



**INTERNATIONAL CIVIL AVIATION ORGANIZATION (ICAO)  
NORTH AMERICAN, CENTRAL AMERICAN AND CARIBBEAN (NACC)  
REGIONAL OFFICE**

# **ICAO REGIONAL FACILITATION WORKSHOP**

**REPORT**

**MEXICO CITY, MEXICO, 14 TO 17 MAY 2013**

The designations employed and the presentation of material in this publication do not imply the expression of any opinion whatsoever on the part of ICAO concerning the legal status of any country, territory, city or area or of its authorities, or concerning the delimitation of its frontiers or boundaries.

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## HISTORICAL

### ii.1 Place and Date of the Workshop

The ICAO Regional Facilitation (FAL) Workshop was held at the ICAO NACC Regional Office in Mexico City, Mexico, from 14 to 17 May 2013.

### ii.2 Opening Ceremony

Mr. Michiel Vreedenburgh, Deputy Regional Director of the North American, Central American and Caribbean Regional Office (NACC) Office of the International Civil Aviation Organization (ICAO) provided opening remarks, thanked the participant delegates, welcomed the participants to Mexico and officially opened the workshop.

### ii.3 Officers of the Workshop

Mr. Jitendra Thaker, Technical Officer, ICAO Aviation Security & Facilitation Policy (SFP) Section, from ICAO Headquarters and Mr. Ricardo Delgado, ICAO NACC Regional Officer, Aviation Security, acted as Co-Secretaries of the Workshop.

### ii.4 Working Languages

The working languages of the workshop were English and Spanish. The presentations were uploaded to the Workshop website.

### ii.5 Programme

<b>DAY ONE / DÍA UNO</b> <i>Tuesday 14 May 2013 / Martes 14 de mayo de 2013</i>	
08:30 – 09:10	Registration / Registro
09:15 – 09:30	<p>Opening Ceremony / Ceremonia de Apertura</p> <p><b>Remarks by / Palabras de apertura de</b> <i>Michiel Vreedenburgh, Deputy Regional Director, North American, Central American and Caribbean (NACC) Regional Office, International Civil Aviation Organization (ICAO)/</i> <i>Director Regional Adjunto, Oficina Regional para Norteamérica, Centroamérica y Caribe (NACC) de la Organización de Aviación Civil Internacional (OACI)</i></p>
<b>Group Picture / Foto de Grupo</b>	
<b>09:50 – 10:30</b> <i>Coffee Break / Pausa para el Café</i>	
10:30 – 11:30	<p><b>ICAO Facilitation Programme Evolution</b> <b>Evolución del Programa de Facilitación de la OACI</b> <i>Jitendra Thaker,</i> <i>Technical Officer, ICAO Headquarters Aviation Security &amp; Facilitation Policy (SFP) Section /</i> <i>Especialista Técnico, Sección de Seguridad de la Aviación y Facilitación (SFP) de la Sede de la OACI</i></p>

