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航空组织

When replying please quote:

Ref.: NT-N1-3.10, NT-NE30-2 — **E.OSG - NACC67984**

4 August 2017



To: Eastern Caribbean States, Territories, ECCAA, and International Organizations

Subject: General Information – Eighth Eastern Caribbean Network Technical Group (E/CAR/NTG/8) and Sixth Eastern Caribbean Radar Data Sharing Ad hoc Group (E/CAR/RD/6)
(St. John's, Antigua and Barbuda, 16 – 17 October 2017)

Action

Required: Register participation by **29 September 2016**

Sir/Madam,

Further to my invitation (Ref: NACC67535 dated 20 July 2017) to the Eighth Eastern Caribbean Network Technical Group (E/CAR/NTG/8) and Sixth Eastern Caribbean Radar Data Sharing Ad hoc Group (E/CAR/RD/6) to be held in St. John's, Antigua and Barbuda, from 16 to 17 October 2017, please find attached the general information of the meetings provided by Antigua and Barbuda.

If you require any further information regarding the meetings please contact Mrs. Mayda Ávila, Regional Officer, Communications, Navigation and Surveillance (mavila@icao.int); Ms. Veronica Ramdath, Radar Data Sharing Ad-hoc Group Rapporteur (vramdath@caa.gov.tt), or Mrs. Sybil Gomez, Assistant (sgomez@icao.int).

I also take this opportunity to kindly remind you of the deadline to register participants **29 September 2016**.

Accept, Sir/Madam, the assurances of my highest consideration.


Firma Digital ICAO OACI ICAO for Digital Signature

Melvin Cintron
for
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure:

General Information

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ATTACHMENT



International Civil Aviation Organization

North American, Central American and Caribbean (NACC) Office

Eighth Eastern Caribbean Network Technical Group (E/CAR/NTG/8) and Sixth

Eastern Caribbean Radar Data Sharing Ad hoc Group (E/CAR/RD/6)

(St. John's, Antigua and Barbuda, 16 – 17 October 2017)

GENERAL INFORMATION

1. Venue and dates

The Eighth Eastern Caribbean Network Technical Group (E/CAR/NTG/8) and Sixth Eastern Caribbean Radar Data Sharing Ad hoc Group (E/CAR/RD/6) will be held in Jolly Beach Hotel, St. John's, Antigua and Barbuda, from 16 to 17 October 2017.

2. Coordinators

Ms. Shenneth Phillips

Ag. Chief Air Traffic Services

V. C. Bird Air Traffic Services

Telephone: 268-562-0301

Cell phone: 268-764-3328

Fax: 268-562-3040

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Mrs. Luana Isaac

AIS/AIM Coordinator

V.C. Bird Aeronautical Information Service

Telephone: 268 562-5235 / 462 4675

Cell phone: 268 725-2897

Fax: 268 562-3040

E-mail: luana.isaac@ab.gov.ag

3. Registration and opening ceremony

Date 16 October 2017

Participants registration 8:30 hours

Opening ceremony 9:00 hours

4. Language

The workshop will be conducted in English.

5. Lodging

Hotel	Room	Rates
Jolly Beach Hotel Jolly Harbour St. Mary Antigua and Barbuda Information below	Single Occupancy	All inclusive Free Wi-Fi
Sugar Ridge Hotel Tottenham Park, St. Mary's, Antigua and Barbuda Tel: +1 268 562 7700 e-mail: reservations@sugarridgeantigua.com	Single Occupancy	244.00 USD only breakfast provided, about 10 – 15 min walk from the Jolly Beach Hotel

Meeting will be held at the Jolly Beach Hotel

Room Allocation:

15 Standard Rooms @ 151. 00 USD per night based on Single Occupancy
Standard Rooms @242.00 USD per night based on Double occupancy

5 Superior Rooms @ 166.00 USD per night based on Single Occupancy
Superior Rooms @ 262.00 USD per night based on double occupancy

Where 3rd and 4th persons are sharing a Superior Room cost is 116.00 USD per person

Rooms will be held in the above allocation until 29 September 2017. Rooms not booked by this date will be released and additional rooms will be based upon availability.

We note that all guests will be directly responsible for all costs associated with their booking.

RESERVATIONS: Please email reservations@jollybeachresort.com or call toll-free 1 866 905 6559 from US/CAN & Caribbean, and include arrival and departure dates, and flight times, roommates if applicable, and room category requested, no later than **29 September 2017**. **A 1 night deposit is required at the time of booking for persons booking direct with the Resort.**

Note: All rooms are equipped with air conditioning, hair dryer, television, direct dial telephone, private bath, balcony or patio and In- Room pay safe. (Safe rental is 3USD per day, and can be arranged on check-in)

6. Health

Participants must have medical insurance or medical coverage from their respective governments to meet expenses, if any, towards sickness or a medical emergency during the above-named event.