



**WORKING PAPER**

**ELEVENTH SESSION OF THE STATISTICS DIVISION**

**Virtual, 4 to 8 April 2022**

**ADMINISTRATIVE ARRANGEMENTS**

(Presented by the Secretary)

**SUMMARY**

This paper presents the administrative arrangements for the Eleventh Session of the Statistics Division (STA/11).

Action by the Division is indicated in paragraph 5.

**1. INTRODUCTION**

1.1 The Tenth Session of the Statistics Division Meeting (STA/10) was held in 2009. Since then, aviation has experienced data transformation with velocity and quantity of data growing and new technologies evolving to analyze such data. The ICAO work programme in this field continued to be adjusted and modernized with a shift of focus towards more robust aviation data and analysis for informed decision-making by States in tandem of the technological advancement.

1.2 This paper describes the organizational arrangements for the Eleventh Session of the Statistics Division (STA/11). They are in addition to the *Standing Rules of Procedure for Meetings in the Air Transport Field* (Doc 8683).

1.3 The meeting will consider the recommendations of the Third Meeting of the Aviation Data and Analysis Panel (ADAP/3) on its activities, ranging from data quality and reporting, collaboration with the United Nations (UN) and other international organizations, big data analysis, aviation satellite account framework, post-COVID-19 traffic forecasts, forecasts of licensed aviation personnel, and global aviation competitiveness index.

**2. WORK PROGRAMME**

2.1 The meeting will work as one body to deal with all agenda items. The agenda is attached in Appendix A to this paper.

### 3. MEETING ARRANGEMENTS

#### 3.1 Registration

3.1.1 Registration of the meeting has been conducted online.

#### 3.2 Working hours and venue

3.2.1 The working hours of the meeting will be from 0830 to 1130 hours. The meeting will take place remotely and a link will be provided to registered participants by email to log into the online meeting.

#### 3.3 Languages of the meeting

3.3.1 In accordance with C-WP/15246, *Programme of meetings for 2022 and tentative programme of meetings for 2023-2024*, the meeting will be conducted in all official languages of the Organization, subject to the working languages of members in attending the meeting.

#### 3.4 Timetable

3.4.1 A tentative timetable for the conduct of the meeting is provided in Appendix B, which may be amended as necessary in the light of progress of the meeting.

### 4. DOCUMENTATION FOR THE MEETING

4.1 The Division will be conducted on a paperless basis, with no distribution of printed documentation. As it becomes available, meeting documentation will be posted online (<https://www.icao.int/Meetings/STA11/Pages/default.aspx>).

4.2 The meeting will consider working papers in accordance with the Agenda. Secretariat working papers will be posted on the designated website as they become available. Further information on the submission of working papers are found in State letter SD 13/1-21/76 dated 22 November 2021, paragraph 6.

4.3 It is intended that a draft report consisting of conclusions and recommendations of the Division will be available in English only during the meeting.

4.4 Flimsies may be produced during the course of the meeting. These are papers containing material of a transitory nature prepared during meetings to facilitate discussion.

### 5. ACTION BY THE DIVISION

5.1 The Division is invited to:

- a) note the administrative arrangements for the Division meeting and approve the working hours presented in paragraph 3.2.1 of the working paper; and
- b) approve the Agenda and tentative timetable of the meeting presented in Appendices A and B.

## APPENDIX A

### ELEVENTH SESSION OF THE STATISTICS DIVISION (STA/11)

Virtual, 4 to 8 April 2022

#### AGENDA

(Approved by the Air Transport Committee on 27 October 2021)

#### **Agenda Item 1: ICAO Air Transport Reporting Forms**

The Division will consider the further modernization of the ICAO Statistics Programme and the methodology developed by the Secretariat for completing non-reported data sets and their conformity to the United Nations Statistical Commission (UNSC) guidelines for filling data gaps. The Division will also consider the ADAP/3 recommendations on: a) continuing the collection of fuel consumption data under Air Transport Reporting Form M; b) collection of licensed aviation personnel by gender through a survey; c) collaboration with the Secretariat Study Group on Cybersecurity (SSGC) to examine the possible data collection of cybersecurity incidents; and d) analysis of the impacts of clarifying the statistical definition of the non-scheduled all cargo traffic.

#### **Agenda Item 2: Big data analytics**

The Division will consider: a) ADAP/3 recommendations on ICAO's work in using big data for contact tracing of passengers during public health emergencies; and b) on-going provision of big data to support the work of Member States and the Committee on Aviation Environmental Protection (CAEP). The Division will provide guidance on the integration of big data and computing technologies into the aviation data and analysis work programme so as to better meet the requirements for evidenced-based decision making by States.

#### **Agenda Item 3: Long-term air traffic forecasts**

The Division will review the post-COVID-19 forecasts scenarios that were presented to the ADAP/3 and decide on the frequency of updates to ICAO long-term traffic forecasts to assist States and aviation stakeholders in their post COVID-19 planning and implementation needs.

#### **Agenda item 4: Aviation Satellite Account (ASA) methodological framework**

The Division will consider: a) the proposed methodological framework of ASA for the economic measurement of aviation activity; b) the impact of the inclusion of aircraft manufacturing in the scope of measurement of civil aviation's contribution to the gross domestic product (GDP) of Member States; and c) reconciliation of the methodology with existing aviation economic data and studies. The Division will also consider a proposal to arrive at the economic contribution of civil aviation using the ASA methodological framework for evidenced-based policymaking by States.

#### **Agenda item 5: Report of the on-going analytical projects**

The Division will consider ADAP/3 recommendations on the on-going analytical projects with: a) the United Nations on e-commerce; b) the Organisation for Economic Co-operation and Development (OECD) on the System of Environmental-Economic Accounting (SEEA); and c) the Universal Postal Union (UPU) on international logistics constraints for e-commerce. The Division will also consider the progress of the Aviation Competitiveness Index Working Group (ACWG) established under ADAP/3, tasked with the development of methodologies and data sources for arriving at a global aviation competitiveness index.

**Agenda item 6:      Any other business**

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**APPENDIX B**

**ELEVENTH SESSION OF THE STATISTICS DIVISION (STA/11)**

**Virtual, 4 to 8 April 2022**

**TENTATIVE TIMETABLE**

<b>Date/Time</b>	<b>Monday 4 April</b>	<b>Tuesday 5 April</b>	<b>Wednesday 6 April</b>	<b>Thursday 7 April</b>	<b>Friday 8 April</b>
0830-1000	<b>Opening</b>	Agenda item 2	Agenda item 4	Agenda item 6	Review of the draft report
1000-1015	<b>Break</b>				
1015-1130	Agenda item 1	Agenda item 3	Agenda item 5	Review of the draft report	<b>Closing</b>

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