



International Civil Aviation Organization
North American, Central American and Caribbean Office (NACC)
Regional Aviation Safety Group – Pan America (RASG-PA)
Aviation Safety Seminar
(Antigua and Barbuda, 10 - 12 September 2013)

RASG-PA Seminar — WP/01
30/08/13

Agenda Item 1: Approval of Programme and Schedule

PROVISIONAL SCHEDULE

(Presented by the Secretariat)

SUMMARY	
The Provisional Schedule and General Information for the Regional Aviation Safety Group – Pan America (RASG-PA) Aviation Safety Seminar are presented in Appendix A and B , respectively.	
<i>Strategic Objectives</i>	<i>This working paper is related to Strategic Objectives: A. Safety – Enhance global civil aviation safety B. Security – Enhance global civil aviation security C. Environmental Protection and Sustainable Development of Air Transport</i>

APPENDIX A**Regional Aviation Safety Group – Pan America (RASG-PA)
Aviation Safety Seminar**

(Antigua and Barbuda, 10 to 12 September 2013)

PROVISIONAL SCHEDULE

DAY ONE	
08:30 – 09:00	Registration
09:00 – 09:15	Opening
09:15 – 10:45	Regional Aviation Safety Group – Pan America (RASG-PA) Activities Eduardo Chacin, Regional Officer, Flight Safety ICAO
10:45 – 11:15	Break
11:15 – 12:30	ICAO SSP and SMS Introduction Eduardo Chacin, Regional Officer, Flight Safety ICAO
12:30 – 14:00	Lunch
14:00 – 14:45	Practical exercise N° 1 Eduardo Chacin, Regional Officer, Flight Safety ICAO
14:45 – 15:00	Break
15:00 – 16:00	Practical exercise N° 2 Eduardo Chacin, Regional Officer, Flight Safety ICAO

DAY TWO

09:00 – 10:45	ICAO SSP and SMS Implementation Eduardo Chacin, Regional Officer, Flight Safety ICAO
10:45 – 11:15	Break
11:15 – 12:30	ICAO SSP and SMS Implementation cont. Eduardo Chacin, Regional Officer, Flight Safety ICAO
12:30 – 14:00	Lunch
14:00 – 14:45	Practical exercise N° 3 Eduardo Chacin, Regional Officer, Flight Safety ICAO
14:45 – 15:00	Coffee break
15:00 – 16:00	Practical exercise N° 4 Eduardo Chacin, Regional Officer, Flight Safety ICAO

APPENDIX B

GENERAL INFORMATION

1. Event Venue and Dates

The Regional Aviation Safety Group – Pan America (RASG-PA) Aviation Safety Seminar will be held at the Jolly Beach Resort and Spa, Bolans Village, St. Mary's Parish in Antigua and Barbuda, from 10 to 12 September 2013.

2. Coordinators and Contact Numbers

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3. Participants Registration

Tuesday, 10 September 2013 – 08:30am

4. Language

The seminar will be conducted in English.

5. General Information

a) Money Exchange

The Eastern Caribbean Dollar (ECD) is the national currency. The approximate exchange rate is 1.USD = 2.7 ECD. After arrival, you may exchange monies at local banks at the airport or in the city. However, you may also use the USD, which is widely accepted.

b) Credit Cards

The international credit cards usually accepted in shopping centers, hotels and restaurants are MasterCard, Visa, American Express (AMEX) and Diners.

c) Commercial Working Hours

Banking hours are generally from 8:00 a.m. to 2:00 p.m. Monday to Thursday and 8:00 to 4:00 p.m. on Friday. Some local banks branches are open on Saturdays from 9:00 a.m. until 12:00 p.m.

6. Lodging

The **Jolly Beach Resort and Spa** is the venue of the seminar. Rooms will be reserved for all participants who will be attending the seminar. An all-inclusive rate of USD\$160.00 per night (single occupancy) and USD \$264.00 per night (double occupancy) is provided for this seminar. Please note that the rates are inclusive of 22.5% government tax and service charges.

You also may telephone: +268-462-0061, E-mail: info@jollybeachresort.com, website: www.jollybeachresort.com

Cancellation or changes within 7 days prior to 12:01 a.m. local hotel time on the day of arrival will be subject to a maximum one-night penalty at the booked rate(s) for each room booked. All delegates should present a credit card at the reception desk upon check-in for any incidentals; delegates without a credit card should leave a deposit of USD\$100.00 along with room accommodation payment.

7. Hospital

Mount St. John's Medical Centre

Participants should have medical insurance or medical coverage from their respective government to meet expenses, if any, towards sickness or a medical emergency during their attendance at the aforementioned seminar.

The Government of Antigua and Barbuda, Ministry of Tourism, Civil Aviation and Culture and ICAO take no responsibility to meet expense(s) in this regard.

8. Local Transportation

The recommended method of transportation is taxi.

9. Visa Requirements

Please access the following link for information regarding visa entry requirements: http://www.foreignaffairs.gov.ag/diplomacy/visa_requirements.php

10. Departure Tax

Departure tax is included in the ticket; therefore, passengers should not pay any tax at the airport.

11. Additional Information

For more information about Antigua and Barbuda, visit www.antigua-barbuda.org