

ICAO Global Aviation Dialogue (GLAD)

Utrecht, The Netherlands, Monday 4th and Tuesday 5th of April 2016.

General Information

1. Place of venue and dates

The 4th Global Aviation Dialogue of 2016 will take place in a monumental building called "Winkel van Sinkel" nicely located along the main canal in the city centre of Utrecht.

The address is: Oudegracht 158, 3511 AZ Utrecht

Ph. +31-(0)30 2303030, www.dewinkelvansinkel.nl/



See ATTACHMENT A for walking route.

2. How to get there

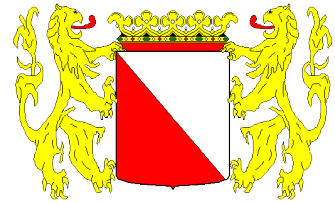
Utrecht is very easy to reach by public transport (if Dutch Railways do their work) and has a direct connection to all major places in the Netherlands.

From Schiphol Airport: departure every 15 minutes (Platform 1-2), the travel time is about 33 minutes.

From Rotterdam CS (arriving by Thalys): departure every 15 minutes (Platform 13-14), travel time is about 40 minutes.

Tickets: the easiest way is to order a ticket via internet on www.ns.nl

See also ATTACHMENT B.



3. Accommodation

See the list of hotels. It is a very busy time in the Netherlands with Easter holidays and the start of the tourist season. Therefore, a block reservation has been made in hotels Karel V (50 rooms) and NH Hotel (100 rooms).

The hotels are all within walking distance to the place of venue, max 10-15 minutes.

Karel V is located in the city centre, hence more expensive (10 mins walk from railway station).

Reservations can be made by phone or by e-mail and you will receive a confirmation. By Phone call 0031 (0)30 233 74 61 and by email use reservations@karelv.nl. Use the code word: GLAD. Release data are 4 March and 11 March.

NH Hotel is located on the other side of the railway station (2 mins from railway station). For NH Hotel use the following booking information and book before 18 March!!:

http://www.nh-hotels.com/events/en/event-detail/32098/ministerie_van_infrastructuur_en_mileu_.html

If you have questions about the reservation, please refer to the general number below or the number given to you when you make reservation:

NH Utrecht– reservation nr: **307425652/BF22178882**

Contact details for individual Reservations: ph. +31 (0)20 7956081 fax +31 (0) 30 2977 999 mail: nhutrecht@nh-hotels.com

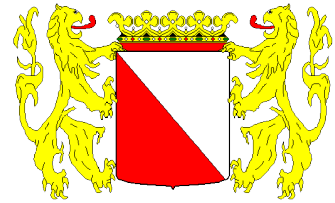
See also ATTACHMENT C.

4. Participants registration

The registration of participants will take place on Monday 4th of April 2016, from 08:00 to 09:00 hours. There are no specific security requirements, but for identification, it is required that participants carry their badge, that will be provided at registration.

5. Opening Ceremony

The opening ceremony will be held on Monday 4th April at 09:00 hours.



6. Language

The event will be conducted in English only.

7. General information

a) City of Utrecht

Utrecht is the fourth city in the Netherlands and has a long history dating back to 50 A.D. It has been at the crossroads of important events and developments in the history of the Netherlands. Nowadays, having lost a bit of its importance, it is the key connecting point of the national railway system. Still, the old grandeur of the 19th century can be seen from the buildings that have remained, such as the Winkel van Sinkel, where the GLAD will take place.

Utrecht is a relatively small city with a nice centre located alongside an old canal with many restaurants and terraces. For international tourists visiting the Netherlands, it is not well known, but it has some nice museums and has one of the larger universities in the Netherlands, which has a positive effect on the atmosphere in the city. Most famous is the Cathedral Tower (or Dom Tower). The remaining cathedral with the tallest bell tower (112 mtr) in the Netherlands was part of the diocese of Utrecht.

b) Climate

The climate conditions around this time of the year are variable and difficult to foresee. Usually the nights are still relatively cold (5°C), but during the day it can be sunny and more comfortable (11-13 °C). Rain is never far away.

For more information: <http://www.knmi.nl/home>

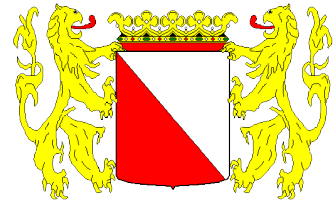
c) Local time

GMT + 1:00, Amsterdam

d) Currency

The official currency of The Netherlands is the euro (€). For the daily exchange rates: <http://www.xe.com/currencyconverter/nl/>

International credit cards are accepted in many places (hotels and restaurants). In some smaller shops the use of credit cards may be limited.



e) Local transport

In the city of Utrecht, all can be done by foot. Not only are the distances relatively small, also the centre is pedestrian area and only accessible by car with a specific permit.

f) Banks and commercial schedule

The commercial schedule is from Monday to Friday 09:30 to 18:00. Nowadays, many shops are open on Sundays as well.

Service hours of banks are usually 10:00 to 16:00 hrs.

