



ICAO

International Civil Aviation Organization
North American, Central American and Caribbean Office

WORKING PAPER

C/CAR/DCA/14 — WP/22
13/04/15

Fourteenth Directors of Civil Aviation of the Central Caribbean Meeting (C/CAR/DCA/14)
Kingston, Jamaica, 11 to 13 May 2015

Agenda Item 8: Other Business
8.4 Other business

ICAO HEADQUARTERS STATE LETTERS

(Presented by the Secretariat)

EXECUTIVE SUMMARY	
ICAO Headquarters has noted a lack of responses in general to its State Letters by contracting States. In order to palliate this situation, the NACC Regional Office proposes solutions.	
Action:	Suggested in paragraph 2.
<i>Strategic Objectives:</i>	All strategic objectives
<i>References:</i>	• ICAO Portal

1. Introduction

1.1 ICAO Headquarters has noted that there are few replies in general to State Letters by contracting States. The **Appendix** shows a list of ICAO Headquarters State Letters from 2014 to date, in order to facilitate identification by the C/CAR States of which of them have not yet been replied to.

1.2 In an effort to mitigate this situation, the NACC Regional Office will recommend ICAO Headquarters to categorize State Letters in order to show their priority level, and other actions to improve the process, promote a better reply rate and minimize resource burden on States in this regard. States are urged to reply to all pending ICAO State Letters and to avoid falling behind again.

2 Proposed Action

2.1 In view of the aforementioned, the Meeting is invited to note the aforementioned information and adopt the following conclusion:

CONCLUSION
C/CAR/DCA/14/X

ICAO STATE LETTERS

That:

- a) ICAO NACC Regional Office send every six months to the Caribe Central States the list of ICAO State Letters;
- b) the Central Caribbean States designate a Point of Contact responsible for conducting a follow up on the responses to ICAO State Letters status by **15 August 2015**; and
- c) the Central Caribbean States always send a copy to the ICAO NACC Regional Office (icaonacc@icao.int) of their replies to ICAO Headquarters.

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StateLetters2015

[Circular State Letters](#)[Individual State Letters](#)

Circular State Letters

<input type="checkbox"/> State Letter Number	Title
2015/27	Adoption of Amendment 12 to Annex 14, Volume I
2015/26	United Nations Sustainable Development Goals (SDGs)
2015/25	Assad Kotaite Graduate and Postdoctoral Fellowship Fund
2015/24	Adoption of Amendment 12 to Annex 18
2015/23	Establishment of the Meteorology Panel (METP)
2015/22	Available upon release
2015/21	Survey on Needs and Expectations of ICAO Member States
2015/20	Appointment of the Secretary General
2015/19	ICAO Air Services Negotiation Event (ICAN/2015), Antalya, Turkey, 19 to 23 October 2015
2015/18	Available upon release
2015/17	Proposals for the amendment of Annex 2 relating to speed variation and to the PANS-ATM (Doc 4444) relating to separation between arrival and departure operat
2015/16	Centralized web-based repository for information related to risks to civil aviation arising from conflict zones
2015/15	Available upon release
2015/14	ICAO – WHO CAPSCA Global Symposium Montréal, 28 to 30 April 2015
2015/13	Proposal for the amendment of Annexes 13 and 6 relating to the protection of accident and incident records and flight recorder recordings
2015/12	Proposal for the amendment of Annex 6, Part I, regarding normal aircraft tracking
2015/12 Corrigendum	Proposal for the amendment of Annex 6, Part I, regarding normal aircraft tracking
2015/11	Singapore — ICAO Developing Countries Training Programme 2015/2016
2015/10	Republic of Korea — ICAO Developing Countries Training Programme 2015
2015/09	Proposal for the amendment of Annex 6, Parts I, II and III, the PANS-ATM and the PANS-OPS, Volume I regarding harmonization and alignment of terms, perform (PBN), vision systems, icing phraseology and airborne collision avoidance system (ACAS)
2015/08	Available upon release
2015/07	Available upon release
2015/06	Available upon release
2015/05	Proposed amendment to Annex 9
2015/04	Safety of civil aircraft operating in Tripoli FIR
2015/03	Appointment of the Secretary General – Nomination presented by India
2015/02	Global Aviation Training and TRAINAIR PLUS Symposium (Dublin, Ireland, 24 to 27 March 2015)
2015/01	Tariffs for Airports and Air Navigation Services (Doc 7100)

Individual State Letters

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ICAO-NET > State Letters-2014