11:30 – 12:30	<p><b>ICAO Facilitation Programme Evolution (Cont.)</b>  <b>Evolución del Programa de Facilitación de la OACI (Cont.)</b>  <i>Jitendra Thaker,</i>  <i>Technical Officer, ICAO Aviation Security &amp; Facilitation Policy (SFP) Section /</i>  <i>Especialista Técnico, Sección de Seguridad de la Aviación y Facilitación (SFP) de la</i>  <i>OACI</i></p>
<b>12:30 – 13:00</b>	<b>Coffee Break / Pausa para el Café</b>
13:00 – 13:50	<p><b>ICAO Annex 9 - Facilitation (compliance issues)</b>  <b>Anexo 9 - Facilitación de la OACI (temas de cumplimiento)</b>  <i>Jitendra Thaker,</i>  <i>Technical Officer, ICAO Aviation Security &amp; Facilitation Policy (SFP) Section /</i>  <i>Especialista Técnico, Sección de Seguridad de la Aviación y Facilitación (SFP) de la</i>  <i>OACI</i></p>
13:50 – 14:30	<p><b>National Air Transport Facilitation Programme (NATFP)</b>  <b>Programa nacional de facilitación del transporte aéreo (PNFTA)</b>  <i>Jitendra Thaker,</i>  <i>Technical Officer, ICAO Aviation Security &amp; Facilitation Policy (SFP) Section /</i>  <i>Especialista Técnico, Sección de Seguridad de la Aviación y Facilitación (SFP) de la</i>  <i>OACI</i></p>
14:30 – 15:00	<p><b>National Air Transport Facilitation Programme (NATFP)</b>  <b>Programa nacional de facilitación del transporte aéreo (PNFTA)</b>  <i>State experience / Experiencia del Estado (Mexico)</i>  <i>Mexico / México</i></p>
<p><b>DAY TWO / DÍA DOS</b>  <b>Wednesday 15 May 2013 / Miércoles 15 de mayo de 2013</b></p>	
08:30 – 09:00	<p><b>National Air Transport Facilitation Programme (NATFP)</b>  <b>Programa nacional de facilitación del transporte aéreo (PNFTA)</b>  <i>State experience / Experiencia del Estado</i>  <i>Dominican Republic / República Dominicana</i></p>
09:00 – 09:30	<p><b>National Air Transport Facilitation Programme (NATFP)</b>  <b>Programa nacional de facilitación del transporte aéreo (PNFTA)</b>  <i>State experience / Experiencia del Estado</i>  <i>Honduras</i></p>
09:30 – 10:00	<p><b>Proposed/Planned ICAO Facilitation Programme 2014 – 2016</b>  <b>Propuesta/Plan Programa Facilitación de la OACI 2014 - 2016</b>  <i>Jitendra Thaker,</i>  <i>Technical Officer, ICAO Aviation Security &amp; Facilitation Policy (SFP) Section /</i>  <i>Especialista Técnico, Sección de Seguridad de la Aviación y Facilitación (SFP) de la</i>  <i>OACI</i></p>
<b>10:00 – 10:30</b>	<b>Coffee Break / Pausa para el Café</b>

10:30 – 11:00	<p><b>Advance Passenger Information (API)</b>  <b>Información anticipada sobre los pasajeros (API)</b>  <i>Jitendra Thaker,</i>  <i>Technical Officer, ICAO Aviation Security &amp; Facilitation Policy (SFP) Section /</i>  <i>Especialista Técnico, Sección de Seguridad de la Aviación y Facilitación (SFP) de la</i>  <i>OACI</i></p>
11:00 – 11:30	<p><b>Advance Passenger Information (API)</b>  <b>Información anticipada sobre los pasajeros (API)</b>  <i>Airline experience / Experiencia de la aerolínea</i>  <i>IATA</i></p>
11:30 – 12:00	<p><b>Passenger Name Record (PNR) data</b>  <b>Datos del registro de nombres de los pasajeros (PNR)</b>  <i>Jitendra Thaker,</i>  <i>Technical Officer, ICAO Aviation Security &amp; Facilitation Policy (SFP) Section /</i>  <i>Especialista Técnico, Sección de Seguridad de la Aviación y Facilitación (SFP) de la</i>  <i>OACI</i></p>
12:00 – 12:30	<p><b>Passenger Name Record (PNR) data</b>  <b>Datos del registro de nombres de los pasajeros (PNR)</b>  <i>Airline experience / Experiencia de la aerolínea</i>  <i>IATA</i></p>
<b>12:30 – 13:00</b>	<b>Coffee Break / Pausa para el Café</b>
13:00 – 14:00	<p><b>Inadmissible Persons/Deportees</b>  <b>Personas inadmisibles/deportados</b>  <i>Jitendra Thaker,</i>  <i>Technical Officer, ICAO Aviation Security &amp; Facilitation Policy (SFP) Section /</i>  <i>Especialista Técnico, Sección de Seguridad de la Aviación y Facilitación (SFP) de la</i>  <i>OACI</i></p>
14:00 – 14:30	<p><b>Compliance with Standard 3.10.1 Annex 9</b>  <b>Cumplimiento de la Norma 3.10.1 del Anexo 9</b>  <i>Jitendra Thaker,</i>  <i>Technical Officer, ICAO Aviation Security &amp; Facilitation Policy (SFP) Section /</i>  <i>Especialista Técnico, Sección de Seguridad de la Aviación y Facilitación (SFP) de la</i>  <i>OACI</i></p>