ATMs are available 24/7 and can be found in everywhere. Electronic paying is

g) Taxes and gratuities

All purchases include tax. International travelers may recover the tax paid, but you will need to ask for it.

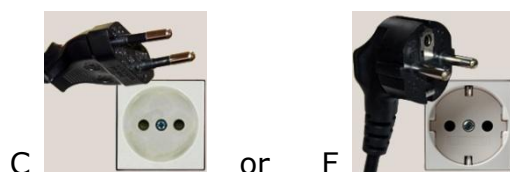
To tip in taxi's and restaurants is not uncommon, if you are very happy with the service. Formally a minimum nor a maximum exists, but about 10% of the total is commonly applied.

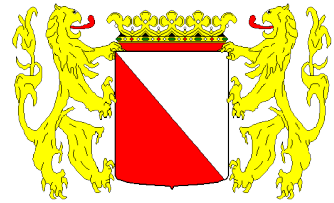
8. Health Coverage

The health care system in The Netherlands is considered to be good, but it is always better not to test it. Participants shall have medical insurance or other type of medical coverage in case of illness or medical emergency. None of the organizations (Government, place of venue, Dom Tower) involved in the hosting this event will take any responsibility for medical expenses incurred by a participant.

9. Electricity

Power is 220-230V /50Hz. Most used plug type:





10. Airport taxes

The Netherlands currently does not apply additional departure taxes.

11. Passport and visa requirements

A valid passport is required and for some countries a visa. If needed, request a visa well in advance. For further information:

<https://www.government.nl/topics/visa-for-the-netherlands-and-the-caribbean-parts-of-the-kingdom>

12. Contact

For any further questions or inquiries, please send an e-mail to:

Pauline Piet, pauline.piet@minienm.nl, Tel. +31 (6) 5535 8656

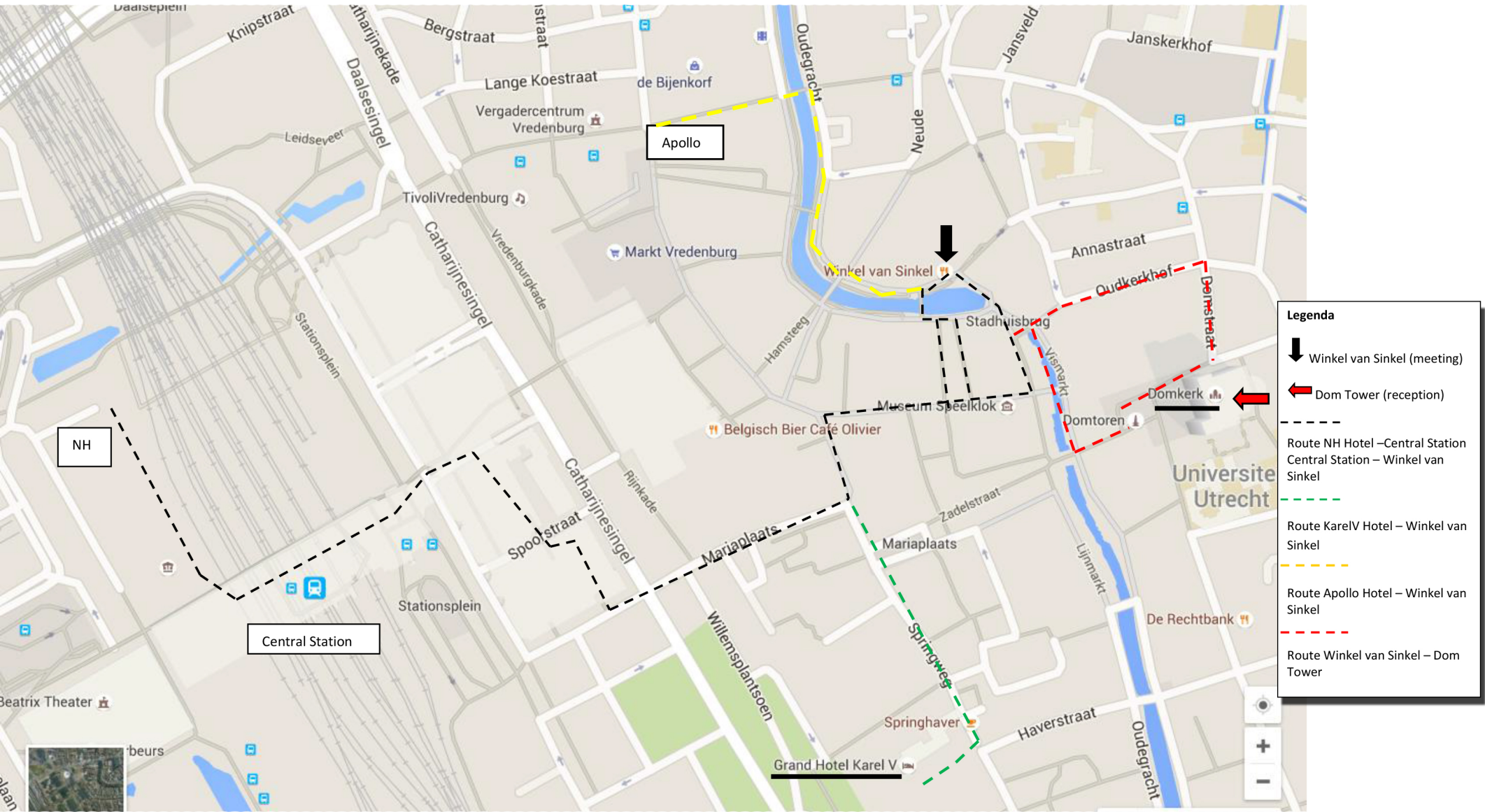
Hans Altimari, hans.altimari@minienm.nl, Tel. +31 (6) 1587 9121