State Letters-2014

Circular State Letters

<input type="checkbox"/> State Letter Number	Title	Date	Language
2014/98	ICAO Global Aviation Dialogues (GLADs) on market-based measures to address CO ₂ emissions from international aviation, April 2015, various ICAO Regions	31/12/2014	en fr es ru ar :
2014/98 Update	ICAO Global Aviation Dialogues (GLADs) on market-based measures to address CO ₂ emissions from international aviation, April 2015, various ICAO Regions	06/02/2015	en fr es ru ar :
2014/97	Proposals for the amendment of Annex 14, Volumes I and II and Annex 15	19/12/2014	en fr es ru ar :
2014/96	Proposals for the amendment of Annex 3 relating to aeronautical meteorology and consequential amendments to Annex 11, PANS-ABC (Doc 8400) and PANS-ATM (Doc 4444)	22/12/2014	en fr es ru ar :
2014/95	Establishment of the Accident Investigation Panel (AIGP)	15/12/2014	en fr es ru ar :
2014/94	New Directors General of Civil Aviation Course on Aviation Safety (Montréal, 31 January and 1 February 2015)	08/12/2014	en fr es ru ar :
2014/93	Consultation on ICAO long-term vision for international air transport liberalization and core principles on consumer protection	19/12/2014	en fr es ru ar :
2014/92	Cancelled		
2014/91	Proposal for the amendment of Annex 11 relating to fatigue management approaches and consequential amendment to Annex 6, Part I	15/12/2014	en fr es ru ar :
2014/90	Voluntary contributions to the ICAO/IAWA Aviation Scholarship	26/11/2014	en fr es ru ar :
2014/89	Technical Cooperation Programme – Member State(s) Utilization of Roster of Experts and Candidates for Experts Vacancies	05/12/2014	en fr es ru ar :
2014/88	Assessments payable by Member States for 2015 and outstanding amounts due for prior years	28/11/2014	en fr es ru ar :
2014/87	Study of international airline operating economics	21/11/2014	en fr es ru ar :
2014/86	Landmark ICAO / UNOOSA Aerospace Symposium, Montréal, 18 to 20 March 2015	12/11/2014	en fr es ru ar :
2014/85	Establishment of the voluntary Human Resources Development Fund (HRDF) for the civil aviation sector in African States	31/10/2014	en fr es ru ar :
2014/84	Cancelled		
2014/83	Laser illumination and flight safety	04/12/2014	en fr es ru ar :
2014/82	Establishment of the Remotely Piloted Aircraft Systems Panel (RPASP)	20/10/2014	en fr es ru ar :
2014/81	Celebration of the 70th Anniversary of the signing of the <i>Convention on International Civil Aviation</i> (Montréal, 5 December 2014)	08/10/2014	en fr es ru ar :
2014/80	Cancelled		
2014/79	Appointment of the Secretary General – Nomination presented by United Arab Emirates	02/10/2014	en fr es ru ar :
2014/78	Appointment of the Secretary General – Nomination presented by Australia	02/10/2014	en fr es ru ar :
2014/77	Appointment of the Secretary General – Nomination presented by China	02/10/2014	en fr es ru ar :
2014/76	Establishment of the Information Management Panel (IMP)	22/10/2014	en fr es ru ar :
2014/75	ICAO Regional Seminar on Machine Readable Travel Documents and Traveller Identification Management, Rabat, Morocco, 9 to 11 February 2015	07/11/2014	en fr es ru ar :
2014/74	Development of best practice guidance for conducting and sharing risk assessments	15/10/2014	en fr es ru ar :
2014/73	Proposals for the amendment of PANS-ABC relating to abbreviations and codes	20/11/2014	en fr es ru ar :
2014/72	Nomination of focal point for the ICAO Three-letter and Telephony Designator (3LD) System	03/10/2014	en fr es ru ar :
2014/71	Launch of the web-based version of Circular 95 – <i>The Continuing Airworthiness of Aircraft in Service</i>	29/10/2014	en fr es ru ar :
2014/70	Cancelled		

