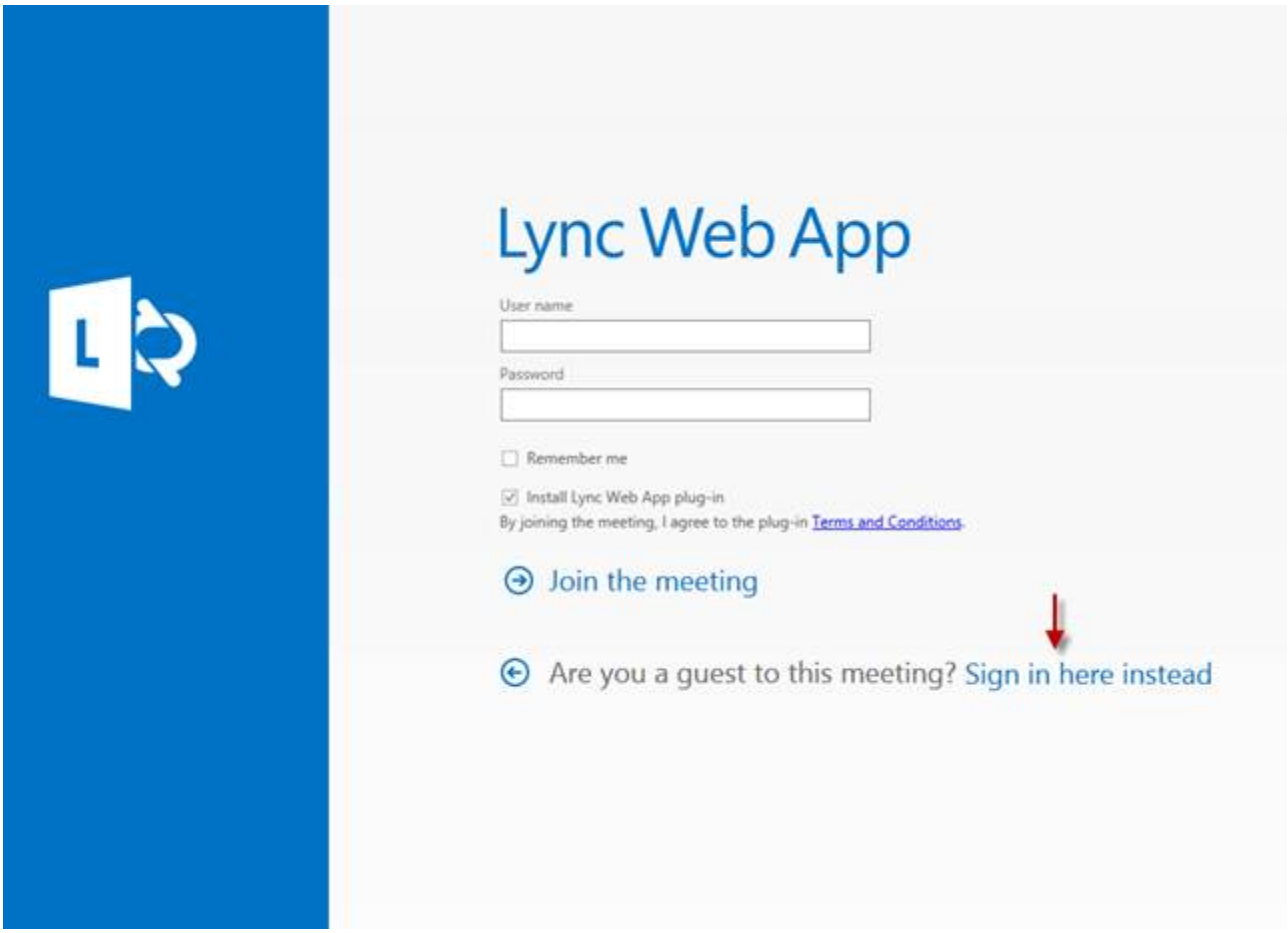
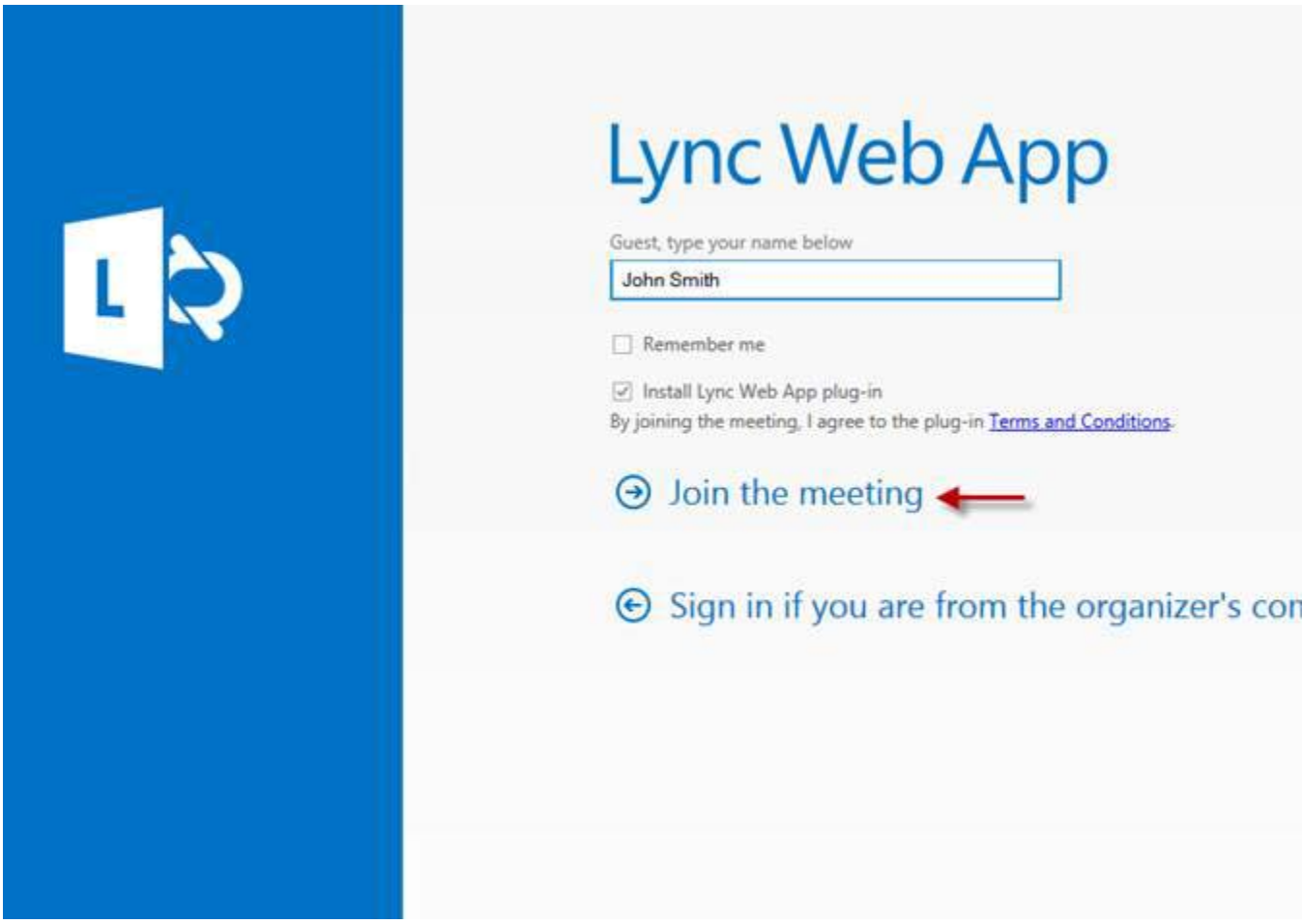
In order to hear the meeting audio, attendees will need some kind of microphone/headset connected to their computer

