



ICAO

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WORKING PAPER

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Fourteenth Directors of Civil Aviation of the Central Caribbean Meeting (C/CAR/DCA/14)
Kingston, Jamaica, 11 to 13 May 2015

- Agenda Item 5** **Fourth Steering Committee Meeting of the RLA/09/801 Technical Cooperation Project (SCM/4) – Implementation of the Performance Based Air Navigation Systems for the CAR Region**
5.6 Other Business Related to the Project

EXTENSION OF RLA/09/801 PROJECT AND MANAGEMENT OPTIMIZATION

(Presented by the Secretariat)

EXECUTIVE SUMMARY	
This working paper presents various optimization actions to manage and extend the Project in order to be considered and decided by the Project Steering Committee.	
Action:	The action is presented in section 3.
<i>Strategic Objectives:</i>	<ul style="list-style-type: none">• Safety• Air Navigation Capacity and Efficiency• Environmental Protection
<i>References:</i>	<ul style="list-style-type: none">• RLA/09/801 Project Document (PRODOC)• Third Project Steering Committee Meeting (SCM/3) Report, Port-of Spain, Trinidad and Tobago, 30 April 2014

1. Introduction

1.1 The Project Document (PRODOC) is the base document for the justification and formulation of RLA/09/801 Project; it details the reasons, objectives, benefits, requirements and obligations as well as the risks and estimated budget for its implementation. This includes the signature of all involved parties and the implementation conditions and performance measurements of the Project.

1.2 Project RLA/09/801 was drafted for an initial period of 48 months, and it might be extended if the Project members wish to do so. In spite that the PRODOC has a starting date of September 2010, the actual official commencement of the Project was initiated during the First Project Steering Committee Meeting in 11 June 2012.

1.3 In 2014, the CAR and NAM Regions Civil Aviation Directors approved metrics and goals within the Port of Spain Declaration, as well as in the Regional Performance Based Air Navigation Implementation Plan (RPBANIP).

1.4 Project RLA/09/801 will be measured in the achievement of specific operational benefits within three Strategic Operational Improvements (SOI); likewise, it is distributed in seven sub-projects, which have determined benefits and certain expectations under a harmonized implementation.

2. Discussion

Extension of the project period

2.1 Following-up on the duration of the project, RLA/09/801 Project should end in 10 July 2016; however, taking into account the current implementation status of the Project's activities, as well as the need to have a larger period to complete the implementation of certain key air navigation issues such as Performance-Based Navigation (PBN), ATFM, Safety Management System (SMS) / State Safety Programme (SSP), aerodrome certification, Aeronautical Information Management (AIM), Air Traffic Services Inter-Facility Data Communication (AIDC), telecommunication improvements, etc.. It is proposed to extend the implementation period of the Project for an additional 48 months (expandable).

2.2 In this sense, it is required to update the PRODOC in order to extend it, as well as to update its content to reflect the goals and metrics of the RPBANIP and the Port-of-Spain Declaration, the programming of activities and the improvement and current reference proposals, such as the new ICAO driven strategy for “*No Country Left Behind*” (NCLB).

Project Management Optimization

2.3 The management carried out for the Project, has allowed a quick update of activities, needs and priorities in the region, just as it has been observed in each annual revision to the Project and in the obtained results.

2.4 For the supervision, reporting and evaluation of the Project, Part H of the PRODOC establishes the different mechanisms for this purpose, everything from the review of the Project, the final report, the Project evaluation and the role of the Project Steering Committee. It is deemed convenient, appropriate and recommendable to have an evaluation of the Project on behalf of the Steering Committee and ICAO itself.

2.5 The evaluation of the project will allow to confirm and adjust the tasks and activities of the Project in support of operational benefits, the identification of improvements in the management and resource administration, the proposal of new tasks and working methods and to achieve a better follow-up method and performance measurement of the Project.

2.6 It is therefore proposed that the Meeting:

- a) establish a Project Evaluation Commission formed by three members of the Steering Committee, the ICAO NACC Regional Office, and the Field Operations Section (FOS) of the ICAO Technical Cooperation Bureau, in order to have the following in a maximum two-week deadline:

The Project would provide fellowships for the participation in the Project Evaluation Commission, which would include air tickets and daily subsistence allowance for the Members of the Commission (4).

- i. update the PRODOC;
 - ii. evaluate the project management and activities;
 - iii. propose improvements and new activities to support implementation;
 - iv. identify a monitoring method and continuous evaluation of the Project
- b) an extraordinary Steering Committee Meeting in November 2015 would be convened to evaluate the results of the Project Evaluation Commission; for the decision-making to improve the project and to sign the new PRODOC. This Meeting could be held in conjunction with one of the current meetings of the ICAO NACC Regional Office work programme in order to optimize costs and maximize the benefits of meeting participants.
- The Project would provide fellowships for the participation in this extraordinary meeting, which would include daily subsistence allowance.*

3. Suggested Action

3.1 The Meeting is invited to:

- a) approve the extension of the Project implementation period;
- b) approve the proposal for the Project Evaluation Commission and the extraordinary meeting detailed in paragraph 2.6; and
- c) take any other action that the meeting deems appropriate.