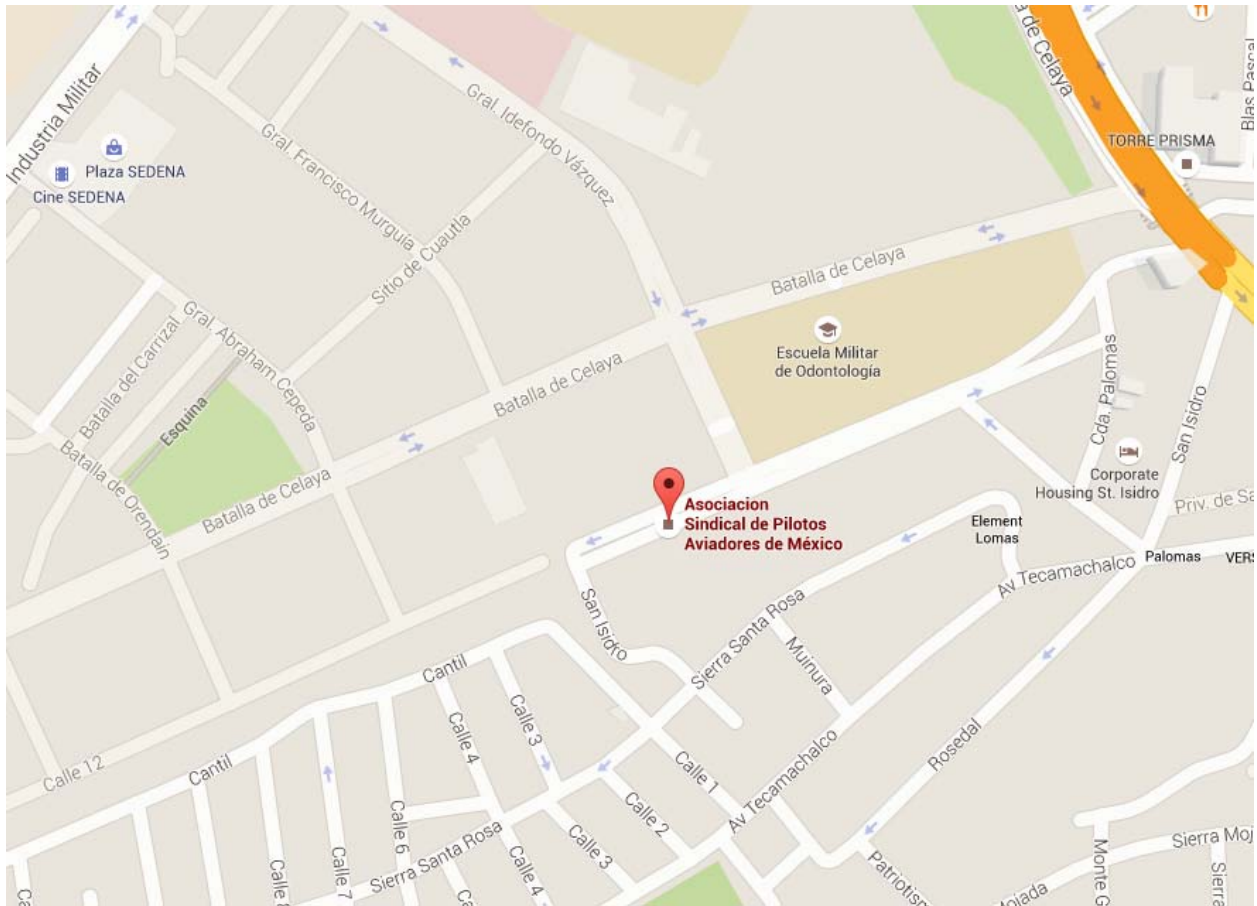


ATTACHMENT C

GENERAL INFORMATION

1. Venue, Date and Languages

The 15th ICAO/ASPA Regional Seminar on “Fifteen Years Uniting Aviation” will be held at the ASPA Headquarters Auditorium in Mexico City located at *Calle Palomas 110, Col. Reforma Social, 11650, Mexico City, Mexico*, from 12 to 13 July 2017. There is no registration fee to participate in the Seminar. The working languages will be Spanish and English and simultaneous interpretation will be provided.