2014/69	Ratification of the Beijing Convention and the Beijing Protocol	17/10/2014	en fr es ru ar :
2014/68	India-ICAO Developing Countries Training Programme 2014/2015	30/09/2014	en fr es ru ar :
2014/67 Corrigendum	Public Health Emergency — Ebola Virus Disease (EVD)	24/09/2014	ru
2014/67	Public Health Emergency — Ebola Virus Disease (EVD)	29/08/2014	en fr es ru ar :
2014/66	Proposed amendment to the Note on the Notification of Differences	26/09/2014	en fr es ru ar :
2014/65	Cancelled		
2014/64	Outstanding Contributions receivable as at 31 July 2014	03/09/2014	en fr es ru ar :
2014/63	Passenger Data	15/08/2014	en fr es ru ar :
2014/62	ICAO's First Global Air Navigation Plan Block Upgrade Demonstration Showcase and Symposium (BUDSS), Montréal, 19 to 21 May 2015	12/09/2014	en fr es ru ar :
2014/61	Cancelled		
2014/60	Global Aviation Training and TRAINAIR PLUS Symposium (Dakar, Senegal, 9 to 12 December 2014)	08/08/2014	en fr es ru ar :
2014/59	Safety and security of civil aircraft operating in airspace affected by conflict	24/07/2014	en fr es ru ar :
2014/58	Secondment opportunities	31/07/2014	en fr es ru ar :
2014/57	International Civil Aviation Organization (ICAO) Committee on Aviation Environmental Protection (CAEP) Request for Data and Information	10/09/2014	en fr es ru ar :
2014/56	ASBU Block 0 implementation questionnaire	10/09/2014	en fr es ru ar :
2014/55	Second High-level Safety Conference 2015	05/08/2014	en fr es ru ar :
2014/54	Establishment of regional accident and incident investigation organizations (RAIOs)	15/09/2014	en fr es ru ar :
2014/53	Proposal to restructure the <i>Procedures for Air Navigation Services — Training</i> (PANS-TRG, Doc 9868) and to include competencies for ATCOS and ATSEPS	25/08/2014	en fr es ru ar :
2014/52	Appointment of the Secretary General	30/09/2014	en fr es ru ar :
2014/51	Cancelled		
2014/50	Cancelled		
2014/49	Remotely Piloted Aircraft Systems (RPAS) Symposium Montréal, 23 to 25 March 2015	14/07/2014	en fr es ru ar :
2014/48 Corrigendum	Approval of Amendment 6 to the PANS-ATM	03/11/2014	en fr es ru ar :
2014/48	Approval of Amendment 6 to the PANS-ATM	30/06/2014	en fr es ru ar :
2014/47	Proposal for the amendment of Annexes 6, 13 and 19 relating to the protection of safety information	07/07/2014	en fr es ru ar :
2014/46	Tenth Symposium and Exhibition on ICAO Machine Readable Travel Documents, Biometrics and Border Security Montréal, Canada, 7 to 9 October 2014	16/06/2014	en fr es ru ar :
2014/45	Secondment opportunities	09/06/2014	en fr es ru ar :
2014/44	Support for the Next Generation of Aviation Professionals (NGAP) Initiatives	05/06/2014	en fr es ru ar :
2014/43	Second Next Generation of Aviation Professionals(NGAP) Symposium Montréal, 3 and 4 December 2014	06/06/2014	en fr es ru ar :
2014/42	ICAO Public Key Directory (PKD)	13/06/2014	en fr es ru ar :
2014/41	Survey on Suborbital Commercial Space Transportation and Airspace Integration	06/06/2014	en fr es ru ar :
2014/40	Survey on conflicts of interest in civil aviation	11/06/2014	en fr es ru ar :
2014/39	Outstanding Contributions receivable as at 22 April 2014	16/05/2014	en fr es ru ar :
2014/38	The reduced vertical separation minimum (RVSM) approvals	29/07/2014	en fr es ru ar :
2014/37	Approval of Amendments 6 and 6 to PANS-OPS, Volumes I and II, respectively	23/06/2014	en fr es ru ar :
2014/36	Proposals for the amendment of Annex 10, Volume I, concerning the global navigation satellite system (GNSS)	30/04/2014	en fr es ru ar :
2014/35	ICAO Internship Programme	06/05/2014	en fr es ru ar :
2014/34	Electronic distribution of ICAO State letters	11/04/2014	en fr es ru ar :
2014/33	Voluntary contributions to the Safety Fund (SAFE) for the improvement of public health preparedness planning in aviation	11/04/2014	en fr es ru ar :
2014/32	Establishment of the Voluntary Air Transport Fund	04/04/2014	en fr es ru ar :
2014/31	Assembly Resolution A38-8 – <i>Proficiency in the English language used for radiotelephony communications</i>	22/04/2014	en fr es ru ar :
2014/30	Adoption of Amendment 6 to Annex 14, Volume II	28/03/2014	en fr es ru ar :