<p><b>DAY THREE / DÍA TRES</b>  <b>Thursday 16 May 2013 / Jueves 16 de mayo de 2013</b></p>
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08:30 – 09:30	<p><b>Manual on Access to Air Transport by persons with disabilities, Doc 9984</b>  <b>Manual sobre el Acceso al transporte aéreo de las personas con discapacidades, Doc 9984</b>  <i>Ricardo G. Delgado</i>  <i>Regional Officer, Aviation Security, ICAO NACC Regional Office /</i>  <i>Especialista Regional en Seguridad de la Aviación, Oficina Regional NACC de la</i>  <i>OACI</i></p>
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09:30 – 10:00	<p><b>Facilitation of transport of persons with disabilities</b>  <b>Facilitación del transporte de las personas con discapacidades</b>  <i>Airport experience / experiencia del Aeropuerto</i>  <i>Aarón Villar Bernal</i>  <i>Airport and Auxiliar Services - ASA Mexico /Aeropuertos y Servicios Auxiliares ASA México</i></p>
<b>10:00 – 10:30</b>	<b>Coffee Break / Pausa para el Café</b>
10:30 – 11:00	<p><b>Facilitation of transport of persons with disabilities</b>  <b>Facilitación del transporte de las personas con discapacidades</b>  <i>Airport experience / experiencia del Aeropuerto</i>  <i>Francisco Franco</i>  <i>OMA Airport Group Mexico / Grupo Aeroportuario OMA México</i></p>
11:00 – 11:30	<p><b>Electronic filing of Differences (EFOD) by States</b>  <b>Notificación electrónica de diferencias (EFOD) por los Estados</b>  <i>Jitendra Thaker,</i>  <i>Technical Officer, ICAO Aviation Security &amp; Facilitation Policy (SFP) Section /</i>  <i>Especialista Técnico, Sección de Seguridad de la Aviación y Facilitación (SFP) de la OACI</i></p>
11:30 – 12:30	<p><b>Facilitation Standards related to Aviation Security</b>  <b>Normas de Facilitación relacionadas con la seguridad de la aviación</b>  <i>Ricardo G. Delgado</i>  <i>Regional Officer, Aviation Security, ICAO NACC Regional Office /</i>  <i>Especialista Regional en Seguridad de la Aviación, Oficina Regional NACC de la OACI</i></p>
<b>12:30 – 13:00</b>	<b>Coffee Break / Pausa para el Café</b>
13:00 – 13:30	<p><b>Contemporary Facilitation issues</b>  <b>Temas contemporáneos de Facilitación</b>  <i>Jitendra Thaker,</i>  <i>Technical Officer, ICAO Aviation Security &amp; Facilitation Policy (SFP) Section /</i>  <i>Especialista Técnico, Sección de Seguridad de la Aviación y Facilitación (SFP) de la OACI</i></p>
13:30 – 14:20	<p><b>ICAO Cooperative Arrangement for the Prevention of Spread of Communicable Disease through Air Travel (CAPSCA)</b>  <b>Arreglos de cooperación para prevenir la propagación de enfermedades transmisibles mediante los viajes aéreos (CAPSCA)</b>  <i>Jaime Calderón, Regional Officer Aerodromes and Ground Aids, ICAO NACC Regional Office/</i>  <i>Especialista Regional Aerodromos y ayudas Terrestres, Oficina Regional NACC de la OACI</i></p>

14:20 – 15:00	<p><b>ICAO Cooperative Arrangement for the Prevention of Spread of Communicable Disease through Air Travel (CAPSCA)</b>  <b>Arreglos de cooperación para prevenir la propagación de enfermedades transmisibles mediante los viajes aéreos (CAPSCA)</b>  <i>State experience / experiencia del Estado</i>  <i>José Valente Aguilar,</i>  <i>SCT, Transport and Communications Secretariat / Secretaría de Comunicaciones y Transporte , México</i></p>
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<p><b>DAY FOUR / DÍA CUATRO</b>  <b>Friday 17 May 2013 / Viernes 17 de mayo de 2013</b></p>
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08:30 – 09:00	<p><b>Air cargo facilitation</b>  <b>Facilitación de la carga por vía aérea</b>  <i>Ricardo G. Delgado</i>  <i>Regional Officer, Aviation Security, ICAO NACC Regional Office /</i>  <i>Especialista Regional en Seguridad de la Aviación, Oficina Regional NACC de la OACI</i></p>
09:00 – 09:30	<p><b>Air cargo facilitation</b>  <b>Facilitación de la carga por vía aérea</b>  <i>State experience / experiencia del Estado</i>  <i>Guatemala</i></p>
09:30 – 10:00	<p><b>Air cargo facilitation</b>  <b>Facilitación de la carga por vía aérea</b>  <i>Airline experience / Experiencia de la aerolínea</i>  <i>José Fernando Rojas</i>  <i>IATA Mexico / IATA México</i></p>
<b>10:00 – 10:30</b>	<b>Coffee Break / Pausa para el Café</b>
10:30 – 11:00	<p><b>Facilities required for the implementation of public health, emergency medical relief, and animal and plant quarantine measures</b>  <b>Instalaciones requeridas para la implantación de medidas de sanidad pública, socorro médico de urgencia y relativas a la cuarentena de animales y plantas</b>  <i>Ricardo G. Delgado</i>  <i>Regional Officer, Aviation Security, ICAO NACC Regional Office /</i>  <i>Especialista Regional en Seguridad de la Aviación, Oficina Regional NACC de la OACI</i></p>
11:00 – 11:30	<p><b>Workshop Conclusions / Conclusiones del Taller</b>  <i>All participants</i></p>
11:30 – 12:00	<p><b>Closing</b>  <b>Clausura</b></p>