1. Click on the meeting link
2. Click on “Sign in here instead” to sign in as a guest



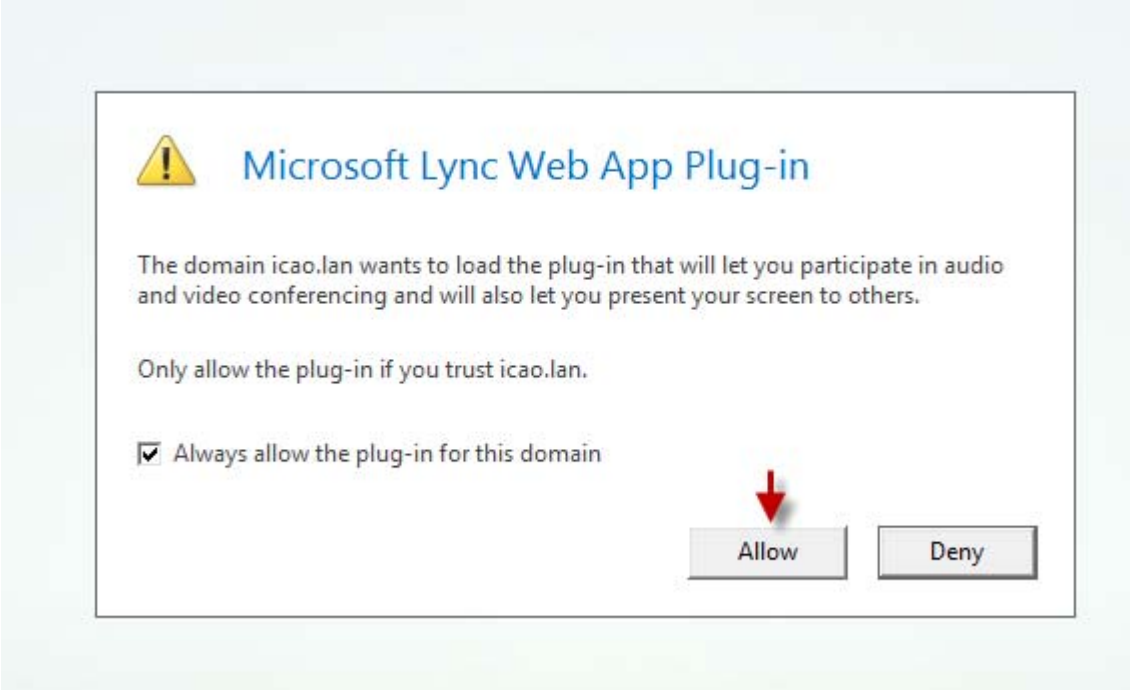
3. Type your name, make sure “Install Lync Web app plug-in” is checked and click on “Join the meeting”



4. Save and run the Lync Web App plugin installer

5. Wait for the installer to finish running

6. Click on “Allow” if and when presented with the warnings below



Windows Security Alert
Windows Firewall has blocked some features of this app
Windows Firewall has blocked some features of Microsoft Lync Web App Plug-in on all public, private and domain networks.
Name: Microsoft Lync Web App Plug-in
Publisher: Microsoft Corporation
Path: C:\users\ed\appdata\local\microsoft\lwaplugin\x86\15.8\lwaplugin.exe
Allow Microsoft Lync Web App Plug-in to communicate on these networks:
Domain networks, such as a workplace network
Private networks, such as my home or work network
Public networks, such as those in airports and coffee shops (not recommended because these networks often have little or no security)
What are the risks of allowing an app through a firewall?
Allow access
Cancel