



## COUNTRY INFORMATION

### 1. HOST

Nigerian Civil Aviation Authority  
Aviation House,  
Nnamdi Azikiwe International Airport (NAIA),  
Abuja.

### 2. CONTACT PERSONS

- (i) **Mrs Olayinka Babaoye-Iriobe**  
General Manager (*Air Transport Operations*)  
Nigerian Civil Aviation Authority  
Tel (Cell): +2348063527071, +2348187883328  
Email: [yinka.babaoye@ncaa.gov.ng](mailto:yinka.babaoye@ncaa.gov.ng)
- (ii) **Mr. Abbas Abdul-Rahman**  
Special Assistance to the Director General  
Nigerian Civil Aviation Authority  
Tel (Cell): +234- 8032917021, +2348023672730  
Email: [Abbas.abdulrahman@ncaa.gov.ng](mailto:Abbas.abdulrahman@ncaa.gov.ng)

### 3. EVENT VENUE

The venue for the meeting will be Transcorp **Hilton Hotel**, 1 Aguiyi Ironsi Street, Maitama, Abuja.

### 4. ENTRY VISA

Entry visas are required by delegates except for Citizens of Economic Community of West African States (ECOWAS) member States.

- Delegates who require visa should, therefore obtain their entry visas from the nearest Embassy/High Commission maintained by the Government of Nigeria.

- **Delegates wishing to obtain visas on arrival should visit:**

<https://portal.immigration.gov.ng/VisaArrivalProgram/freshVisaOnArrivalProgram>

Delegates experiencing any difficulty on this should please **email their passport biodata page to [Abbas.abdulrahman@ncaa.gov.ng](mailto:Abbas.abdulrahman@ncaa.gov.ng) and copy [yinka.babaoye@ncaa.gov.ng](mailto:yinka.babaoye@ncaa.gov.ng) on or before the 28th of November 2022.**

***Please note that for visa on arrival, delegates are to indicate that visa will be received at the airport of arrival not the embassy.***

### 5. TRANSPORTATION

Transportation will be available for delegates from Abuja airport to the recommended hotels upon arrival in Abuja. Delegates are advised to forward their flight itineraries to the contact persons. Bus shuttles from the recommended hotels to and from the event venue would be provided during the five (5) day period of the event.



Transportation will also be available for delegates arriving at the Murtala Muhammed International Airport (MMIA), Lagos to the Domestic airport(s) for their onward journey to Abuja Domestic airport.

## 6. LOCAL CURRENCY AND FOREIGN EXCHANGE RATES

The currency in Nigeria is the Naira. The Central Bank of Nigeria (CBN) official exchange rates for the main currencies as at 11th of October 2022 are:

### Official Rates:

- 1 USD = ~~N~~434.27
- 1 GBP = ~~N~~481.24
- 1 EURO = ~~N~~422.33
- 1 CFA = ~~N~~0.629 (~~N~~629 to CFA1000)

### Parallel market Rates:

- 1 USD between ~~N~~733
- 1 GBP between ~~N~~847
- 1 EURO between ~~N~~695
- 1 CFA = ~~N~~0.945 (~~N~~945 to CFA1000)

## 7. BANK SERVICES

Travelers' cheques can be cashed at the commercial banks. International credit cards (Visa, Diners Club, MasterCard, and American Express) are accepted at most of the selected hotels.

## 8. HEALTH SERVICES

Medical services are of high standards and most international prescription drugs are readily available through retail pharmacies. It is advisable that delegates take out personal medical insurance for the duration of the trip. Malaria prophylactics are especially advised.

## 11. COVID-19 GUIDELINES

Information on COVID-19 pandemic and public health measures may change due to the unforeseen behaviour of the pandemic. Delegates are advised to check the website of the Presidential Steering Committee on COVID-19 for updated requirements, guidelines and information:

<https://nitp.ncdc.gov.ng/guidelines>

In case delegates are experiencing any difficulty on this, please **send an email to** [wilfred.haggai@ncaa.gov.ng](mailto:wilfred.haggai@ncaa.gov.ng) and copy [Abbas.abdulrahman@ncaa.gov.ng](mailto:Abbas.abdulrahman@ncaa.gov.ng)

## 12. WEATHER

Abuja temperatures are between 20.4°C | 68.7°F (min) to 33.2°C | 91.7°F (max) during this period. Comfortable clothing is advised.

## 13. ELECTRICITY

The electricity is 220-240 Volts using the type G adapter (rectangular three-pin plug).



#### 14. **AIRPORT DEPARTURE TAX**

Airport taxes are normally included in the cost of air tickets.

#### 15. **HOTEL RESERVATIONS**

Delegates are advised to make their reservations directly with the hotels. Confirmed hotel reservations and travel itineraries should be forwarded to the contact persons:

Mrs O. Babaoye-Iriobe at Email: [yinka.babaoye@ncaa.gov.ng](mailto:yinka.babaoye@ncaa.gov.ng) and

Mr. Abdulrahman at Email: [Abbas.abdulrahman@ncaa.gov.ng](mailto:Abbas.abdulrahman@ncaa.gov.ng) at least one week prior to the meeting in order to arrange transportation on arrival. **Delegates are advised to stay in one of these recommended hotels.**