## ii.6 Attendance

The Workshop was attended by 5 States from the NAM/CAR Regions and 1 International Organization, totalling 28 delegates as indicated in the list of participants, including the ICAO Secretariat.



**LIST OF PARTICIPANTS / LISTA DE PARTICIPANTES**

**DOMINICAN REPUBLIC/REPÚBLICA  
DOMINICANA**

Manuel Abbott

**GUATEMALA**

Victorino Paredes Saz

**HONDURAS**

Rolando Francisco Zuniga C.

**MEXICO/MÉXICO**

Victor Israel Miranda Hernández  
Abraham Ramírez Chávez  
Gerardo Villalpando Arroyo  
Jenifer Vianey Santos Pérez  
José Valente Aguilar Zinser  
Guadalupe Ávila González  
Rafael Akira Namba Bando  
Aarón Salvador Villar Bernal  
Carlos Alberto Blanco Lerín  
Isaí Filiberto Hernández Gómez  
Cintli Guerrero Aquino  
Ana Yenisei García Portilla  
Javier Francisco Franco Hernández  
Israel Solís de la Rosa  
José Manuel Álvarez Jiménez  
Christian Dario Romero Mercado  
Marta Patricia Cristiani Sierra  
Adrián Guillermo Iparrazar Prieto  
Víctor Daniel Valencia Saravia

**NICARAGUA**

César Andrés Jirón Cajina

**IATA**

Filippe Pereira dos Reis  
José Fernando Rojas Ocampo

**ICAO/OACI**

Jitendra Thaker  
Ricardo G. Delgado  
Jaime Calderón

CONTACT INFORMATION / INFORMACIÓN DE CONTACTO

Name / Position Nombre / Puesto	Administration / Organization Administración / Organización	Telephone / E-mail Teléfono / Correo-e
<b>DOMINICAN REPUBLIC / REPÚBLICA DOMINICANA</b>		
<b>Manuel Abbott</b> Inspector de Facilitación	Junta de Aviación Civil de la República Dominicana	Tel. +1 809 689 4167 x.244/245 E-mail mabbott@jac.gob.do
<b>GUATEMALA</b>		
<b>Victorino Paredes Saz</b> Inspector / Auditor AVSEC	Dirección General de Aeronautica Civil	Tel. + 1 502 9722 5183 E-mail Saz2000@hotmail.es
<b>HONDURAS</b>		
<b>Rolando Francisco Zuniga C.</b> Inspector de Plataforma	Dirección General de Aeronautica Civil	Tel. + 1 504 2260 6760 E-mail Zrolando19@yahoo.com
<b>MEXICO / MÉXICO</b>		
<b>Victor Israel Miranda Hernández</b> Director de Seguridad de la Aviación Civil	DGAC	Tel. +52 55 5723 9300 x.18002 E-mail miranda@sct.gob.mx
<b>Abraham Ramírez Chávez</b> Inspector	DGAC	Tel. + 52 1 55 3316 947207 E-mail brajam_esme@hotmail.com
<b>Gerardo Villalpando Arroyo</b> Medico General tipo A	SCT	Tel. +52 55 5482 4100 x.18180 E-mail modulo_aicm@sct.gob.mx
<b>Jenifer Vianey Santos Pérez</b> Jefe de Unidad de Atención medica A	Secretaria de Comunicaciones y Transportes	Tel. +52 55 5482 4100 x.18180 E-mail vianey0709@gmail.com
<b>José Valente Aguilar Zinser</b> Director General	SCT/DGPMPT	Tel. +52 55 5684 3835 E-mail jaguilaz@sct.gob.mx
<b>Guadalupe Ávila González</b> Jefa de Departamento	Comisión Nacional de Seguridad	Tel. + 52 55 2619 2470 E-mail confidencegag@hotmail.com
<b>Rafael Akira Namba Bando</b> Jefe de unidad Médica Tipo A	DGPMPT	Tel. + 52 55 5482 4100 x.21008 E-mail akiranamba@gmail.com
<b>Aarón Salvador Villar Bernal</b> Coordinador Técnico del Centro ASTC del CIIASA	CIIASA	Tel. + 52 55 5133 1000 x.2528 E-mail avillarb@asa.gob.mx
<b>Carlos Alberto Blanco Lerín</b> Profesional de Servicios Especializado Aeroportuario	ASA	Tel. + 52 55 5133 1000 x. 1816 E-mail cblancol@asa.gob.mx

