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When replying please quote:

Ref.: NT-N1-17.1 — **EMX0777** — *Revised*

8 September 2015

To: States, Territories and International Organizations

Subject: **Invitation — Eleventh Information Analysis Team Meeting (IAT/11) and Twenty-First Pan America — Regional Aviation Safety Team Meeting (PA-RAST/21) — Revised**  
Miami, United States, 14 to 16 October 2015

Action

Required: 1) Submission of documentation by the deadlines provided in this letter  
2) Register participation by **1 October 2015**

Sir/Madam:

As part of the Regional Aviation Safety Group — Pan America (RASG-PA) regular activities programme for 2015, I have the honour to invite your Administration/Organization to participate in the Eleventh Information Analysis Team Meeting (IAT/11), which will be held on 14 October 2015, and the Twenty First Pan America — Regional Aviation Safety Team Meeting (PA-RAST/21), to be held from 15 to 16 October 2015, at the IATA Regional Office for the Americas, located at 703 Waterford Way #600, Miami, Florida 33126, United States. The working language of the meetings will be English, and no simultaneous interpretation will be provided.

Attached to this letter you will find the following:

- IAT/11 – Provisional Agenda — **Attachment A**
- PA-RAST/21 – Provisional Agenda — **Attachment B**
- Registration Form — **Attachment C**
- IAT/11 and PA-RAST/21 Meetings templates

Please take note that the general information will be sent promptly.

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The working/information papers that your Administration/Organization may wish to submit for the meetings should be forwarded to this office by e-mail in Microsoft Word (using the attached templates) by **5 October 2015**.

The documentation for the meetings will be placed in the Meetings Section of the following web page: <http://www.icao.int/NACC/Pages/default.aspx> as it becomes available. Taking into consideration the availability of documentation in electronic format, no hard copies will be distributed during the events.

If you require any further information regarding the meetings, please contact Mr. Eduardo Chacin, Regional Officer, Flight Safety (echacin@icao.int), or his Assistant, Mrs. Leslie Gandara (lgandara@icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.

A digital signature in blue ink, written over a circular blue stamp. The stamp contains the ICAO logo and the text "ICAO - OACI - ICAO" and "ORGANISATION DE L'AVIATION CIVILE INTERNATIONALE". The signature is flanked by the words "Digital Signature" in blue.

for  
Melvin Cintron  
Regional Director  
North American, Central American and  
Caribbean (NACC) Regional Office

**Enclosure:**

- A – IAT/11 Meeting Provisional Agenda*
- B – PA-RAST/21 Meeting Provisional Agenda*
- C – Registration Form*  
*(Templates for Papers)*

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**ATTACHMENT A**  
**PROVISIONAL AGENDA**

- Agenda Item 1:**        **Approval of the Provisional Agenda**
- Agenda Item 2:**        **Analysis of ASIAS Database and IATA FDX Database**
- Agenda Item 3:**        **IAT/11 Meeting Report for PA-RAST/21 Meeting**
- Agenda Item 4:**        **Other Business**

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**ATTACHMENT B**

**TWENTY FIRST PAN AMERICA — REGIONAL AVIATION SAFETY TEAM  
MEETING (PA-RAST/21)**

**PROVISIONAL AGENDA**

- Agenda Item 1: Approval of the Provisional Agenda**
  - Agenda Item 2: PA-RAST Action Items**
  - Agenda Item 3: Eleventh Information Analysis Team Meeting (IAT/11) Report**
  - Agenda Item 4: Use of Reactive Information to Enhance PA-RAST Safety Recommendations**
  - Agenda Item 5: Safety Enhancement Team (SET) 1 — Loss Of Control-Inflight (LOC-I) Detailed Implementation Plan (DIP)**
  - Agenda Item 6: Safety Enhancement Team (SET) 2 — Controlled Flight Into Terrain (CFIT) Detailed Implementation Plan (DIP)**
  - Agenda Item 7: Safety Enhancement Team (SET) 3 — Runway Excursion (RE) Detailed Implementation Plan (DIP)**
  - Agenda Item 8: Safety Enhancement Initiatives from other ICAO Regional Aviation Safety Groups (RASGs)**
  - Agenda Item 9: RASG-PA Strategic Plan Update**
  - Agenda Item 10: PA-RAST/21 Meeting Action Items**
  - Agenda Item 11: PA-RAST/22 Meeting**
  - Agenda Item 12: Other Business**
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North American, Central American and Caribbean Office (NACC)  
Oficina para Norteamérica, Centroamérica y Caribe (NACC)

**Eleventh Information Analysis Team Meeting (IAT/11) and  
Twenty First Pan America — Regional Aviation Safety Team Meeting (PA-RAST/21)**  
**Décima Primera Reunión del Equipo de Análisis de Información (IAT/11) y Vigésima Primera Reunión del Equipo Regional de  
Seguridad Operacional de la Aviación — Panamérica (PA-RAST/21)**  
Miami, United States, 14 to 16 October 2015 / Miami, Estados Unidos, 14 al 16 de octubre de 2015

**REGISTRATION FORM / FORMULARIO DE REGISTRO**

<b>Attending to: Asistirá a:</b>		<b>IAT/11 14 Oct 2015</b>		<b>PA-RAST/11 15 – 16 Oct 2015</b>	
1.	<b>Position in your Delegation: (Please select one option)</b> <b>Posición dentro de su Delegación: (Por favor seleccione una opción)</b>	<b>Chief Delegate / Jefe de la Delegación</b>		<b>Delegate / Delegado</b>	
		<b>Adviser / Asesor</b>		<b>Observer / Observador</b>	
2.	<b>Country / Organization País / Organización</b>				
3.	<b>Salutation / Encabezamiento</b>	<b>Mr. / Sr.</b>		<b>Mrs. / Sra.</b>	<b>Miss / Srta.</b>
4.	<b>Name / Nombre</b>				
5.	<b>Official Position or Title / Cargo o Título Oficial</b>				
6.	<b>Official Telephone / Teléfono oficial</b>				
7.	<b>Mobile (to contact you in case of an emergency) Celular (para contactarle en caso de emergencia)</b>				
8.	<b>Official E-mail / Correo-e oficial</b>				
9.	<b>Hotel and address where you will be staying during the event / Hotel y dirección donde se estará hospedando durante el evento</b>				
10.	<b>Please indicate if accompanied by your family Por favor indique si lo acompaña su familia</b>	<b>Yes / Sí</b>		<b>#</b>	
11.	<b>Dates of total stay in the venue Country Fechas de estancia total en el País del evento</b>				
12.	<b>Please indicate if you have any medical condition or allergies / Por favor indique si usted tiene alguna condición médica o alergias</b>				
13.	<b>Emergency contact information in your country of origin / Información de contacto para emergencias en su país de origen</b>	<b>Name Nombre</b>			
		<b>Relationship Relación</b>			
		<b>Telephone Teléfono</b>			

Please send this form to: / Por favor envíe este formulario a:

E-mail: [icaonacc@icao.int](mailto:icaonacc@icao.int)