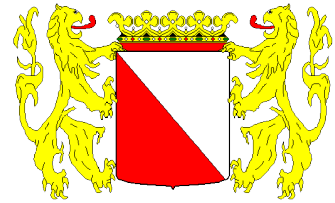
Michael Lunter, michael.lunter@minienm.nl, Tel. +31 (6) 5259 6012

13. Emergency number

The single number for emergency in The Netherlands is: **112**

ATTACHMENT A





ATTACHMENT B

TRAVEL Information

Travel information to GLAD Utrecht arriving by TRAIN

Warning: currently a lot of work on the railway system is taking place during weekends. This may cause longer travel time or use of different transport modes for part of your journey.

From Paris/Brussels

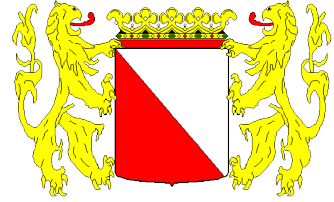
There is a slow service and a fast service (Thalys) arriving in the Netherlands by train from Paris/Brussels. The assumption is that the fast service (Thalys) is used. There are three ways to get to Utrecht depending on where you leave the Thalys. Below the options with the regular times and platforms:

- *Rotterdam-Utrecht:*
 - Arrival at Platform 12
 - Go to Platform 13-14
 - Intercity to Amersfoort or Leeuwarden/Groningen
 - Travel time: 38 minutes (leaves every 15 minutes)
 - Remark: usually short connection time (max 5 minutes), but after 15 minutes next train to Utrecht
- *Schiphol-Utrecht:*
 - Arrival at Platform 2
 - Stay on Platform 1-2
 - Intercity to Nijmegen or Heerlen (stops at Utrecht)
 - Travel time: 33 minutes (leaves every 15 minutes except Sunday morning)
 - Remark: connection usually works well as next train will arrive just after departure of Thalys on same track
- *Amsterdam Central-Utrecht:*
 - Arrival at Platform 13A
 - Go to Platform 13B
 - Remark: railway works

From Frankfurt/Bonn/Cologne

For anyone arriving by air in Germany, there is a direct rail connection with Utrecht from the Central Stations of Frankfurt, Cologne and Bonn by ICE. For the ICE you will need a special ticket. Further information can be found on:

https://www.bahn.com/p_en/view/index.shtml



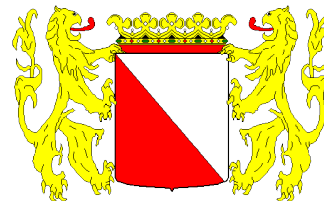
Travel information to GLAD Utrecht arriving by AIR

Arriving at Schiphol may give some confusion, despite the quite accurate indications/signs/etc.

- Leaving the baggage claim area you will somehow reach by following the signs, Schiphol Plaza. For further information:

<http://www.schiphol.nl/Travellers/AtSchiphol/Maps/ArrivalsAndSchipholPlaza1.htm>

- In Schiphol Plaza you will have access to the railway platforms below.
- To obtain a ticket (if you have not booked a ticket on the internet already), there are yellow ticket machines around, but they take only bank cards.
- Train:
 - for those staying in Amsterdam: look for a train to Amsterdam Centraal, some of the indicators state Amsterdam, but there are various stations.
 - For those going to Utrecht: see above.
- Taxi's: taxi's are expensive. DO NOT accept any offers made by people approaching you in the main hall, they are usually not reliable etc.
- Disturbances in public transport: in case of sudden delays or interruptions, alternative transport (buses) will be offered to Amsterdam and Utrecht main station. Be alert on the announcements.



ATTACHMENT C

Hotel list for GLAD Utrecht, The Netherlands, 4-5 April 2016.

Hotel	Address	Price (€)	Walking time to venue	Remarks
Karel V	Geertebolwerk 1, 3511 XA Utrecht karelv.nl	180 (exc BF)	10	Block reservation 50 rooms
NH Hotel	Jaarbeursplein 24, 3521 AR Utrecht nh-hotels.nl	120 (incl BF)	15	Block reservation 100 rooms
Court Hotel	Korte Nieuwstraat 14, 3512 NM Utrecht courthotel.nl	110-130	10	No block reservation
Apollo Hotel	Vredenburg 14, 3511 BA Utrecht, www.apollohotelsresorts.com	110-130	5	No block reservation