INFOGRAPHIC

Global Aviation Gender Summit
Hosted by the South African Civil Aviation Authority (SACAA)
Co-organized by ICAO
In collaboration with UNESCO
Cape Town, South Africa from 8 to 10 August

INFORMATION BULLETIN

1. Place and Date

The first ever Global Aviation Gender Summit will be held in Cape Town, South Africa from 8 to 10 August 2018.

2. Venue

The event will be held at Cape Town International Convention Centre (CTICC) located in Convention Square, 1 Lower Long Street, Cape Town 8001. The venue can be picked up easily on Google Map.

3. Opening Session

The Opening Session will take place on Wednesday, 8 August 2018 at 0900 hours at CTICC.

4. Registration

The on-site registration will open on 7 August 2018 from 15:00 to 19:00 and continue on 8 and 9
August from 07:00 till 08:45. This will take place at outside Hall 9 and 10.

5. Languages

The country has 11 official languages. English is the preferred language for corporate business, including at most conference centres and also with tourists.

The meeting will be conducted in English with interpretation in all ICAO official languages (Arabic, Chinese, French, Spanish, and Russian).

6. Documentation

This is a paperless event. The Programme as well as other documents about the Summit are available at https://www.icao.int/Meetings/AviationGenderSummit/Pages/default.aspx

7. Hours of Business

The official working hours in South Africa are 08:00 am to 16:30 pm from Mondays to Fridays and 09:00 am to 12:30 pm on Saturdays. Saturday afternoons and Sundays are treated as non-corporate time and the banks are closed.

8. Passport and visa requirements

Participants are requested to apply for visas well in advance from South Africa High Commissions or Embassies, which will be issued upon the presentation of documentation showing that the applicants are designated representatives to a particular ICAO related meeting to be held in the Cape Town area. No visas will be issued upon arrival. Please visit our Home Affairs website for more information


Some countries are exempt from requiring Visas. See http://www.southafrica.info/travel/

9. Vaccination requirements
Participants must ensure they take out travel insurance (including health) from their home country for the duration of their stay in Cape Town.

Vaccination - Presentation of yellow fever certificate at the point of entry is required for the following African countries – Angola, Benin, Burkina Faso, Burundi, Comoros, Central African Republic, Chad, Congo – DRC, Ivory Coast, Ethiopia, Gabon, Ghana, Gambia, Guinea Bissau, Guinea Equatorial, Kenya, Liberia, Mali, Mauritania, Mozambique, Niger, Nigeria, Somalia, Congo, Rwanda, São Tomé e Príncipe, Senegal, Sierra Leone, Tanzania, Togo, Uganda.

For some African countries Malaria vaccination requirements are also to be confirmed.

10. **Currency/ Banks**

Exchange is easily available in the banks, at the airport and exchange agencies. Credit cards are accepted in most establishments. Most shops and hotels accept Visa Cards.

The official currency is the South African Rand (ZAR).

The current exchange parity rate as of May 2018 is:

0,079 US Dollar (subject to change on a daily basis)

Updated exchange rates are easily obtainable online as well. Exchange is easily available in the banks and exchange agencies.

11. **Weather/ Temperature**

In the month of August:

- Average daily maximum temperature: 18 degrees C (64 degrees F)
- Average daily minimum temperature: 8 degrees C (45 degrees F)
- Average monthly rainfall: 77mm (3 inches)
- Average days and nights: sunrise starts at about 07h00, and sunset begins at about 18h00.
- Look out for the strong winds that come and go – umbrellas will not be much good, but that warm hooded jacket we advised you to pack will certainly come in handy.

12. **Transportation**

Peak hour traffic from Cape Town International Airport to Cape Town city area is to be taken
into consideration when planning transportation.

Metered Taxis/ Uber and or Taxify are available from the airport to the hotels and the fare is normally between R100 - R500. However, it is advisable to agree on the fare before getting into the vehicle. Enquiries may be made at the airport information desks/counters upon arrival.

13. Collaborating Airlines

Platinum Collaborating Airline: South African Airlines (SAA) is committed to provide delegates attending the Global Aviation Gender Summit 2018 a discount offering ranging from 5 – 18% per point of sale, off its lowest published airfares on the services of SAA subject to the relevant class availability for international and regional market related airfares. This excludes all SAA code share flights as well as the domestic routes serviced by either Mango or South African Airlink. These air fares will only be applicable for travel 14 days prior and/or after the official event dates. South African Airways looks forward to welcoming all Global Aviation Gender Summit 2018 delegates on board our flights and to offer our warm South African hospitality!