2. Registration

Participant registration will take place on 12 July 2017, from 08:00 to 09:00.

3. Opening Session

The opening session will be held on 12 July 2017 at 09:00, with opening remarks from representatives of ICAO, the Government of Mexico, ASPA, IFALPA and CPAM.

4. Accommodation and Transportation

The Galeria Plaza/Brisas Hotel & Resort has been selected as the main hotel for the seminar. The hotel is located in Mexico City (Pink Zone). The address is:

Hamburgo No. 195, Col. Juárez
Mexico City, Mexico, 06600
Teléfono: + 52 55 5230-1717
Fax: +52 55 5208-0334
Website: www.brisas.com.mx
Contacto en el hotel: yannette.ruiz@brisas.com.mx

ASPA has arranged the following special rates with the hotel:

Room Type (with buffet breakfast)	Rate Single room	Rate Double room
Standard Room – Queen size	\$110.00 USD	\$121.00 USD
Deluxe Room	\$121.00 USD	\$132.00 USD
Business Club “Brisas” Room	\$142.00 USD	\$153.00 USD
Additional guest	\$38.08 USD	

* Rates do not include taxes

To obtain these rates you may book the hotel through ASPA by sending the enclosed Reservation Form included as the **Appendix** to this General Information or if booking directly with the hotel you must mention the **ICAO/ASPA Regional Seminar**. Daily transportation will be provided between the Hotel Galeria Plaza and ASPA Headquarters. Transportation will depart from the hotel on 12 and 13 July 2017 at 07:15 hrs. An ASPA representative will be in the lobby of the hotel to provide assistance.

Alternate Hotels

Hotel Bristol

Plaza Necaxa 17, Col. Cuauhtémoc
Teléfono +52 (55) 5533-6060
reservaciones@hotelbristol.com.mx

Hotel María Cristina

Río Lerma 31, Col. Cuauhtémoc
Teléfono: +52 (55) 5566-9688
reservaciones@hotelmariacristina.com.mx

5. Additional Information

For additional information visit:

<http://www.aspa.org.mx/index.jsp>

APPENDIX/APÉNDICE

15th ICAO/ASPA Regional Seminar on "Fifteen Years Uniting Aviation" /
XV Seminario Regional OACI/ASPA "Quince Años Uniendo a la Aviación"
Mexico City, Mexico, 12 to 13 July 2017 / Ciudad de México, México, 12 al 13 de julio de 2017

HOTEL GALERÍA PLAZA/BRISAS
HAMBURGO 195, COL. JUÁREZ (ZONA ROSA) MÉXICO, D.F. 06600
Hotel Reservation Form / Formulario de Reservación de Hotel

Name/Nombre:		
Company or Association/ Compañía o Asociación:		
Country/País:		
Telephone/Teléfono:		
Fax:		
E-Mail:		
TYPE OF ROOM/TIPO DE HABITACION	<u>SINGLE/SENCILLA</u> Smoking/Fumar Non Smoking/No Fumar	<u>DOUBLE/DOBLE</u> Smoking/Fumar Non Smoking/No Fumar
Arrival Date/Fecha de Llegada:		
Departure Date/Fecha de Salida:		
Credit Card/Tarjeta de Crédito:		
Credit Card number/Número de Tarjeta de Crédito:		
Holder's Credit/Titular de la Tarjeta :		
Expire Date/Fecha de Vencimiento:		

Please send this registration form to/Por favor envíe esta forma de registro a:

E mail: circe.gomez@aspa.org.mx

You may also make reservations directly to the hotel / También puede hacer su reservación directamente al hotel.

Confirmation number/No. de Confirmación:	
---	--

I guarantee this room reservation with my credit card. I agree that in the case of non-arrival, one night's room rate + 17% tax will be charged against my credit card as No-show, unless the reservation has been cancelled and the cancellation confirmed by fax two days before the arrival date.

Garantizo esta reservación de habitación con mi tarjeta de crédito. Estoy de acuerdo en que, en caso de que no me presente, se cargue a mi tarjeta el equivalente a la tarifa de una noche de estancia + 17% de impuesto por concepto de No-show, a menos que la reservación haya sido cancelada y la cancelación confirmada por fax dos días antes de la fecha de llegada.