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2014/29	Approval of Amendment 3 to the PANS-TRG	09/06/2014	en fr es ru ar :
2014/28	Invitation to attend the ICAO <i>Fuelling Aviation with Green Technology</i> Seminar, Montréal, Canada, 9 to 10 September 2014	16/04/2014	en fr es ru ar :
2014/27	Establishment of the Air Traffic Management Operations Panel (ATMOPSP)	01/04/2014	en fr es ru ar :
2014/26	Proposal for the amendment of the <i>Procedures for Air Navigation Services — Air Traffic Management</i> (PANS-ATM, Doc 4444) relating to emergency descent procedures	15/04/2014	en fr es ru ar :
2014/25	Adoption of Amendment 8 to Annex 16, Volume II	10/04/2014	en fr es ru ar :
2014/24	Adoption of Amendment 11 to Annex 16, Volume I	10/04/2014	en fr es ru ar :
2014/23	ICAO Regional Seminar on Machine Readable Travel Documents and Traveller Identification Management, Madrid, Spain, 25 to 27 June 2014	24/03/2014	en fr es ru ar :
2014/22	Approval of Amendment 31 to the PANS-ABC	26/03/2014	en fr es ru ar :
2014/21	Adoption of Amendment 89 to Annex 10	26/03/2014	en fr es ru ar :
2014/20	Adoption of Amendment 38 to Annex 15	26/03/2014	en fr es ru ar :
2014/19	Adoption of Amendment 58 to Annex 4	26/03/2014	en fr es ru ar :
2014/18	Cancelled		
2014/17	Nomination of candidates for the Evaluation and Audit Advisory Committee (EAAC)	17/03/2014	en fr es ru ar :
2014/16	Global Aviation Cooperation Symposium (GACS) Montréal, 30 September to 3 October 2014	18/03/2014	en fr es ru ar :
2014/15	Republic of Korea - ICAO Developing Countries Training Programme 2014	10/03/2014	en fr es ru ar :
2014/15 Corrigendum	Republic of Korea - ICAO Developing Countries Training Programme 2014	18/03/2014	fr es
2014/14	Adoption of Amendment 172 to Annex 1	25/03/2014	en fr es ru ar :
2014/13	Proposal for the amendment of Annex 18 concerning Standards and Recommended Practices (SARPs) relating to safety management systems (SMS), training programmes and dangerous goods by mail	31/03/2014	en fr es ru ar :
2014/12	ICAO Air Services Negotiation Event (ICAN/2014), Bali, Indonesia, 17 to 21 November 2014	01/05/2014	en fr es ru ar :
2014/11	Adoption of Amendment 19 to Annex 6, Part III	07/04/2014	en fr es ru ar :
2014/10	Adoption of Amendment 33 to Annex 6, Part II	07/04/2014	en fr es ru ar :
2014/09	Adoption of Amendment 38 to Annex 6, Part I	07/04/2014	en fr es ru ar :
2014/09 Corrigendum	Adoption of Amendment 38 to Annex 6, Part I	25/06/2014	en fr es ru ar :
2014/08	Singapore - ICAO Developing Countries Training Programme 2014/2015	18/02/2014	en fr es ru ar :
2014/07	First Symposium on Innovation in Aviation Security, Montréal, Canada, 21 to 23 October 2014	04/06/2014	en fr es ru ar :
2014/06	International Civil Aviation Organization (ICAO) – World Customs Organization (WCO) Joint Conference on Enhancing Air Cargo Security and Facilitation, Manama, Kingdom of Bahrain, 16 and 17 April 2014	24/01/2014	en fr es ru ar :
2014/05	Tariffs for Airports and Air Navigation Services (Doc 7100)	24/01/2014	en fr es ru ar :
2014/04	Adoption of Amendment 14 to Annex 17	28/02/2014	en fr es ru ar :
2014/04 Corrigendum	Adoption of Amendment 14 to Annex 17	25/03/2014	fr
2014/03	ICAO TAG/MRTD 2014 Request for Information (RFI) from vendors, Montréal, Canada, 21 to 25 July 2014	22/01/2014	en fr es ru ar :
2014/02	High-level Safety Conference, Montréal, 2 to 6 February 2015	29/01/2014	en fr es ru ar :
2014/01	Convention for the Unification of Certain Rules for international Carriage by Air, done at Montréal on 28 May 1999 (Montreal Convention of 1999)	10/01/2014	en fr es ru ar :

Individual State Letters

State Letter Number	Title	Date	Language
IND/14/20	Council action on items under the Danish and Icelandic Joint Financing Agreements as indicated below	29/12/2014	en fr es ru ar
IND/14/19	a) Establishment of the Aerodrome Design and Operations Panel (ADOP); and b) Invitation to the first meeting of the Panel (ADOP/1), to be held from 9 to 13 February 2015	15/12/2014	en fr es ru ar :
IND/14/18	Twenty-sixth meeting of the Aviation Security Panel (Montréal, Canada, 13 to 17 April 2015)	03/12/2014	en fr es ru ar :
IND/14/17	Establishment of the Accident Investigation Panel (AIGP)	12/11/2014	en fr es ru ar :
IND/14/16		16/10/2014	en fr es ru ar :