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List of Participants

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<b>Name / Position Nombre / Puesto</b>	<b>Administration / Organization Administración / Organización</b>	<b>Telephone / E-mail Teléfono / Correo-e</b>
<b>Isaí Filiberto Hernández Gómez</b> Profesional Especializado de Servicios Aeroportuarios	ASA	Tel. + 52 55 5133 1000 x.1816 E-mail ifhernandezg@asa.gob.mx
<b>Cintli Guerrero Aquino</b> Asistente Ejecutivo	ASA	Tel. + 52 55 5133 1000 x.1307 E-mail cguerreroa@asa.gob.mx
<b>Ana Yenisei García Portilla</b> Asistente Ejecutivo	ASA	Tel. + 52 55 5133 1000 x.1307 E-mail aygarciap@asa.gob.mx
<b>Javier Francisco Franco Hernández</b> Gerente de Seguridad	Grupo Aeroportuario del Centro Norte	Tel. + 52 81 8625 4343 E-mail ffranco@oma.aero
<b>Israel Solis de la Rosa</b> Coordinador de Seguridad de la Aviación	Aeromar	Tel. + 52 55 5133 1107 x.367 E-mail israel.solis@aeromar.com.mx
<b>José Manuel Álvarez Jiménez</b> Jefe de turno	Interjet	Tel. + 52 55 3558 9950 E-mail Encargados.trafico02@interjet.com.mx
<b>Christian Dario Romero Mercado</b> Jefe de Aeropuerto Toluca	Interjet	Tel. + 52 722 305 5766 E-mail jefeato.tlc@interjet.com.mx
<b>Marta Patricia Cristiani Sierra</b> Gerente de Seguridad Aeropuertos	Eulen de Seguridad Privada, S. A. de C. V	Tel. + 52 722 214 2787 E-mail mp cristiani@eulen.com
<b>Adrián Guillermo Iparrazar Prieto</b> Coordinador Operativo / Instructor	Eulen de Seguridad Privada, S.A. de C.V.	Tel. +52 1 55 2858 4582 E-mail agiparrazar@eulen.com
<b>Víctor Daniel Valencia Saravia</b> Coordinador Operativo	Eulen de Seguridad Privada S. A. de C. V.	Tel. +52 722 214 2787 E-mail vdvalencia@eulen.com
<b>NICARAGUA</b>		
<b>César Andrés Jirón Cajina</b> Resp. Del Departamento de Facilitación	INAC	Tel. + 1 505 2276 8580 x.1170 E-mail facilitacion@inac.gob.ni
<b>IATA</b>		
<b>Filippe Pereira dos Reis</b> Manager Security and Facilitation Latin America and Caribbean	IATA	Tel. + 1 305 779 9835 E-mail reisf@iata.org
<b>José Fernando Rojas Ocampo</b> AD, Secure Freight	IATA	Tel. +52 55 5540 9159 E-mail rojasf@iata.org
<b>ICAO/OACI</b>		
<b>Jitendra Thaker</b> Technical Officer, Facilitation	ICAO	Tel. +1 514 954 8219 E-mail jthaker@icao.int