You can take advantage of this offer in one of two ways:

1. Log on to the below link book your reservation and secure your SAA ticket. Simply enter the conference, Promo Code: GAGS2018 to receive the discounted conference fares.


   Note: To see your discounted rate be sure to include the promo code in your search requirements. Prices will not show the discount until your flight is chosen and you click "continue". The price will then update your SAA discount.
2. Reserve your flights directly with South African Airways. Simply call your local SAA Offices, City Town Office or contact a dedicated help-line on 2711 510-8475 (office hours: 07am – 19H00 on week days and 10H30 – 19H00 on weekends) or e-mail your request to globalmice@flysaa.com. 
Note: Refer to the Global Aviation Gender Summit 2018 authorisation code of: 180007 to ensure the discounted event fares.

Please note the following:

1. Fare discounts will be determined by the origin of travel, flight schedule, and whether travelling Business or Economy class.
2. To benefit from these discounted rates, please use the reference number: 180007.
3. Bookings can also be made through SAA Offices, City Town Offices, and Call Centre to access the discounted airfares.
4. Travel must take place between: 25 July – 24 August 2018.

How to redeem your voyager miles:

If you want to become part of the Global Aviation Gender Summit 2018 in Cape Town, South Africa and you are a Voyager member, why not make use of your Voyager Miles to book your ticket now? To make a booking using your Voyager Miles please logon onto event. https://www.flysaa.com/za/en/voyagerLogin.secured using your membership number and PIN to make your way to the event.

Collaborating Airline: Ethiopian Airlines is also a collaborating airline for this event. Please find below special hyperlink for online sales. Participants can purchase tickets with 12% discount from all ET own offices with Promo Code: GAG18

14. **Hotels in Cape Town**

Participants are requested to make their own hotel and shuttle/transport reservations. A list of recommended hotels/lodges around the Cape Town International Convention Centre area is below.

Rooms have been blocked for the Summit participants at a special rate as per below:

<table>
<thead>
<tr>
<th>Hotel</th>
<th>Distance to venue</th>
<th>Negotiated Rates (BB)</th>
<th>website</th>
<th>Booking ID/Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>The West Inn</td>
<td>190 meters (walk)</td>
<td>Deluxe/Standard R1 300, Executive Suite R3 300</td>
<td><a href="http://www.starwoodhotels.com/westin/property/overview/index.html?propertyID=1445">link</a></td>
<td></td>
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<tr>
<td>(Fully booked)</td>
<td>onsite</td>
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<td></td>
<td><a href="https://boKing.tsogosun.com/StayEasy-Cape-Town-City-Bowl">https://boKing.tsogosun.com/StayEasy-Cape-Town-City-Bowl</a></td>
</tr>
<tr>
<td>The Cullinan</td>
<td>600m (drive)</td>
<td></td>
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<tr>
<td>Stay Easy</td>
<td>950m (walk) 1.2km (drive)</td>
<td>Standard Rooms R1 099</td>
<td><a href="https://www.tsogosun.com/stayeasy-cape-town-city-bowl">link</a></td>
<td></td>
</tr>
<tr>
<td>Sun Square</td>
<td>1km (walk) 1.6km (drive)</td>
<td>Standard Rooms R1 230</td>
<td><a href="https://www.tsogosun.com/sunsquare-cape-town-gardens?chebs=gl-hotel_sunsquare-cape-town-gardens&amp;utm_source=google&amp;utm_medium=businesslisting&amp;utm_campaign=hot">link</a></td>
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<td></td>
<td>1.3km (drive)</td>
<td>Executive Suite</td>
<td>R3 230</td>
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<td>1km (drive)</td>
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NB: All hotel rates are in Rands. Please make sure during the booking you mention you are attending the Summit in August and the discount granted must apply.
15. Invitation to Gala

Open invitation to all the Summit Delegates.

The South African Civil Aviation Authority will host a Gala Dinner in commemoration of the centenary of one of the great daughters of the African soil Mama Albertina Sisulu, who dedicated her life to fight for the emancipation of women and the liberation of South Africa. Her life is an inspiration as we also celebrate Womens day in South Africa and remember the sacrifices women such as Albertina Sisulu made to build a democratic society which respects and celebrates the crucial role women plan in all walks of life.

Date: 9 August 2018
Time: 19:00 to 23:00
Venue: The CTICC Ballroom East
Dress Code: Black with a touch of Africa

Join us in for an evening full of inspiration and truly African hospitality.

*We thank you for your interest and commitment towards gender equality and aviation.*