



International  
Civil Aviation  
Organization

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Международная  
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гражданской  
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منظمة الطيران  
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国际民用  
航空组织

When replying please quote:

Ref.: NT-N1-17.2 — **E.OSG – NACC62925**

23 September 2016

To: States, Territories and International Organizations

Subject: **Invitation –Twenty-Sixth Pan America — Regional Aviation Safety Team Meeting (PA-RAST/26) of the Regional Aviation Safety Group — Pan America (RASG-PA)**  
San Jose, Costa Rica, 30 November to 2 December 2016

Action

Required:

- Required:
- 1) Submission of documentation by the deadlines provided in this letter
  - 2) Register participation by **15 November 2016**

Sir/Madam,

As part of the Regional Aviation Safety Group — Pan America (RASG-PA) regular programme activities for 2016, I wish to invite your Administration/Organization to participate in the Twenty-Sixth Pan America — Regional Aviation Safety Team Meeting (PA-RAST/26), hosted by *Corporación Centroamericana de Servicios de Navegación Aérea (COCESNA) / Agencia Centroamericana para la Seguridad Aeronautica (ACSA)* in coordination with the Costa Rican Civil Aviation Authority (DGAC), and to be held at the ACSA Headquarters in San Jose, Costa Rica, from 30 November to 2 December 2016. The working language of the meeting will be English, and no simultaneous interpretation will be provided.

The Draft Agenda of the meeting is at **Attachment A**. You are kindly requested to complete and return the Registration Form at **Attachment B** by e-mail for each participant by **15 November 2016**. General information regarding the meeting will be sent as soon as it becomes available.

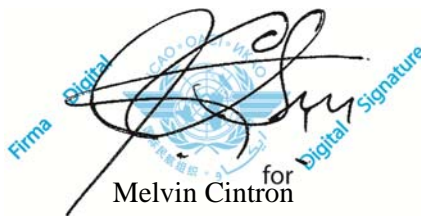
The working/information papers that your Administration/Organization may wish to submit for the meeting should be forwarded to this office by e-mail in Microsoft Word (using the attached templates) by **31 October 2016**.

The documentation for the meeting will be placed in the Meetings Section of the following web page: <http://www.icao.int/NACC/Pages/meetings.aspx?year=2016&cM=01&cY=2016> as it becomes available. Taking into consideration the availability of documentation in electronic format, no hard copies will be distributed during the event.

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Should you require further information regarding the meeting, please contact Mr. Romulo Gallegos, Regional Officer, Technical Assistance/RASG-PA Programme Management (rgallegos@icao.int), or Ms. Lizette Morales, Assistant, (lmorales@icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.

A digital signature in blue ink, consisting of a stylized cursive script. The signature is overlaid on a circular blue stamp that contains the ICAO logo and the text "Firma Digital" on the left and "Digital Signature" on the right.

for  
Melvin Cintron  
Regional Director  
North American, Central American and  
Caribbean (NACC) Regional Office

**Enclosure:**

*A – Provisional Agenda*

*B – Registration Form*

*C – E – Templates for Working/Information Papers*

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**ATTACHMENT A**

**TWENTY-SIXTH PAN AMERICA — REGIONAL AVIATION SAFETY TEAM MEETING  
(PA-RAST/26) OF THE REGIONAL AVIATION SAFETY GROUP — PAN AMERICA  
(RASG-PA)**

**DRAFT AGENDA**

- Agenda Item 1: Approval of the Draft Agenda**
- Agenda Item 2: Review of PA-RAST Action Items**
- Agenda Item 3: Information from other Regional Aviation Safety Groups (RASG) Meetings of interest to the PA-RAST**
- Agenda Item 4: Participant Presentations (Topics of Interest to the Meeting)**
- Agenda Item 5: FDX Review**
- Agenda Item 6: Breakout Sessions: Controlled Flight Into Terrain (CFIT), Loss of Control-Inflight (LOC-I), Runway Excursion (RE), and Mid-Air Collision (MAC)**
- Agenda Item 7: Update from Detailed implementation Plans (DIPs) Champions**
- Agenda Item 8: Topics for the Good of the PA-RAST**
- Agenda Item 9: Other Business**

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North American, Central American and Caribbean Office (NACC)  
Oficina para Norteamérica, Centroamérica y Caribe (NACC)

Twenty-Sixth Pan America — Regional Aviation Safety Team Meeting (PA-RAST/26) of the Regional Aviation Safety Group — Pan America (RASG-PA)

Vigésima Sexta Reunión del Equipo Regional de Seguridad Operacional de la Aviación — Panamérica (PA-RAST/26) del Grupo Regional de Seguridad Operacional de la Aviación - Panamérica (RASG-PA)

San Jose, Costa Rica, from 30 November to 2 December 2016 / San José, Costa Rica, del 30 de noviembre al 2 de noviembre de 2016

ATTACHMENT / ADJUNTO B  
REGISTRATION FORM / FORMULARIO DE REGISTRO

1.	Position in your Delegation: <i>(Please select one option)</i>	Chief Delegate / Jefe de la Delegación	Delegate / Delegado			
	Posición dentro de su Delegación: <i>(Por favor seleccione una opción)</i>	Adviser / Asesor	Observer / Observador			
2.	Country / Organization País / Organización					
3.	Salutation / Encabezamiento	Mr. / Sr.		Mrs. / Sra.		Miss / Srta.
4.	Name / Nombre					
5.	Official Position or Title / Cargo o Título Oficial					
6.	Official Telephone / Teléfono oficial					
7.	Mobile (to contact you in case of an emergency) Celular (para contactarle en caso de emergencia)					
8.	Official E-mail / Correo-e oficial					
9.	Hotel and address where you will be staying during the event / Hotel y dirección donde se estará hospedando durante el evento					
10.	Please indicate if accompanied by your family Por favor indique si lo acompaña su familia	Yes / Sí		#		
11.	Dates of total stay in the venue Country Fechas de estancia total en el País del evento					
12.	Please indicate if you have any medical condition or allergies / Por favor indique si usted tiene alguna condición médica o alergias					
13.	Emergency contact information in your country of origin / Información de contacto para emergencias en su país de origen	Name Nombre				
		Relationship Relación				
		Telephone Teléfono				

Please send this form to: / Por favor envíe este formulario a:

E-mail: [icaonacc@icao.int](mailto:icaonacc@icao.int)