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List of Participants

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Name / Position Nombre / Puesto	Administration / Organization Administración / Organización	Telephone / E-mail Teléfono / Correo-e
<b>Ricardo G. Delgado</b> Regional Officer Aviation Security Especialista Regional en Seguridad de la Aviación	ICAO / OACI	Tel. + 52 55 5250 3211 x.118 E-mail rdelgado@mexico.icao.int
<b>Jaime Calderón</b> Regional Officer, Aerodromes and Ground Aids Especialista Regional en Aeródromos y Ayudas Terrestres	ICAO / OACI	Tel. + 52 55 5250 3211 x 119 E-mail jcalderon@icao.int

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## WORKSHOP CONCLUSIONS

1. States are invited to send their comments to ICAO on the 24th amendment to Annex 9 – *Facilitation* which proposes, among other things, facilitation of transport of persons with disabilities, air cargo facilitation, travel document security, inspection of travel documents in airports, Advance Passenger Information (API) and Passenger name record (PNR) system use, and the procedures related to the removal of inadmissible persons and deportees (State Letter Ref.: EC 6/3-13/14 dated 28 February 2013) by 30 July 2013.
2. States that have not yet responded to the questionnaire on the implementation of Standard 3.10.1 of Annex 9 – *Facilitation* sent by the ICAO General Secretary are encouraged to reply (State Letter Ref.: EC 6/3-12/70 dated 31 December 2012) as soon as possible.
3. States are urged to attend the Regional Seminar on Aviation Security and Third Meeting of the ICAO/LACAC NAM/CAR/SAM Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG/3) to be held at Lima, Peru, from 17 to 21 June 2013.
4. States are encouraged to participate in the AVSEC/FAL/RG projects and send their comments and/or inputs to the State Coordinator of each project in order to achieve the objectives of these projects that are meant to benefit the States in the NAM/CAR/SAM Regions.
5. States should ensure that if an Advance Passenger Information (API) system is introduced, or has been established within its territory, it adheres to the standards for API data transmission in accordance with Annex 9 (UN/EDIFACT PAXLST); and when appropriate, look for the assistance offered by IATA to develop training workshops on this topic.
6. States, whether or not represented on the Facilitation (FAL) Panel, are encouraged to attend FAL Panel meetings and to contribute to the development of FAL provisions.
7. States and International Organizations are invited to send their comments to ICAO on the new *Manual on Access to Air Transport by Persons with Disabilities* (Doc 9984).
8. ICAO and States are urged to use the terminology adopted by the *United Nations International Convention of Persons with disabilities (CDPD)*, that came into force on 3 May 2008, when referring to subjects related with “*Persons with disabilities*”.
9. States are urged to train the officials of all entities involved in civil aviation regarding the management of persons with disabilities. Likewise, they are urged to promote the rights and obligations of persons with disabilities and their companions, if any, when transported by air.

- 10.** States are invited to request ICAO assistance for the implementation of Facilitation provisions, including potential technical cooperation projects, by approaching their accredited ICAO Regional Office.
- 11.** States that have not yet set up their National Air Transport Facilitation Programmes (NATFP) are urged to establish, approve and implement their NATFPs as soon as possible, as well as to ensure the effective functioning of their national and airport facilitation committees. States that have already complied with Standards 8.17 and 8.19 of Annex 9 are encouraged to ensure their effectiveness in order to achieve the objective of the facilitation and to simplify all control related processes, without overlooking national regulations, for the benefit of air transport users and passengers.
- 12.** States are urged to develop and implement their NATFPs, to coordinate the implementation of these requirements with their Aviation Security (AVSEC) National Programmes, and involve in this coordination all organizations and entities of the States Oversight and Security systems.
- 13.** States are urged to enhance coordination and cooperation between their governmental entities responsible for applying any border controls that facilitate procedures of passengers and baggage, and streamline cargo deliveries or shipments from/to States.
- 14.** States are encouraged to update their legislation and regulations in order to establish legal implications and include clear processes for handling unruly or disruptive behavior in aviation facilities and on board aircraft.
- 15.** States that have not developed or updated their legislation and regulations for *ICAO Health related SARPs* are urged to do so.
- 16.** It is urged that ICAO and States participate in the capacity building of facilitation and security programs for cargo and mail transported by air, and development of information workshops with the support of IATA.

— END —