



International
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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

When replying please quote:

Ref.: NT-N1.17.2 — **EMX0943**

20 October 2015

To: States, Territories and International Organizations

Subject: **Invitation – Twelfth Information Analysis Team Meeting (IAT/12) and Twenty-Second Pan America — Regional Aviation Safety Team Meeting (PA-RAST/22)**
Long Beach, United States, 7 to 9 December 2015

Action

- Required:
- 1) Submission of documentation by the deadlines provided in this letter
 - 2) Register participation by **2 December 2015**

Sir/Madam:

As part of the Regional Aviation Safety Group — Pan America (RASG-PA) regular activities programme for 2015, I have the honour to invite your Administration/Organization to participate in the Twelfth Information Analysis Team Meeting (IAT/12), which will be held on 7 December 2015, and the Twenty Second Pan America — Regional Aviation Safety Team Meeting (PA-RAST/22), to be held from 8 to 9 December 2015, which will be hosted by Boeing and held at Boeing facilities located at: Douglas Center, 800 building, Conference Room E, 4000 N. Lakewood Blvd., Long Beach, California, 90808, United States. The working language of the meetings will be English, and no simultaneous interpretation will be provided.

Attached to this letter you will find the following:

- IAT/12 – Provisional Agenda — **Attachment A**
- PA-RAST/22 – Provisional Agenda — **Attachment B**
- Registration Form — **Attachment C**
- IAT/12 Meeting templates — **Attachment D to F**
- PA-RAST/22 Meeting templates — **Attachment G to I**

Please take note that the general information will be sent promptly.

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The working/information papers that your Administration/Organization may wish to submit for the meetings should be forwarded to this office by e-mail in Microsoft Word (using the attached templates) by **23 November 2015**.

The documentation for the meetings will be placed in the Meetings Section of the following web page: <http://www.icao.int/NACC/Pages/meetings.aspx?year=2015&cM=06&cY=2015> as it becomes available. Taking into consideration the availability of documentation in electronic format, no hard copies will be distributed during the events.

If you require any further information regarding the meetings, please contact Mr. Eduardo Chacin, Regional Officer, Flight Safety (echacin@icao.int), or his Assistant, Mrs. Leslie Gandara (lgandara@icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.

A digital signature in black ink is written over a blue circular seal. The seal contains the text 'ICAO - OACI - ICAO' at the top and 'for Digital Signature' at the bottom. The signature is a cursive script.

for
Melvin Cintron
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure:

- A – IAT/12 Provisional Agenda*
- B – PA-RAST/22 Provisional Agenda*
- C – Registration Form*
- D to F – Templates for IAT/12*
- G to I – Templates for PA-RAST/22*

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ATTACHMENT A
PROVISIONAL AGENDA

- Agenda Item 1: Approval of the Provisional Agenda**
- Agenda Item 2: Analysis of ASIAS Database and IATA FDX Database**
- Agenda Item 3: IAT/12 Meeting Report for PA-RAST/22 Meeting**
- Agenda Item 4: Other Business**

ATTACHMENT B

**TWENTY SECOND PAN AMERICA — REGIONAL AVIATION SAFETY TEAM
MEETING (PA-RAST/22)**

PROVISIONAL AGENDA

- Agenda Item 1: Approval of the Provisional Agenda**
- Agenda Item 2: PA-RAST Action Items**
- Agenda Item 3: Twelfth Information Analysis Team Meeting (IAT/12) Report**
- Agenda Item 4: Safety Enhancement Team (SET) 1 — Loss Of Control-Inflight (LOC-I) Detailed Implementation Plan (DIP)**
- Agenda Item 5: Safety Enhancement Team (SET) 2 — Controlled Flight Into Terrain (CFIT) Detailed Implementation Plan (DIP)**
- Agenda Item 6: Safety Enhancement Team (SET) 3 — Runway Excursion (RE) Detailed Implementation Plan (DIP)**
- Agenda Item 7: PA-RAST/22 Meeting Action Items**
- Agenda Item 8: PA-RAST/23 Meeting**
- Agenda Item 9: Other Business**

ICAO



OACI

North American, Central American and Caribbean Office (NACC)
Oficina para Norteamérica, Centroamérica y Caribe (NACC)

**Twelfth Information Analysis Team Meeting (IAT/12) and
Twenty Second Pan America — Regional Aviation Safety Team Meeting (PA-RAST/22)**
**Décima Segunda Reunión del Equipo de Análisis de Información (IAT/12) y Vigésima Segunda Reunión del Equipo Regional de
Seguridad Operacional de la Aviación — Panamérica (PA-RAST/22)**
Long Beach, United States, 7 to 9 December 2015 / Long Beach, Estados Unidos, 7al 9 de diciembre de 2015

REGISTRATION FORM / FORMULARIO DE REGISTRO

Attending to: Asistirá a:		IAT/12 7 December 2015		PA-RAST/22 8 – 9 December 2015	
1.	Position in your Delegation: (Please select one option) Posición dentro de su Delegación: (Por favor seleccione una opción)	Chief Delegate / Jefe de la Delegación		Delegate / Delegado	
		Adviser / Asesor		Observer / Observador	
2.	Country / Organization País / Organización				
3.	Salutation / Encabezamiento	Mr. / Sr.		Mrs. / Sra.	Miss / Srta.
4.	Name / Nombre				
5.	Official Position or Title / Cargo o Título Oficial				
6.	Official Telephone / Teléfono oficial				
7.	Mobile (to contact you in case of an emergency) Celular (para contactarle en caso de emergencia)				
8.	Official E-mail / Correo-e oficial				
9.	Hotel and address where you will be staying during the event / Hotel y dirección donde se estará hospedando durante el evento				
10.	Please indicate if accompanied by your family Por favor indique si lo acompaña su familia	Yes / Sí		#	
11.	Dates of total stay in the venue Country Fechas de estancia total en el País del evento				
12.	Please indicate if you have any medical condition or allergies / Por favor indique si usted tiene alguna condición médica o alergias				
13.	Emergency contact information in your country of origin / Información de contacto para emergencias en su país de origen		Name Nombre		
			Relationship Relación		
			Telephone Teléfono		

Please send this form to: / Por favor envíe este formulario a:

E-mail: icaonacc@icao.int