



International Civil Aviation Organization
Jamaica Civil Aviation Authority
C/CAR/DCA/14
Kingston, Jamaica, 11-13 / 05 / 2015
Director General Course on Aviation Safety
Kingston, Jamaica, 14 - 15 / 05 / 2015



GENERAL INFORMATION

(Presented by Jamaica)

1. Venue and Dates

The ICAO Fourteenth Directors of Civil Aviation of the Central Caribbean Meeting (C/CAR/DCA/14) and the Director General Course on Aviation Safety will take place in Kingston, Jamaica, at the Terra Nova Hotel, 17 Waterloo Avenue, Kingston 10

2. Address and contact numbers

Coordinator:
Mrs. Ann-Marie Toomer Gayle
Operations Officer
Address: Jamaica Civil Aviation Authority (JCAA)
4 Winchester Road, Kingston 10, Jamaica
Telephone: +876 920-5626 or 960-3948 Ext 2117
Fax: +876 920-0194
Email: Ann-Marie.toomergayle@jcaa.gov.jm

3. Temperature

During the month of May, the temperature in Jamaica ranges from 25°C (76.8°F) to 30°C (87°F). The average humidity is 73.2%.

4. Money exchange

The Jamaican dollar is the national currency (\$1.00 USD- \$112.00, approximately). Preferably, after your arrival you may exchange currency at local banks at the airport or in the city.

5. Credit cards

The international credit cards usually accepted in shopping centres, hotels and restaurants are: American Express (AMEX), MasterCard and Visa.

6. Lodging

The suggested hotels, for all participants are the following: *(make booking directly not ONLINE to obtain rate)*

Hotel	Rooms																		
<p>Terra Nova All Suites Hotel*<i>Meeting Hotel*</i> Address: 17 Waterloo Avenue, Kingston 10 Tel.: (876) 926-2211-3 Fax: (876) 754-9389 E-mail: info@terranovajamaica.com Web: http://www.terranovajamaica.com</p>	<p>US\$238.60 includes taxes, breakfast and Wi-Fi</p>																		
<p>Jamaica Pegasus Hotel Address: 81 Knutsford Boulevard, Kingston 5 Jamaica Tel.: (876) 926-3691-9 Fax: (876) 929-0593 E-mail: Web: www.jamaicapegasus.com</p>	<table border="0"> <thead> <tr> <th data-bbox="820 489 1128 520"><u>Single</u></th> <th data-bbox="1136 489 1369 520"><u>Double</u></th> </tr> </thead> <tbody> <tr> <td data-bbox="820 520 1128 583">Deluxe Room With Balcony or Deluxe Junior Suite</td> <td data-bbox="1136 520 1369 583"></td> </tr> <tr> <td data-bbox="820 583 1128 615">USD\$115.00</td> <td data-bbox="1136 583 1369 615">USD\$135.00</td> </tr> <tr> <td data-bbox="820 615 1128 646">Royal Junior Suite</td> <td data-bbox="1136 615 1369 646"></td> </tr> <tr> <td data-bbox="820 646 1128 678">USD\$140.00</td> <td data-bbox="1136 646 1369 678">USD\$160.00</td> </tr> <tr> <td data-bbox="820 678 1128 709">Royal (1 bedroom) Suite</td> <td data-bbox="1136 678 1369 709"></td> </tr> <tr> <td data-bbox="820 709 1128 741">US\$200.00</td> <td data-bbox="1136 709 1369 741">US\$200.00</td> </tr> <tr> <td data-bbox="820 741 1128 772">Royal (2 bedroom) Luxury Suite</td> <td data-bbox="1136 741 1369 772"></td> </tr> <tr> <td data-bbox="820 772 1128 804">US\$400.00</td> <td data-bbox="1136 772 1369 804">US\$400.00</td> </tr> </tbody> </table> <p><i>Guests enjoy complementary buffet breakfast daily</i> <i>Rates are subject to Government Tax (16.5%) Service Charge (10%) Room Tax (US\$4.00) and Energy surcharge (US\$8.00)</i> <i>Maximum capacity of bedrooms is 4 persons with an extra person charge of US\$20.00 per person</i> <i>Children under 12 sleep free with a US\$8.00 per child for breakfast</i> Note: A minimum of 10 rooms is required to get quoted rates.</p>	<u>Single</u>	<u>Double</u>	Deluxe Room With Balcony or Deluxe Junior Suite		USD\$115.00	USD\$135.00	Royal Junior Suite		USD\$140.00	USD\$160.00	Royal (1 bedroom) Suite		US\$200.00	US\$200.00	Royal (2 bedroom) Luxury Suite		US\$400.00	US\$400.00
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<p>Hotel Four Seasons Address: 18 Ruthven Road, Kingston 10 Tel.: (876) 926-8806, 926-0682, 929,7655 Fax: (876) 929-5964 E-mail: hfsres@cwjamaica.com Web: http://www.hotelfourseasonsjm.com</p>	<p>Standard Rooms: US\$102.60</p> <p>Pool Side: US\$120.00</p> <p>New Building: US\$129.00</p> <p>Per person room only taxes included</p>																		

7. Event Transportation

Transportation will be provided to the event Venue daily. Bookings are to be made as early as possible as room allocation will be subject to availability due to high occupancy at that time. Please advise the coordinator of the hotel chosen so that pick up may be arranged.

8. Local Transportation

The recommended methods of transportation are taxis. Preferred being On-Time Taxi Service 968-4780 or 929-1742.

9. Hospitals

If necessary, emergency services are available, for more information call:

Andrews Memorial Hospital:

27 Hope Road
Kingston 10
Telephone: 926-7401, 960-1004, 960-1005

Medical Associates Hospital and Medical Centre

18 Tangerine Place
Kingston 10
Telephone: 926-1400

10. Commercial working hours

In the City from 08:30 to 17:00 hours approximately.

Banks, Monday to Thursday 08:30 to 14:00 and from 08:30 to 16:00 hours on a Friday.

In malls/shopping centres from 09:00 to 18:00 hours approximately.

11. Electricity

120 and 220 volts are the hotel standard. If higher voltage is required, please request information at hotel registration.

12. Visa

To be verified at embassies and consulates in respective States.

13. Others

Tax charged to purchases is 16.5% and indicated as “inclusive” if already included in consumer prices. Tips in restaurants and related places are normally included in the bills. If not, then they are at your discretion. However, 10-15% is the norm.

The Airport departure tax is approximately US\$20.00