



**CANADIAN ENTRY REQUIREMENTS
FOR THE PARTICIPANTS AT THE 41ST SESSION OF THE ICAO ASSEMBLY
(Montréal, 27 September – 7 October 2022)**

In preparation for the 41st Session of the ICAO Assembly (A41), Immigration, Refugees and Citizenship Canada (IRCC) has issued instructions in the form of an operational bulletin to all its visa offices abroad advising them to expedite the processing of visas for the Assembly participants, including delegates, alternates and advisers, as well as observers. All A41 participants are expected to duly register at [A41 Registration website](#). Those travelling to Canada must ensure that: (i) they have obtained either a Temporary Resident Visa (TRV) **or** an electronic Travel Authorization (eTA); **and** (ii) they meet all travel requirements in light of the COVID-19 pandemic. To this end, the following procedures must be observed by the participants.

1. Canadian visa requirements

- a) States and territories, of which the citizens need a TRV to enter Canada, are listed on the IRCC website: [Find out if you need a visa to travel to Canada](#).
- b) It is recommended to submit the TRV application **eight weeks prior to departure**. A processing times tool is available on the IRCC website: [Check processing times](#).
- c) Citizens of some States and territories who need a TRV to enter Canada are also required to give their **biometrics**, more information on which is available at: [Facts about biometrics](#). The following individuals are exempt from biometric enrolment, including fees: (i) Heads of State and Heads of Government; and (ii) designated delegates, alternates and advisers of Member States who qualify for or hold a diplomatic or official visa.

2. Visa Applications

- a) Except for visa-exempt visitors, it is strongly recommended that an application for a TRV be submitted to IRCC through an **Online Application** by following this link: [Steps to apply for a visitor visa - Canada.ca](#).
- b) Alternatively, in specific cases where participants are unable to apply online, they may do so through a **Visa Application Centre (VAC)**. Additional instructions can be found at the following link: [How to apply on paper for a visitor visa - Canada.ca](#). In order to facilitate the issuance of visas, applications and envelopes should be marked **“ICAO”**.
- c) In addition to the requested personal information and other required documents, individuals should indicate that they are coming at the invitation of ICAO and include copy of State letter SA 41/1 – 21/82 of 15 December 2021.

3. ICAO letter of support to visa applications

- a) A letter of support can be obtained from ICAO to be addressed to the appropriate Canadian Visa Office.
- b) Requests for such letters should contain the personal data of the Assembly participants, i.e. full name, title (including entity/authority or place of work), date of birth, nationality and passport number.
- c) Copy of the visa-support letter provided by ICAO must be attached to the online or paper visa application to be submitted to the Canadian Visa Office or VAC, in compliance with existing immigration requirements. In the context of the 41st Session of the ICAO Assembly, this letter is mandatory to start the TRV online application.

4. Electronic Travel Authorization (eTA)

In the absence of a TRV, visa-exempt visitors travelling to Canada by air must have an eTA. It is recommended that applications for eTA be submitted **well in advance** of flying to Canada. More information is available on the IRCC website: [Electronic Travel Authorization \(eTA\)](#).

5. *COVID-19 pandemic: Travel, testing and borders*

- a) In light of the COVID-19 pandemic, it is of great importance to consult Canada's Travel Requirements at the following link: [COVID-19: Travel, testing and borders - Travel.gc.ca](#).
- b) The following categories are exempt from Canada's COVID-19 Travel Requirements:
 - Travellers who meet Canada's [definition of fully vaccinated](#) are permitted to travel to Canada, if asymptomatic, and are exempt from the quarantine requirements.
 - Travellers who are unvaccinated, partially vaccinated or vaccinated with a vaccine not on [Canada's approved list](#) must apply in advance for a **National Interest Exemption Letter** (NIEL) to board a flight to and/or enter Canada under the current travel restrictions in effect. To request a NIEL, please provide the information listed below at least three weeks prior to your intended travel dates to the Delegation of Canada to ICAO at: delcan.oacievenements-candel.icaoevents@tc.gc.ca:
 - i. proof of valid travel documents (e.g. copy of passport biographical page and visa/eTA); and
 - ii. intended travel dates to Canada.
- c) Travellers **must** use the following **ArriveCAN** application to provide mandatory information before and after entry to Canada: [COVID-19: Use ArriveCAN to enter Canada - Canada.ca](#).

6. *Arriving in Canada*

In order to facilitate entry formalities upon arrival in Canada, it is suggested that participants carry copy of the document notifying that they are representatives at the 41st Session of the ICAO Assembly, and that they identify themselves as such to the Canadian authorities. **It is NOT possible to obtain a visa upon arrival in Canada, at the point of entry.**

7. *Innovation Fair 2022*

The above-mentioned requirements further apply to the participants of the [Innovation Fair 2022 "Innovation for Enhanced Resilience in International Civil Aviation"](#) (to be held from 24 to 26 September 2022) **who also participate in the 41st Session of the ICAO Assembly.**

Issued under the authority of the Secretary General
