

## CANADIAN VISA AND ENTRY INFORMATION

Delegates from ICAO Member States and international organizations travelling to Canada must ensure that they have obtained either a Temporary Resident Visa (TRV) or an electronic Travel Authorization (eTA) in view of their visit to Canada. To this end, the following procedures must be observed.

### 1. Canadian visa requirements

- a) States and territories, of which the citizens need a TRV to enter Canada, are listed on the IRCC website: [Find out if you need a visa to travel to Canada](#).
- b) It is recommended to submit the TRV application **at least six (6) weeks prior to departure**. A processing times tool is available on the IRCC website: [Check processing times](#).
- c) Citizens of some States and territories who need a TRV to enter Canada are also required to give their **biometrics**, more information on which is available at: [Facts about biometrics](#). The following individuals are exempt from biometric enrolment, including fees: (i) Heads of State and Heads of Government; and (ii) designated delegates, alternates and advisers of Member States who qualify for or hold a diplomatic or official visa.

### 2. Temporary Resident Visa (TRV) applications

- a) Except for visa-exempt visitors, it is strongly recommended that an application for a TRV be submitted to IRCC through an **online application**: [Steps to apply for a visitor visa](#).
- b) Alternatively, in specific cases where participants are unable to apply online, they may do so through a Visa Application Centre (VAC). Additional instructions can be found at the following link: [How to apply on paper for a visitor visa](#). In order to facilitate the issuance of visas, applications and envelopes should be marked "ICAO".
- c) In addition to the requested personal information and other required documents, individuals should clearly indicate that they are coming at the invitation of ICAO and include supporting documentation such as their ICAO letter of support and event registration confirmation.

### 3. ICAO visa-support letter

- a) A visa-support letter can be obtained from ICAO to be addressed to the appropriate Canadian Visa Office.
- b) Requests for such letters must be submitted to ICAO in the form of an official letter from government authorities of Member States or Heads of international organizations. Requests will be assessed and, if approved, a visa-support letter will be provided. Such letters should contain the personal data of the Delegate(s), i.e. full name, title (including entity/authority or place of work), date of birth, nationality and passport number.

- c) A copy of the visa-support letter provided by the ICAO Legal Affairs and External Relations Bureau should be attached to the online or paper visa application submitted to IRCC, in compliance with existing immigration requirements.

#### **4. Electronic Travel Authorization (eTA)**

In the absence of a TRV, visa-exempt visitors travelling to Canada by air must have an eTA. It is recommended that applications for the eTA be submitted well in advance. For more information on the eTA: [Electronic Travel Authorization \(eTA\)](#).

#### **5. COVID-19 pandemic: Travel, testing and borders**

All travellers entering Canada by air, land or marine mode are invited to consult: [COVID-19 pandemic: Travel, testing and borders](#).

#### **6. Arriving in Canada**

In order to facilitate entry formalities upon arrival in Canada, Delegates must carry a copy of the document (electronic or paper copy) notifying that they are participating in an ICAO meeting or event. Finally, **it is NOT possible to obtain a visa upon arrival in Canada, at the point of entry.**